FLINT PUBLIC LIBRARY
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For Reference

Not to be taken from this room

REPORT

OF THE

Receipts and Expenditures

OF THE

Town of Middleton

FOR THE

Year Ending December 31, 1962

FLINT
MIDDLETON
PUBLIC LIBRARY

The Mirror Press — Danvers, Mass.

1963

121

Flint Public Library
Middleton, Mass.

Rare Book Collection

MIDDLETON PUBLIC LIBRARY

Town Meeting Warrant

The Commonwealth of Massachusetts

Essex, ss. To either of the Constables of the Town of Middleton in the County of Essex:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Howe-Manning School Auditorium in said Middleton on Tuesday the Twelfth day of March next, at eight o'clock in the afternoon, then and there to act on the following articles:

ARTICLE 1. To hear and act on Committee Reports.

ARTICLE 2. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of the revenue of the financial year beginning January 1, 1963, and to issue a note or notes therefor payable within one year, and to renew such note or notes as may be given for a period of less than one year, in accordance with Chapter 44, Section 17 of the General Laws.

ARTICLE 3. To fix the compensations of elected officers, provide for a Reserve Fund, and to determine what sums of money the Town will raise and appropriate, including appropriations from available funds to defray charges and expenses of the Town, including debt and interest, for the ensuing year.

ARTICLE 4. On petition of the Fire Chief, to see if the Town will vote to rescind Article 12 of the March 14th Annual Town Meeting of 1961. (Article 12 referred to reads as follows: "On petition of the Fire Chief, to see if the Town will vote to appropriate the sum of $650. from the Surplus Revenue Account, said sum to be used to purchase and install a Radio Base Station for the Fire Department, in order that the Town may be included in the Essex County Mutual Aid network; half of said sum to be returned to the Town's Surplus Revenue Account when reimbursement is received from the State.")

ARTICLE 5. On petition of the Fire Chief, to see if the Town will vote to raise and appropriate the sum of $650., said sum to be used to purchase and install a Radio Base Station for the Fire Department.

ARTICLE 6. To see if the Town will vote to amend the graduated fees for wire inspecting to read as follows: "There shall be a charge of $1.00 per permit accompanied by the application for a wire permit, to be collected by the Wire Inspector and to be paid to the Town Treasurer.

ARTICLE 7. On petition of T. Myron Reynolds and others, residents of Mill Street, to see if the Town will appropriate the sum of $1,500. for the purchase of materials and for installation of street lighting on fifteen (15) poles on Mill Street, said amount to be taken from earnings of the Electric Light Department.

ARTICLE 8. On petition of the Electric Light Commissioners, to see if the Town will vote to accept the sum of $8,500. from the earnings of the Electric Light Department, said sum to be used for the reduction of the Tax Rate.

ARTICLE 9. On petition of Richard J. Marshall, Jr., and others, to see if the Town will vote to raise and appropriate the sum of $8,000. for the installation of a drainage system for the Flooded areas on Hilldale and Belleview Avenues.

ARTICLE 10. On petition of the Chief of Police, to see if the Town will vote to raise and appropriate the sum of $1,700. which, together with the exchange value of the present 1961 Dodge Police Cruiser, is to be expended for the purchase of a New Police Cruiser for the use of the Police Department to be purchased by the Board of Selectmen as provided in the By-laws, agreeable to the petition of the Chief of Police.

ARTICLE 11. On petition of Milton R. Pollock and others, to see if the Town will raise and appropriate the sum of $3,500. to Hottop Middleton Square; 255 feet of Central St., 95 feet of Park St., 225 feet of Lake St., and the area in front of the Post Office and the Old Tavern.

ARTICLE 12. To see if the Town will raise and appropriate the sum of $250. to be expended for the payment of the 1961 balance due on the rent of the Town Dump facilities.

ARTICLE 13. On petition of the Town Treasurer, to see if the Town will vote to appropriate the sum of $300. for Christmas Lighting. Funds to be taken from the earnings of the Municipal Light Department.

ARTICLE 14. To see if the Town will vote to amend Section 7, Paragraph 4, entitled "Fees" of the building code, as amended 1953, by striking out the present paragraphs and amending so it will read: "Fees for such permits shall be according to the following schedule based on fair valuations as determined by the Building Inspector:

Value			Fee
$ 1.00	to	$ 500.	$ 2.00
501.00	to	1,000.	4.00
1,001.00	to	5,000.	10.00
5,001.00	to	10,000.	15.00
10,001.00	to	20,000.	20.00
20,001.00	to	40,000.	25.00
40,001.00	to	50,000.	30.00
	over	50,000.	1.00 per $1,000. of Value."

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of $13,000. to defray the costs of architectural engineering and construction drawings in preparation for going to bid for a Ten-classroom Elementary School with core facilities for expansion to twenty rooms, and to authorize the School Building Committee, created by Article 3 of the Special Town Meeting of June 20, 1961, to expend said sum, or take any other action thereto.

To transact any other business that may lawfully come before this meeting.

You are hereby ordered to notify and warn said qualified voters to meet at the Town Hall on Monday, March 18 next for the following purposes, viz: To choose by ballot the following Town Officers for the ensuing year: Moderator, Town Clerk, one Selectman for three years, Tax Collector, one Member of the Board of Public Welfare for three years, one Member of the Board of Assessors for three years, Highway Surveyor, Two Members of Howe-Manning School Committee for three years, one Member of the Masconomet Regional School Committee for three years, one Electric Light Commissioner for three years, one Cemetery Commissioner for three years, one Member of the Planning Board for five years, two Trustees of Flint Public Library for three years, Tree Warden, and one Water Commissioner for three years.

The Polls will be open at 7:00 A.M. and shall be closed at 7:00 P.M.

And you are directed to serve this Warrant, by posting up attested copies thereof at Memorial Hall, Post Office and Store at Howe's Station in said Town, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this Nineteenth day of February in the year of our Lord, One Thousand Nine Hundred and Sixty-three.

A true copy. Attest:

JAMES W. WENTWORTH, Constable

ROBERT G. GOWEN, Chairman
WILBUR C. RUNDLETT, JR., Clerk
FRANK T. LeCOLST
Selectmen of Middleton

Annual Report

for the

Town of Middleton

Massachusetts

1962

FLINT
MIDDLETON
PUBLIC LIBRARY

In Memoriam

JOHN RUSSELL BRALEY

1906 - 1962

Town Counsel	1944-1946
Moderator	1946

ELMER PRICE MORRILL

1908 - 1962

Moderator	1954-1955
Town Clerk	1945-1953
Chief of Fire Dept.	1947-1957

SANDS S. PIKE

1882 - 1962

Selectman	1933-1938

Town Officers (Elected) 1962

Moderator
Daniel J. Donovan

Town Clerk
William T. Martin, Jr.

Selectmen and Board of Health
Robert G. Gowen, Chairman (1963)
Frank T. LeColst (1964) Wilbur C. Rundlett, Jr. (1965)

Board of Public Welfare
Leslie E. Merrifield, Chairman (1965)
Roger M. Peabody (1963) Leyland A. Phillips (1964)

Board of Assessors
Paul B. Wake, Chairman (1963)
Wilbur A. Witham (1965) Ernest F. LeBeau (1964)

Treasurer
Edward H. Leary (1965)

Tax Collector
Harold E. Tyler

Highway Surveyor
Allan G. Marshall

Constable
James W. Wentworth (1965)

School Committee
Robert S. Brown, Chairman (1965)
Norman Nathan (1964) Rosamond Bastable (1964)
Page G. Campbell (1963) David V. Harding (1963)

Electric Light Commissioners

John Muzichuk, Chairman (1963)

Frank E. Dow (1964) J. Lansing English (1965)

Cemetery Commissioners

Michael Lavorgna, Chairman (1964)

Edward J. Richardson (1963) Lawrence E. Tinkham (1965)

Superintendent of Burials

Charles W. Baker

Tree Warden

James Donovan

Planning Board

Louis A. Barett, Chairman (1964)

Henry N. Sawyer (1966) Raymond J. Dansereau (1967)

Frank A. Connor, Jr. (1965) Gilbert E. Sanders (1963)

Trustees Flint Public Library

Paul B. Wake, Chairman (1965)

James H. Coffin (1965) Elmer O. Campbell, Jr. (1964)

Donald A. Aylward (1963) Willis W. Esty (1964)

Carl C. Jones (1963)

Water & Sewer Commissioners

Benjamin K. Richardson, Chairman (1963)

Roger M. Peabody (1964) George W. Nash, (1965)

Masconomet Regional School Committee

Richard Cressey (1963)

Richard E. Quinn (1965) David V. Harding (1963)

Town Officers (Appointed) 1962

Registrars of Voters

Lloyd H. Getchell, Chairman (1963)

Arthur F. Bastable, Jr. (1964) John M. Cryan (1965)

William T. Martin, Jr., Clerk (Ex-Officio)

Zoning Appeal Board

Walter E. Clinton, Chairman (1963)

Nathan A. Hayward, Jr. (1964) Donald A. Aylward (1965)

Thomas D. Black (1966) Thomas F. Dolan (1967)

R. Lionel Barrows (Alternate) Ebbe Wennerberg (Alternate)

Finance Committee
John R. Wallen, Chairman
Stanley Klosowski (1964) Richard J. Fitzpatrick (1965)
Laura M. Dansereau (1963)

Chief of Police
James W. Wentworth

Sealer of Weights and Measures
Joseph F. Begg

Inspector of Animals
Joseph F. Begg

Inspector of Slaughtering
Joseph F. Begg

Town Accountant
Elmer O. Campbell (1963)

Forest Fire Warden
Harold F. Purdy

Chief of Fire Department
Harold F. Purdy

Superintendent of Cemeteries
Charles W. Baker

Moth Superintendent
James Donovan

Custodian of Town Hall
James H. Ogden

Electric Light Manager
Willis W. Esty

Town Counsel
Daniel J. Donovan

Welfare Agent
Phyllis R. Brown

Building Inspector
Roger M. Peabody

Wire Inspector
John W. Milbery

Plumbing Inspector and Gas Inspector
Beaumont B. Hurd

Veteran's Agent
James H. Ogden

Park Superintendent
Ernest R. Gould

Health Agent
Leland A. Phillips
Mary M. Wilson, Assistant

Dog Officer
Harold G. Moore

Civil Defense Agent
Arthur G. Doane

Custodian Memorial Hall
Alfred H. Kitchin

Custodian of Town Lands
Edward H. Leary

Conservation Commission
Henry N. Sawyer, Chairman (1965)
Samuel P. Armitage (1964) James K. Martin (1963)

Industrial Development Commission
Stanley Klosowski, Chairman (1964)
Helen F. Richardson (1965) Jeffrey W. Savoie (1966)
J. Russell Wallen (1967)

TRUSTEES

B. F. Emerson Fund
Naumkeag Trust Company, Salem, Mass.
Elmer O. Campbell, Jr. Willis W. Esty
Paul B. Wake

Mansfield Fund
Old Colony Trust Company, Boston, Mass.

David Cummings Fund
Board of Public Welfare

Annual Report

of the

Town Accountant

1962

RECEIPTS AND EXPENDITURES
Year Ending Dec. 31, 1962

RECEIPTS
GENERAL REVENUE

TAXES:		
CURRENT YEAR		
Property	466,300.42	
Poll	1,664.00	
Farm Animal Excise	245.00	
Lieu of Taxes	4,583.71	
PREVIOUS YEAR		
Property	30,218.59	
Poll	20.00	
Farm Animal Excise	18.75	
Tax Title Redemption	692.99	
FROM THE STATE		
Income		
Valuation Basis	70,852.51	
Education Basis		
Corporation	17,502.80	
		592,098.77
LICENSES AND PERMITS		
Alcoholic Beverages	4,150.00	
All other	861.00	
Building	237.50	
		5,248.50
FINES:		
District Court	350.00	350.00
GRANTS AND GIFTS:		
FROM FEDERAL GOVERNMENT		
Old Age Assistance	13,097.84	
Medical Aid for Aged	12,425.55	
Aid Dependent Children	4,217.00	
Disability Assistance	2,221.50	
School Lunches	5,954.10	
Other School Purposes	3,266.00	
		41,181.99

FROM STATE		
Meal Tax	1,699.64	
Vocational Education	784.33	
School Transportation	6,680.00	
School Building Aid	9,970.03	
School Superintendent	3,333.33	
Highway (Chapter 81)	9,075.00	
Inspector of Animals	100.00	
Library	929.50	32,751.83
FROM COUNTY		
Dog Licenses	651.79	651.79
ALL OTHER GENERAL REVENUE		
Sale Tax Possession Property	467.33	467.33
PRIVILEGES		
Motor Vehicle Excise Tax	62,142.76	62,142.76

DEPARTMENTAL
GENERAL GOVERNMENT

EXECUTIVE:		
Selectmen	63.50	
FINANCIAL:		
Treasurer	23.68	
OTHER DEPARTMENTS:		
Clerk	193.00	
Board of Appeals	109.00	
MUNICIPAL BUILDINGS:		
Town Hall	661.00	
Memorial Hall	1,023.00	2,073.18
PUBLIC SAFETY:		
Sealing of Weights & Measures	136.50	
Dog Officer	144.00	
Gas Inspector	25.00	
Electric Inspector	88.00	
Fire Alarm	205.00	598.50

HEALTH AND SANITATION:		
Health	40.00	
Animal Disposal	24.00	64.00
HIGHWAYS:		
Chapter 90 Maintenance	3,226.23	
Chapter 90 Construction	7,452.47	
Snow and Sanding	1,304.00	
Truck and Machinery Rental	4,683.00	16,665.70
CHARITIES:		
GENERAL RELIEF		
From Cities and Towns	755.95	
From State		
OLD AGE ASSISTANCE		
From Individuals	3,273.68	
From State	3,237.43	
From Cities and Towns	519.82	
AID TO DEPENDENT CHILDREN		
From State	3,788.27	3,788.27
Disability Assistance From State	3,958.24	3,958.24
MEDICAL AID FOR AGED		
From State	9,100.74	9,100.74
VETERANS SERVICES		
Other Towns	35.00	35.00
SCHOOLS:		
Tuition	300.00	
Hall Rental	85.00	
Supplies	10.25	
Lunches	15,061.19	15,456.44
PUBLIC SERVICE ENTERPRISES:		
ELECTRIC DEPARTMENT		
Sale of Light and Power	218,565.21	
Miscellaneous	1,966.02	

WATER DEPARTMENT		
Town of Danvers	3,353.20	
Miscellaneous	288.12	224,172.55
CEMETERIES:		
Sale of Lots and Graves	265.00	
Opening Graves	1,195.00	
Care of Endowed Lots	1,579.56	
Recording Deeds	8.00	3,047.56
INTEREST:		
On Deposit	96.79	
On Deferred Taxes	1,881.13	
Mansfield Fund	2,115.00	
All Other	982.31	5,075.23
MUNICIPAL INDEBTEDNESS:		
Anticipation Revenue Loan	70,000.00	70,000.00
AGENCY, TRUST AND INVESTMENT		
Beverage License	10.00	
Dog License	1,096.25	
Perpetual Care Fund	800.00	
Withholding Tax State	2,432.42	
Withholding Tax Federal	33,534.60	
Mass. Hospital Service	3,026.62	
Retirement Fund	4,590.81	
Group Insurance	521.86	
Meter Deposits	915.00	
Water Liens	167.25	47,094.81
REFUNDS:		
General	1,065.65	1,065.64
TRANSFERS:		
Electric Depreciation Fund	16,000.00	16,000.00
Total Receipts		1,160,759.71
Cash Balance Jan. 1, 1962		203,488.04
		1,364,247.75

EXPENDITURES

GENERAL GOVERNMENT

MODERATOR

Salary		50.00	50.00

FINANCE COMMITTEE

Expenses		47.00	47.00

SELECTMEN

Salaries		1,500.00	
Expenses			
Clerk	450.00		
Supplies and Printing	118.75		
Advertisements	134.00		
Postage	49.64		
Association Dues	34.00		
Other Expenses	184.31	970.70	2,470.70

ACCOUNTANT

Salary		1,600.00	
Expenses	150.00	150.00	1,750.00

TREASURER

Salary		1,600.00	
Expenses			
Supplies	143.95		
Postage	282.56		
Mileage and Expenses	75.00		
Clerical Assistance	400.00		
Bank Charges	20.00		
Association Dues	5.00		
Certifying Notes	2.00		
Repairs To Equipment	149.45		
Tax Title Expense	1,017.74	2,095.70	3,695.70

TAX COLLECTOR

Salary	2,000.00		
Clerk	840.00	2,840.00	
Expenses			
Supplies	306.04		
Postage	286.80		
Deputy Collector	224.50		
Telephone	140.19		
Association Dues	5.00		
Office Expense	66.08		
Tax Takings	66.00		
Office Equipment	211.50	1,306.11	4,146.11

ASSESSORS

Salaries		1,800.00	
Expenses			
Supplies and Postage	286.01		
Abstracts	123.66		
Mileage - Expenses	79.00		
Clerical Services	908.25		
Office Expenses	184.47		
Association Dues	24.00		
Office Equipment	50.00		
Services	60.00	1,715.39	3,515.39

COUNSEL

Salary		1,000.00	
Expenses		100.00	1,100.00

TOWN CLERK

Salary		700.00	
Supplies	178.80		
Telephone - Postage	163.70		
Association Dues	7.50		
Recording Deeds	8.00	358.00	1,058.00

ELECTIONS AND REGISTRATIONS

Salaries		400.00	
Expenses			
Listing	391.75		
Election Officers	948.00		
Printing and Supplies	238.79		
Lunches	45.46		
New Booths	158.00		
Janitor - School Hall	36.40	1,818.40	2,218.40

PLANNING BOARD

Expenses			
Clerk	60.00		
Association Dues	20.00		
Services	300.00	380.00	380.00

TOWN HALL

Salary		480.00	
Expenses			
Supplies	30.44		
Repairs	188.32		
Light and Fuel	631.24	850.00	1,330.00

MEMORIAL HALL

Salary		480.00	
Expenses			
Fuel and Light	1,569.58		
Supplies	184.73		
Telephone	96.45		
Repairs	199.24		
New Windows	153.95	2,203.95	2,683.95

Total General Government Expenditures 25,445.25

PUBLIC SAFETY

CONSTABLE

Salary		35.00	35.00

POLICE DEPARTMENT

Salaries and Wages		12,584.25	
Expenses			
Car and Radio Maintenance	2,467.43		
Office Expenses	732.14		
Supplies	118.67		
Equipment	151.50		
Dues and Expenses	24.00	3,493.74	16,077.99

CIVIL DEFENSE

Expenses		94.20	94.20

FIRE DEPARTMENT

Salaries		3,442.39	
Expenses			
Labor	5,731.50		
Equipment and Repairs	2,187.99		
Gasoline and Oil	503.46		
Fuel and Light	1,133.92		
Building Maintenance	122.35		
Office Expenses - Telephone	477.20		
Fire Alarm	625.96		
Insurance	220.15	11,002.53	14,444.92

BUILDING INSPECTOR

Salary		500.00	
Expenses		200.00	700.00

BOARD OF APPEALS

Expenses			
Clerk	155.00		
Advertisements	103.50		
Supplies - Postage	105.37	363.87	363.87

WIRE INSPECTOR

Salary		300.00	
Expenses		130.00	430.00

SEALER OF WEIGHTS AND MEASURES

Salary		175.00	
Expenses		75.00	250.00

GAS INSPECTOR

Salary		100.00	
Expenses		35.06	135.06

FORESTRY DEPARTMENT

Labor		2,636.90	
Expenses			
Truck Maintenance	143.24		
Truck Hire	13.50		
Supplies	587.40		
Removing Trees	777.30		
New Trees	290.00	1,118.44	4,448.34

DOG OFFICER

Salary		200.00	
Expenses		118.11	318.11

Total Public Safety Expenditures 37,297.49

HEALTH AND SANITATION

HEALTH DEPARTMENT

Salaries		320.00	
Expenses			
Polio and Virus Clinics	85.43		
Engineering Services	100.00		
Care of Dump	2,105.07		
Vital Statistics	247.00		
Contagious Diseases	83.10		
Office Expenses	76.87		
Agent Expenses	54.16		
Hospital Services	106.67	2,858.30	3,178.30

DENTAL CLINIC

Expenses		
Services	1,229.00	
Supplies	95.43	1,324.43

COMMUNITY HEALTH PROGRAM

Middleton Community Services, Inc.	2,500.00	2,500.00

INSPECTOR OF ANIMALS

Salary	200.00	
Expenses	100.00	300.00

INSPECTOR OF SLAUGHTERING

Salary	50.00	50.00

ESSEX SANITORIUM ASSESSMENT

County Treasurer	2,420.66	2,420.66

Total Health and Sanitation Expenditures 9,773.39

HIGHWAYS

HIGHWAY DEPARTMENT

Labor		19,035.60	
Expenses			
Truck Hire	3,943.60		
Equipment Hire	2,880.75		
Supplies	2,048.51		
Sand and Gravel	745.74		
Asphalt	3,868.30		
Signs	4.00		
Light and Power	143.00		
Office Expenses	478.16		
Equipment	958.68		
Storage	50.00		
Tree Removal	150.00	15,270.74	34,306.34

SPECIAL APPROPRIATIONS

Storm Drains	1,000.00	
Highway Truck	4,320.00	
Street Lighting	5,500.00	
Street Numbering	100.00	10,920.00

ROAD MACHINERY ACCOUNT

Expenses			
Gasoline and Oil	1,989.72		
Parts and Repairs	1,713.35		
Equipment	150.00		
Registration	6.00		
Supplies	284.36	4,143.43	4,143.43

SNOW REMOVAL

Labor		6,317.85	
Expenses			
Truck Hire	4,651.30		
Equipment and Repairs	1,128.91		
Salt and Sand	3,713.51		
State Road	57.29	9,551.01	15,868.86

Total Highway Expenditures 65,238.63

CHARITIES

PUBLIC WELFARE

Salaries		900.00	
Expenses		70.40	

GENERAL RELIEF

Expenses			
Aid - Cash	105.00		
Groceries and Fuel	108.83		
Medical Aid	742.19		
Hospitals	442.56		
Other Cities and Towns	2,149.50	3,548.08	4,518.48

OLD AGE ASSISTANCE

Administration		1,883.00	
Aid			
Cash	23,552.49		
Other Cities and Towns	591.89	24,144.38	26,027.38

MEDICAL AID FOR AGED

Cash		26,234.11	26,234.11

AID DEPENDENT CHILDREN

Cash		10,815.06	10,815.06

DISABILITY ASSISTANCE

Cash		10,472.69	10,472.69

Total Charities Expenditures 78,067.72

VETERANS' SERVICES

Salary		250.00	
Aid			
Cash	8,447.00		
Fuel - Groceries	724.36		
Medical Aid	803.67		
Other Cities and Towns	280.37	10,255.40	
Total Veterans Services Expenditures			10,505.40

SCHOOLS

Salaries			
Superintendent	8,722.96		
Teachers and Supervisors	117,187.46		
Doctor	500.00		
Nurse	1,350.00		
Clerks	5,513.73		
Attendance Officer	98.00		
Janitors	8,571.08	141,943.23	
Expenses			
Superintendent	180.00		
Office	1,167.14		
Books and Supplies	8,216.89		
Building Maintenance	6,293.59		
Fuel and Light	6,810.34		
Transportation	16,306.00		
Tuition	87.50		
Furnishing Equipment	673.25		
Miscellaneous	376.99	40,111.70	182,054.93

SCHOOL LUNCH

Labor	8,164.22	
Equipment and supplies	13,270.65	21,404.87

REGIONAL SCHOOL

Assessment	246,162.10	
Special Assessment	24,510.00	270,672.10

SCHOOL BUILDING COMMITTEE

Expenses	3,453.97	3,453.97

VOCATIONAL EDUCATION

Tuition	83.38	83.38
Total School Expenditure		477,669.25

LIBRARY

Salaries	2,784.50	
Expenses	2,650.18	
Total Library Expenditures		5,434.68

RECREATION

PARK

Labor		560.20	
Expenses			
Supplies	477.73		
Equipment Hire	297.00		
Playground Equipment	65.05	839.78	1,399.98
Christmas Lighting		21.76	21.76
Total Recreation Expenditures			1,421.74

UNCLASSIFIED

INSURANCE

Workmen's Compensation and Public Liability	2,786.77		
Collector's Bond	258.88		
Treasurer's Bond	263.70		
Clerk's Bond	10.00		
Blanket Fire	3,090.40		
Life and Hospital	6,772.78		
Vehicle - Liability	2,363.72	15,546.26	
Memorial Day		473.51	
Printing Town Reports		1,722.50	

MANSFIELD FUND

Concert	200.00		
Picnic	1,283.05		
Thanksgiving and Christmas	764.00	2,247.05	
Total Unclassified Expenditures			19,989.31

PUBLIC SERVICE ENTERPRISES

ELECTRIC DEPARTMENT

Salaries			
Commissioners	600.00		
Manager	7,360.00		
Clerk	3,040.00	11,000.00	

MAINTENANCE AND OPERATION

Energy			
Mass. Electric Co.	131,049.54		
Danvers Electric Dept.	471.08	131,520.62	
Labor		22,856.90	
Expenses			
Materials	10,716.59		
Office Expenses	2,165.59		
Truck Maintenance	1,693.26		
Insurance	774.57		
Depreciation	8,128.00		
Line Clearance	57.21		
Refund	12.00	23,547.22	
Construction Sub-Station		54,010.78	242,935.52

WATER DEPARTMENT

Salaries - Commissioners	450.00	
Expenses	146.46	
Materials and Labor	1,399.66	1,996.12
Total Public Service Enterprise Expenditures		244,931.64

CEMETERIES

Salaries			
Commissioners	60.00		
Supt. of Burials	30.00	90.00	
Labor		8,286.90	
Expenses			
Truck Hire	215.00		
Supplies	300.28	515.28	
Total Cemetery Expenditures			8,892.18

MUNICIPAL INDEBTEDNESS

BONDED DEBT

School Addition 1950	10,000.00	
School Addition 1956	10,000.00	
Fire Truck Loan	3,000.00	
Temporary Loan	70,000.00	93,000.00

INTEREST

School Addition Loans	6,045.00	
Fire Truck	105.00	
Temporary Loan	196.00	6,346.00

Total Municipal Indebtedness Expenditures 99,346.00

AGENCY, TRUST AND INVESTMENT

State Parks and Reservations	1,684.83	
County Tax	10,992.07	
Dog Licenses to County	1,095.25	
Withholding Tax - State	2,398.61	
Withholding Tax - Federal	33,534.60	
Retirement Assessment	6,375.21	
Retirement Deductions	4,590.81	
Meter Deposits	2,451.00	
Beverage License	10.00	
Perpetual Care Funds	800.00	
Water Leins	167.25	64,063.63

REFUNDS

1961 Excise Tax	936.69	
1962 Excise Tax	1,566.88	
1961 Real Estate Tax	75.60	
1962 Real Estate Tax	405.28	
School	300.00	
License	24.00	
Total Refunds		3,308.45
Transfer Electric Depreciation Fund	16,000.00	16,000.00
Total Expenditures		1,166,384.76
Cash Balance December 31, 1962		197,862.99
		1,364,247.75

Recapitulation of Appropriation, Transfers and Expenditures

		Appropriation and Transfer	Expended	Unexpended Balance
Moderator, Salary		50.00	50.00	
Finance Committee Expenses		100.00	47.00	53.00
Selectmen's Salaries	1,500.00		1,500.00	
Transfer	20.70	520.70	520.70	
Expenses				
Clerk		450.00	450.00	
Accountant, Salary		1,600.00	1,600.00	
Expenses		150.00	150.00	
Treasurer, Salary		1,600.00	1,600.00	
Expenses		1,100.00	1,077.96	22.04
Tax Title	1,000.00			
Refund	17.74	1,774.00	1,774.00	
Collector, Salaries		2,840.00	2,840.00	
Expenses	1,100.00			
Transfer	211.50	1,311.50	1,306.11	5.39
Assessors, Salaries		1,800.00	1,800.00	
Expenses		1,800.00	1,715.39	84.61
Counsel, Salaries		1,000.00	1,000.00	
Expenses		100.00	100.00	
Clerk, Salary		700.00	700.00	
Expenses		350.00	350.00	
Elections and Registrations				
Salaries		400.00	400.00	
Expenses	1,500.00			
Transfer	318.40	1,818.40	1,818.40	
Planning Board Expenses		600.00	380.00	220.00
Town Hall, Salary			480.00	480.00
Expenses	800.00			
Transfer	50.00	850.00	850.00	
Memorial Hall, Salary		480.00	480.00	
Expenses	2,000.00			
Transfer	50.00	2,050.00	2,050.00	
Special		1,500.00	153.95	1,346.05*

		Appropriation and Transfer	Expended	Unexpended Balance
Constable, Salary		35.00	35.00	
Police Chief, Salary		5,720.00	5,720.00	
Wages		7,410.00	6,864.25	545.75
Expenses	3,275.00			
Transfer	300.00	3,575.00	3,493.74	81.26
Civil Defense, Expenses		100.00	94.20	5.80
Fire Salaries		3,990.00	3,442.39	547.61
Expenses		11,005.00	11,002.53	2.47
Radio		650.00		650.00*
Building Inspector, Salary		500.00	500.00	
Expenses		100.00	35.06	64.94
Board of Appeals Expenses		500.00	363.87	136.13
Wire Inspector, Salary		300.00	300.00	
Expenses		130.00	130.00	
Gas and Plumbing Inspector				
Salary		100.00	100.00	
Expenses		?100.00	35.06	64.94
Sealer of Weights				
and Measures Salary		175.00	175.00	
Expenses		75.00	75.00	
Moth Expenses		1,200.00	1,173.80	26.20
Tree Warden Expenses		1,500.00	1,486.60	13.40
Dutch Elm Disease				
Control Expenses		1,500.00	1,497.94	2.06
New Trees		300.00	290.00	10.00
Dog Officer, Salary		200.00	200.00	
Expenses		140.00	118.11	21.89
Health Salaries		320.00	320.00	
Expenses	2,500.00			
Transfer	358.30	2,858.30	2,858.30	
Dental Clinic		1,500.00	1,324.43	175.57
Community Health Program		2,500.00	2,500.00	
Animal Inspector Salary		200.00	200.00	
Expenses		100.00	100.00	
Inspector of Slaughtering				
Salary		50.00	50.00	
Road Machinery Fund				
Balance	1,521.32			
Receipts	4,683.00	6,204.32	5,143.43	1,060.89*

		Appropriation and Transfer	Expended	Unexpended Balance
Chapter 81		14,950.00	14,950.00	
Chapter 90 Construction		15,489.23	7,117.45	8,371.78*
Chapter 90 Maintenance		3,000.00	3,000.00	
Highway Expenses		9,500.00	9,238.89	261.11
Snow Removal	1,600.00			
Transfer	384.63	16,384.63	15,868.86	515.17
Forest St. Land Damage		1,000.00		1,000.00*
Mt. Vernon Street Special		6,622.74		6,622.74*
Storm Drains		1,000.00	1,000.00	
Street Lighting		5,500.00	5,500.00	
Street Numbering		800.00	100.00	700.00*
Highway Truck		4,500.00	4,320.00	180.00
Public Welfare Salaries		900.00	900.00	
Expenses		150.00	70.40	79.60
Central Essex Welfare District				
Administration		1,883.00	1,883.00	
General Relief, Aid		5,000.00	3,548.08	1,451.92
Old Age Assistance	11,500.00			
Refunds	387.15			
Transfer	2,500.00	14,087.15	12,162.95	1,924.20
Federal Grant		19,553.12	11,981.43	7,571.69*
Medical Aid for Aged				
Aid	17,000.00			
Refunds	15.00	17,015.00	13,517.19	1,670.43
Federal Grant		18,112.11	14,716.92	3,395.19*
Aid Dependent Children				
Aid	8,000.00			
Refunds	760.85	8,760.85	6,052.80	1,708.05
Federal Grant		5,243.97	4,762.26	481.71*
Disability Assistance				
Aid	5,000.00			
Refunds	174.00			
Transfer	2,508.62	7,682.62	7,682.62	
Federal Grant		2,971.31	2,971.31	
Veterans Agent Salary		250.00	250.00	
Aid		10,500.00	10,255.40	244.60
School Salaries		143,178.00	142,027.23	1,150.77
Expenses	35,135.00			
Transfer	3,826.70	38,961.70	38,961.70	

		Appropriation and Transfer	Expended	Unexpended Balance
Supt. out of State Travel		200.00		200.00
Regional School District		246,162.10	246,162.10	
Special		24,510.00	24,510.00	
School Building Committee		5,000.00	3,453.97	1,546.03
Federal Grant		6,615.11	3,741.93	2,873.18*
Lunch		23,241.39	21,404.87	1,836.52*
Vocational Education	600.00			
Refund	10.80	610.80	83.38	527.42
Library Salaries - Wages		3,000.00	2,784.50	215.50
Expenses		2,651.79	2,650.18	1.61
Park		1,400.00	1,399.98	.02
Christmas Lighting		50.00	21.78	28.24
Retirement Assessment		6,375.21	6,375.21	
Printing Town				
Reports	1,500.00			
Transfer	222.50	1,722.50	1,722.50	
Memorial Day		500.00	493.51	6.49
Insurance		6,420.00	6,409.75	10.25
M. V. Liability		2,450.00	2,363.72	86.28
Electric Salaries		11,000.00	11,000.00	
Wages		22,000.00	21,542.90	457.10
Energy		138,000.00	131,520.62	6,479.38
Expenses		20,096.79	20,096.79	
Line Clearance		1,800.00	57.21	1,742.79
Sub Station		49,578.00	49,578.00	
Land Purchase		500.00		500.00*
Depreciation		16,000.00	16,000.00	
Emergency Fund		1,000.00	1,000.00	
Water Salaries		450.00	450.00	
Expenses		200.00	146.46	53.34
Maintenance		2,000.00	1,399.66	600.34
Cemetery Salaries		90.00	90.00	
Expenses	5,800.00			
Income	1,573.58	7,373.58	7,373.58	
Graves		1,500.00	1,428.60	71.40
Municipal Indebtedness				
Interest		6,600.00	6,346.00	254.00
Loans		23,000.00	23,000.00	
Temporary Loans		70,000.00	70,000.00	

* Balance Carried Forward

Balance Sheet 1962

BALANCE SHEET DECEMBER 31, 1962—GENERAL ACCOUNTS

ASSETS

Cash	197,862.99	
Petty Cash Advance	260.00	198,122.99
ACCOUNTS RECEIVABLE		
TAXES — 1961		
Personal Property	47.57	
Motor Vehicle Excise	425.43	473.00
TAXES — 1962		
Poll	20.00	
Personal Property	618.12	
Real Estate	40,177.18	
Motor Vehicle Excise	19,969.80	
Farm Animal Excise	20.00	60,805.10
TAX TITLES & POSSESSIONS		
Tax Titles	10,149.09	
Tax Possessions	2,507.99	12,657.08
DEPARTMENTAL		
Public Welfare	996.65	
Old Age Assistance	324.81	
Medical Aid	664.40	
Aid Dependent Children	1,623.83	
Disability Assistance	919.73	4,528.82
MUNICIPAL LIGHT		
Rates	13,820.35	
Miscellaneous	888.83	14,709.18

LIABILITIES

Land Low Value Fund	84.84	
Lots and Graves Fund	1,580.00	
Cemetery Perpetual Care Interest	1,259.63	
Ambulance Fund	185.80	
Road Machinery Fund	1,060.89	
Mansfield Interest Fund	1,832.67	6,003.83
Electric Department		
Meter Deposits	1,320.00	
Depreciation Fund	54,832.70	
Surplus	38,626.62	94,779.32
Water Surplus		1,353.20
Appropriation Balances		39,840.57
Non Revenue Balances		
School Addition	402.01	
Fire-Highway Building	1,983.32	2,385.33
Reserve Fund - Overlay Surplus		3,276.40
1961 Overlay		8,702.14
1962 Overlay		5,764.22
Reserve for Petty Cash Advance		260.00
Tailings (Uncashed Checks)		45.39
Old Age Assistance Recovery		139.11
Revenue Reserved Until Collected		
Motor Vehicle Excise Tax	20,395.23	
Tax Title	12,657.08	

AID TO HIGHWAYS			Farm Animal Excise	20.00	
State	16,075.00		Departmental	4,528.82	
County	3,500.00	19,575.01	Municipal Light	14,709.18	
			Aid to Highways	19,575.01	71,885.32
		310,871.18	Overestimates		
			State Parks	163.52	
			County Tax	629.12	787.64
			Surplus Revenue		75,648.71
					310,871.18

BALANCE SHEET — DEBT AND TRUST ACCOUNTS

DEBT ACCOUNTS

ASSETS		LIABILITIES	
NET FUNDED OR FIXED DEBT	188,000.00	School Addition 1950	68,000.00
		School Addition 1956	120,000.00
	188,000.00		188,000.00

TRUST FUNDS

		David Cummings Fund	6,964.07
Trust and Investment Funds		Cemetery Perpetual Care Fund	40,451.05
In custody of Town Treasurer	47,415.12	Charles L. Flint Library Fund	5,784.97
In custody of Library Trustees	8,842.70	Mary E. Emerson Library Fund	3,057.73
In custody of Naumkeag Trust Co.	10,039.56	B. F. Emerson Library Fund	10,039.56
	66,297.38		66,297.38

PAYROLL ANALYSIS

HIGHWAY AND PARK DEPARTMENT

	Labor	Equipment
Paul Angers	63.55	
Thomas Angers	13.95	
Carl Arrington	17.05	
Charles Baker		14.00
Leopold Blais	4,073.70	
Opal Blais		2,382.00
Richard Boardman	41.85	
Gurard Bouchard	6.20	
William Cashman	22.00	
Raymond Colby	4,838.20	
Dennis Currier	68.20	89.50
Fred Daniels	133.30	
James Donovan	3,677.80	
Robert Fuller	4,444.85	
Ernest Gould	501.00	361.00
Ted Klosowski		1,436.50
Ronald LaChance	54.25	
David Leary	263.50	
Dean Luscomb	151.90	
Frank Maione		2,185.75
Donald MacMillin	2,139.00	
Raymond McKenney	99.20	
James Monroe	18.60	
Harold Moore	35.00	
Jerry Mascarito		388.00
Stewart Neiforth	9.30	
James Ogden		310.00
William Ogden		198.00
Carl Ohlson	38.75	
Donald Osgood	29.45	
Foster Pickard	194.35	
H. Franklin Purdy, Jr.	88.35	
Edward Richardson	44.30	
Robert Saulnier	26.35	
Robert Sanborn	13.95	
Gordon Sheldon, Jr.	124.00	
Gordon Sheldon, Sr.	24.80	549.50
William Stone	21.70	
Roger Walters	249.55	

FORESTRY DEPARTMENT

Ralph Baldwin	111.60	
Leopold Blais	61.05	
Raymond Colby	370.00	
James Donovan	851.20	
Robert Fuller	149.85	
Raymond Gould	12.40	
Peter Kasenenko	12.40	
Donald MacMillin	49.60	
Raymond McKenney	49.60	
Stewart Neiforth	62.00	
Foster Pickard	867.60	
Roger Walters	24.80	

CEMETERY DEPARTMENT

Charles Baker	2,351.80	205.00
Clarence Baker	1,754.50	
Leopold Blais	7.40	
Opal Blais	14.00	
Alex Brunet	396.00	
Raymond Colby	7.40	
Ralph Currier	1,686.00	
James Donovan	7.40	
Dennis Currier		20.00
Robert Fuller	7.40	
Ted Klosowski		14.00
David Miller	588.00	
Herbert Moffett	396.00	
Allie Paige	705.00	
Gordon Sheldon		14.00
Frank Sullivan	288.00	

ELECTRIC DEPARTMENT

Charles Clinch, Jr.	5,556.20
John Conway	1,400.00
Glenn Frazier	86.40
Etewart Neiforth	42.90
Joseph Pickard	5,295.63
Foster Pickard	61.20
Carl Peterson	4,452.53
Wilbur Witham	5,358.14

FIRE DEPARTMENT

Harold Purdy, Chief	1,310.76
George Nash, Deputy Chief	1,031.00
James H. Ogden, Captain	399.00
Charles H. Ohlson, Lieutenant	296.50
John M. Cryan, Lieutenant	205.00
Richard Collins, Lieutenant	722.13
Charles Clinch, Jr.	186.00
Charles Clinch, III	267.00
Robert Currier	94.50
David Leary	46.50
George Durkee	4.50
Willis Esty	136.50
Richard Floyd, Jr.	16.50
Glenn Frazier	25.50
Robert Fuller	3.00
Richard Goodale	660.00
Richard Goodale, Jr.	15.00
John Hocter	1.50
George Kimball	385.00
Michael Lavorgna	3.00
Robert Linquist	10.50
James H. Martin	217.50
John Mendalka	567.00
William Mugford	680.25
Peter Mugford	39.00
Floyd Pearson	271.50
Carl Peterson	452.25
Joseph Pickard	118.50
H. Franklin Purdy	31.50
Edward Richardson	53.50
Alfred Saulnier	330.00
Robert Sanborn	16.50
Carl Shuman	225.00
Gordon Sheldon, Jr.	34.50
Richard Stewart, Sr.	135.00
Wilbur Witham	126.00
Donald Whicher	55.00

POLICE DEPARTMENT

Salaries and Wages

James W. Wentworth	5,720.00
Lloyd H. Getchell	2,122.75
Harold Moore	3,780.00
Robert Hurd	142.50
Norman Welch	73.50
Arthur Doane	385.50
Robert Peachey	264.00
Edward Richardson	96.00

TREASURER'S REPORT

Edward H. Leary, Treasurer in account with the Town of Middleton, Massachusetts.

Balance of cash in Treasury, January 1, 1962	$ 203,488.04
Receipts for the year 1962	1,160,759.71
Total Cash	$1,364,247.75
Payments for the year 1962	$1,166,384.76
Balance of cash in Treasury Dec. 31, 1962	197,862.99
	$1,364,247.75

CASH IN BANKS

Arlington Trust Company, Middleton, Mass.	$ 185,751.86
Merchants Warren National Bank, Salem, Mass.	5,841.48
Arlington Trust Company, Savings, Middleton, Mass	2,495.36
Cash on Hand	3,774.29
Total	$ 197,862.99

A Complete report of all Trust Funds in custody is shown on the following pages.

I wish to express my thanks and gratitude for the cooperation of the Town Officials, Committees and Citizens.

Respectfully submitted,

EDWARD H. LEARY

Town Treasurer

DAVID CUMMINGS FUND

Balance January 1, 1962		$	5,927.23
United Shoe Machinery Corp. Shares			975.00
		$	6,902.23
RECEIPTS:			
United Shoe Machinery Corp. Dividends	$ 97.25		
Arlington Trust Co., Interest	223.56		
Total Receipts		$	321.08
Trustee's Orders			-259.24
Balance		$	6,964.07
Arlington Trust Company Checking Account		$	226.44
Arlington Trust Company Savings Account			5,762.63
United Shoe Machinery Corp. Shares			975.00
Balance Dec. 31, 1962		$	6,964.07

Respectfully submitted,

EDWARD H. LEARY

Treasurer

Land Owned By the Town of Middleton

Dec. 31, 1962

HASWELL PARK:
Lots 165, 166, 286-290 inclusive.

MIDDLETON PINES:
1st lot of 9th parcel - Book 2253 Page 381
14th parcel - Book 2253 Page 381
2nd pasture Woodland and Meadow
Elliott Lot, Island Pasture, Smith Lot, Sutton Lot
Lots G. & H., Lots 61-68 incl., 69, 70, 128-130, Incl., 231-236 incl.

SUMMIT VIEW PARK:
Lots 28, 30-34 incl., 35, 36, 51, 57, 58, 91-93 incl., 94-97 incl.,136-148 incl.,, 149, 150, 151, 153-156 incl., 157-163 incl., 164-169 incl., 212, 213, 215-218 incl., 219-221 incl., 238, 239, 242-251 incl., 257-270 incl., 279-285 incl., 288-301 incl., 307, 308, 311-318 incl., 326-337 incl., 376, 378-382 incl., 385-398 incl., 322, 323, 324.

WOODLAND PARK:
Lots 332, 523, 576.

MISCELLANEOUS:
Joseph Whittier Estate, Woodland (Approx. 8 Acres)
G. A. Fuller Meadow, 14 Acres (Cranberry Bog)

Respectfully submitted,

EDWARD H. LEARY

Town Treasurer

Town of Middleton

CEMETERY ENDOWMENT ACCOUNTS

Balance on hand January 1, 1962		$ 37,918.28
New Accounts added		750.00
Interest		1,543.55
	Total Receipts	$ 40,211.83
	Interest withdrawn	1,543.55
	Balance Dec. 31, 1962	$ 38,668.28

SEC. C. OAKDALE CEMETERY

Balance on hand January 1, 1962		$ 1,837.77
New Accounts added		75.00
Interest		73.48
	Total Receipts	$ 1,986.26
	Interest withdrawn	73.48
	Balance Dec. 31, 1962	$ 1,912.77

Respectfully submitted,

EDWARD H. LEARY

Town Treasurer

Reports

for the

Various Departments

1962

FLINT PUBLIC LIBRARY

Treasurer's Report

Appropriation for Salaries		$ 3,000.00
Salaries:		
Librarian	$ 1,320.00	
Assistants to Librarian	984.50	
Janitor	480.00	
Total Salaries		2,784.50
Balance, Returned to Revenue		$ 215.50
Appropriation for Expenses	$ 2,000.00	
Add - Dog Tax	651.79	
Total		2,651.79
Expenses:		
Fuel	517.97	
Light	90.02	
Water	23.66	
Insurance	484.46	
Building Maintenance	1,057.05	
Supplies	63.20	
Miscellaneous	413.82	
Total Expenses		2,650.18
Balance, Returned to Revenue		$ 1.61

FLINT PUBLIC LIBRARY FUNDS

Balance, Jan. 1, 1962		$ 1,283.85
Income:		
Book Fines	$ 288.00	
B. F. Emerson Fund	489.90	
Charles L. Flint Fund	231.28	
Mary Estey Emerson Fund	122.28	
Insurance Proceeds - soot damage	275.00	
Miscellaneous	21.00	1,427.46
Total Income		$ 2,711.31

Expenses:		
New Books	1,355.88	
Binding of Books	68.00	
Magazines	93.62	
Cleaning - soot damage	275.00	
Total Expenses		1,792.50
Balance, Dec. 31, 1962		$ 918.81

B. F. EMERSON TRUST FUND

Received from Naumkeag Trust Co., Salem (Trustee) $ 489.90

MARY ESTEY EMERSON FUND

E. O. Campbell, Jr., in account with Flint Public Library:

Mary Estey Emerson Fund, principal	$ 2,500.00
On Deposit in Danvers Savings Bank, Dec. 31, 1962	3,057.73

CHARLES L. FLINT FUND

E. O. Campbell Jr., in account with Flint Public Library:

Charles L. Flint Fund, principal		$ 5,000.00
On deposit in banks, Dec. 31, 1962:		
Salem 5c Savings Bank	$ 986.88	
Salem Savings Bank	510.73	
Danvers Savings Bank	1,420.40	
Broadway Savings Bank	1,866.96	
Essex Savings Bank	1,000.00	
Total		$ 5,784.97

Respectfully submitted,

E. O. CAMPBELL, JR.

Treasurer, Library Trustees

LIBRARIAN'S REPORT

The Flint Public Library will be open from 2 P.M. to 9 P.M.
Winters — Tuesdays, Thursdays and Fridays
Summers — Tuesdays and Fridays

Although the Library serves the community as a whole it does attempt to supplement, in as far as the budget allows, the special school library by satisfying individual student requests. It has been rather discouraging to fail to meet the requests of a whole class when each pupil wishes to read a book on the same subject at the same time, especially as they are eager to do this reading. This has caused the library staff to regret that our young people do not have the advantages of those in the larger towns and cities. In December we received a report on a survey made by the American Library Association in which it was found that all libraries, large or small, throughout the country are having this same problem. Most of the libraries questioned felt it would help if people accustomed to using special libraries, which cover each subject extensively, were given a better understanding of the function and resources of public libraries.

The State has agreed to finance, on a 25c per capita basis, a Regional Public Library Service. Its purpose will be to bring the library services in a small community nearer to those available in a large community. The libraries of a given area will work together, with one acting as a Regional Library Center where special services for the area will be located. Although it will increase the number of sources from which the local library may borrow books, perhaps of more importance will be the professional aid to the local library.

Middleton will be in a Sub-Regional area of the Eastern Regional area. The Plan for this area will probably be put into operation soon after January 1964.

Work has been completed on replacing the copper gutters. The stained glass Memorial Windows in need of releading have been sealed with putty under the leading to prevent water and air entering the building. The colored stained glass in the windows was probably made in Germany, although the designs were made in this country. They were given in memory of members of the Fuller family by their descendants.

ANNUAL STATISTICS

Volumes in the Library, January 1, 1962	13,778
Volumes added by purchase	492
Volumes added by gift	18
Volumes reported discarded	49
Volumes in the Library, December 31, 1962	14,239

Circulation of Books, 1962

Juvenile	3,733
Adult	5,112
Total	8.845
Registration of new borrowers	108
Attendance	7,631

Respectfully submitted,

RUTH TYLER

Librarian

TOWN CLERK'S REPORT — 1962

To the Citizens of the Town of Middleton:

I submit for your approval my report of Vital Statistics Recorded, Dog Taxes collected and Fish and Game Licenses issued in the Year 1962.

Please report any errors or omissions of Vital Statistics to the Town Clerk that the record may be corrected accordingly.

Marriage Record For 1962

Date of Marriage	Place of Marriage	Names of Bride and Groom	Residence
Feb. 10	Middleton	William Hebert Thurston	Middleton
		Louise Eleen Coffill	Salem
Feb. 22	Danvers	Francis Stephen O'Hagan	Middleton
		Elizabeth Kimonth Young	Middleton
Feb. 24	Middleton	Philip James Tinkham	Middleton
		Julie Catherine Maria	Danvers
Mar. 9	Middleton	Berton Theodore Lombard	Boxford
		Carol Frances Vasey	Middleton
Mar. 31	Middleton	Edmund Noel Hudon	Beverly
		Joann Lillian Thomas	Nabnasett, Mass.
Apr. 28	Salem	William Oliver Orben	Middleton
		Eleanor Clarkson Marsh	Middleton
Apr. 28	Boston	Roger Wendell Hubbard	Middleton
		Mary Eleanor Churchward	Randolph
May 6	Middleton	Charles Sager Clinch, 3rd	Middleton
		Janet Marie Wilichoski	Middleton
May 6	Saugus	James Comstock	Middleton
		Evelyn May DeBlois	Middleton
Apr. 28	Middleton	Daniel Joseph Cotter	Middleton
		Dorothy Ellen York	Beverly
May 5	Melrose	Ronald Francis Cattley	Peabody
		Joanne Louise Gowen	Middleton

Date of Marriage	Place of Marriage	Names of Bride and Groom	Residence
May 19	Middleton	Robert Roland Champigny Florence Ann Farrell	Lynn Middleton
May 21	Peabody	Barry Edward Grondin Nancy Irene LeBlanc	Peabody Middleton
May 30	Middleton	Ernest Frederick Daniels Margaret Eileen Haynes	Middleton Danvers
June 1	Topsfield	Robert Waldo Reed Nancy Elaine Clarke	Peabody Middleton
June 2	Middleton	Franklin J. Arrington Juanita E. Earle	Salem Danvers
June 10	Middleton	George Stephen Zimmerman Ruth Jeannette Colby	Beverly Middleton
June 16	Middleton	Richard Edward Boulay Helen Louise Angers	Salem Middleton
June 16	Middleton	Robert Edward Williams Virginia Lorraine Hackett	Salem Middleton
June 24	Middleton	Edward Francis Sauvageau Joyce Marjorie Sterner	Middleton Beverly
June 22	Middleton	Lee Garfield Whelpley Thelma Florence Daniels	Beverly Middleton
July 7	Middleton	Clifton Paul Morgan Barbara Ruth Hayward	Middleton Middleton
July 7	N. Reading	Kenneth Dudley Shields Louise Bertha Proctor	Middleton North Reading
July 15	Middleton	Leo Austin Brissette Simone Cecile Bouchard	Wakefield Middleton
July 22	Middleton	William Frank Marston, 3rd Shirley Ann Sedler	Gloucester Middleton
Aug. 4	Marblehead	Bernard Sterling Sullivan Brenda Louise Marquis	Middleton Marblehead
Aug. 18	Lynn	William Franklyn Stone Marion Louise Fago	Middleton Malden
Aug. 25	Danvers	James Louise Munroe Karleen Glenice Earle	Middleton Danvers

Date of Marriage	Place of Marriage	Names of Bride and Groom	Residence
Sept. 2	Haverhill	Arthur Roy Dennis Jeannette Louise Kelly	Haverhill Middleton
Sept. 29	Middleton	Raymond George Morin, Jr. Gail Joan Eckhardt	Middleton Middleton
Oct. 6	Beverly	Carleton Winslow Raymond Veronica Anne Nelson	Middleton Beverly
Oct. 14	Danvers	Paul Smith MacAdams, 2nd Helen Isabel Pennock	Woburn Middleton
Oct. 27	Salem	Eugene Carl Sangster Sharon Lea Thompson	Salem Middleton
Oct. 26	Lynn	John Arthur Dane Diane Marie Burke	Middleton Lynn
Nov. 18	Reading	Rodney Chester Oliver Fredericka Charlene Allen	Salem Middleton
Nov. 21	Middleton	Edward Joseph Richardson Alrira June Silva	Middleton Beverly
Dec. 2	Danvers	Francis Calvin Quimby Barbara Ann Lang	Middleton Danvers
Dec. 7	Middleton	David Edward Moore Barbara Dvera Cohen	Middleton Everett
Dec. 8	Middleton	Charles Leo Moriarty Eileen Wyant	Belmont Brookline

1961 Births Recorded In 1962

Date of Birth	Name of Child	Names of Parents
Dec. 16	George Thomas Malone	James B. Malone Rosemary A. Sheehy
Dec. 12	Christine Marie Nelson	Peter Augustus Nelson Janet Louise Ruest
Dec. 21	Barbara Jean Demers	John Henry Demers, Jr. Jean Brice Lucier
Dec. 28	Cynthia Anne Mendalka	John Walter Mendalka Patricia Anna Mallett

Date of Birth	Name of Child	Names of Parents
Dec. 29	Scott Elliott Rowell	Herbert Edward Rowell Anna Gove Taylor
Dec. 18	Marcia Karen O'Neill	Robert E. O'Neill, Jr. Phyllis Mary King
Nov. 20	Jonathan Andrew Webber	Alan E. Webber Marilyn Paine
Dec. 11	Linda Anne Sabino	Manuel Joseph Sabino Ruth Mary Flynn

Birth Record For 1962

Date of Birth	Name of Child	Names of Parents
Jan. 5	Victoria Elizabeth Ladd	David Belcher Ladd Rose Kathleen Owens
Jan. 8	Debra Ann Campbell	Gerald Lee Campbell Elizabeth Legro
Jan. 9	Craig John Altmann	Eberhart Kurt Altmann Gertrude Ann Johnson
Jan. 12	Ann Martha Sitomer	James Louis Sitomer Mary Diana Lawson
Jan. 24	Deborah Eileen Dialtus	William J. Dialtus, Jr. Margaret Ann Grap
Jan. 28	James Thomas O'Beirne	James Gerald O'Beirne Elizabeth Ann Whalen
Feb. 6	Naomi Ruth Sanborn	Thomas Charles Sanborn Janet Anne Wright
Feb. 9	Kurt James Flachbart	Robert Kendall Flachbart Mary Alice Deschene
Feb. 11	William Ernest Margeson	Robert Margeson Sandra J. Gilliland
Feb. 18	Brian Thomas Johnson	Wayne Johnson Diane Lee Bothroyd
Feb. 27	Phillip Charles Moore	James Schumann Moore Marilyn Florence Soper
Mar. 24	"Baby Boy" Duane	Thomas Sullivan Duane Jacqueline E. Maxwell
Apr. 5	Meredith Susan Goodwin	John Alden Goodwin Joanne S. Williams
Apr. 13	Todd William Halloran	Donald Francis Halloran Gwyneth Mary Gunn

Date of Birth	Name of Child	Names of Parents
Apr. 19	"Baby Boy" Palleschi	Charles Angelo Palleschi Pamela Elaine Gormley
Apr. 24	Kristine May Schlichting	Arthur J. Schlichting June Hicks
Apr. 29	"Baby Boy" Pickett	Charles W. Pickett Eleanor Archung
May 1	Jocelyn Katina Wickett	Scott Kendrick Wickett Mary Rita Crosby
May 9	William Rowley Townsend	William R. Townsend Jean Ann LeFave
May 11	Joseph Norman Flynn	Louis Phillip Flynn Marguerite Marie Comeau
May 14	"Baby Boy" Sullivan	Thomas Francis Sullivan Sophie Barbara Gill
May 16	Joyce Ann Bartnicki	Thaddeus S. Bartnicki Susan E. Nangle
May 16	Steven Winslow Dunnells	George C. Dunnells Marcia A. Maloney
June 4	Jonathan Jay Preytis	Robert John Preytis Marie Gertrude Sullivan
June 9	Robin Ann Pollock	Milton Ross Pollock, Jr. Joan Skeffington
June 26	Rondi Lyn Baker	Clarence Baker Virginia May Griffin
June 29	Michael Robert LeBlanc	Louis J. T. LeBlanc Irene A. LeBlanc
July 11	Karl Stephen Skinner, 3rd	Karl S. Skinner Frances N. Strojny
July 14	Lisa Ellen Sanborn	Richard W. Sanborn Barbara J. Burgess
July 16	Sandra Lee Watson	Charles Clifton Watson Alma E. Pitman
Aug. 3	Julie Ann Currier	Dennis E. Currier Carolyn M. Wronski
Aug. 19	Frank William Twiss	Frank Roger Twiss Eleanor Bernice Hoelzel
Sept. 4	Cynthia Anne Gage	Edward Loring Gage Helen Theresa Cotter
Sept. 5	Susan Muzichuk	John Muzichuk Nellie Blezinski
Sept. 9	Carolyn Jean Burke	Francis Xavier Burke Jean Isabel Brown
Sept. 14	Sharon Lee Russell	James William Russell Lorraine Marie Parent

Date of Birth	Name of Child	Names of Parents
Sept. 14	Sheryl Lynne Osgood	Paul Richard Osgood Ruby Charlene Thomas
Sept. 14	Kim Marie Kolodziej	Stanley Philip Kolodziej Pauline B. Ballard
Sept. 13	Barbara Louise Julien	Eugene C. Julien Mary E. Spillard
Oct. 9	Robert Bruce Williams	Robert Edward Williams Virginia L. Hackett
Oct. 10	Cynthia Ann Richards	Guy Nelson Richards, Jr. Carol Ann Young
Oct. 13	Charles Henry Phaneuf, 2nd	Charles Henry Phaneuf June Georgianna Calnan
Oct. 15	"Baby Boy" Barrett	William Barrett Doris Joan Peachey
Oct. 26	Kevin Harrison Masse	Harrison L. Masse Anne Marie Sullivan
Nov. 1	Karen Ann Stewart	James W. Stewart Jean E. Palardy
Nov. 4	Todd Douglas Bailey	James Ronald Bailey Martha Joan Hewitt
Nov. 5	John Andrew Coulombe	Edward A. Coulombe Laura Mary Korys
Nov. 16	Marcia Lynne Dalton	Arnold Ernest Dalton Emilda Marie Poulin
Nov. 17	William Henry Dearborn	William L. Dearborn Gertrude Marie Massey
Nov. 28	Yvonne Catherine Whitmore	Benjamin F. Whitmore Blanche E. Graglia
Dec. 3	Sandra Anne Farnham	David Robert Farnham Edith Natalie Chase
Dec. 10	Scott Owen Saulnier	Robert James Saulnier Gladys May Sawyer
Dec. 15	Renee' Pothier	Donald Forman Pothier Pauline Rose Froio
Dec. 19	Karen Marie O'Beirne	James G. O'Beirne Elizabeth A. Whelan
Dec. 23	Daniel John Dane	Donald Joseph Dane Joanne Gladys Leary
Dec. 27	Gayle Marilyn Russell	Ralph H. Russell Barbara E. Granger

Dog Taxes Collected For 1962

242	Male Dogs @ $2.00	$ 484.00
57	Female Dogs @ $5.00	285.00
136	Spayed Females @ $2.00	272.00
7	Kennel @ $10.00	70.00
3	Kennel @ $25.00	75.00
		1,186.00
	Less Fees	111.25
		$ 1,074.75

Respectfully submitted,

WILLIAM T. MARTIN, JR.

Town Clerk

Fish and Game Licenses Issued For 1962

156	Resident Citizen	Fishing
125	Resident Citizen	Hunting
51	Resident Citizen	Sporting
23	Resident Citizen Minor	Fishing
12	Resident Citizen Female	Fishing
1	Resident Citizen	Trapping
1	Special Non-Resident	Fishing
1	Duplicate License	
5	Archery Deer Stamp	
11	Resident Citizen Sporting (70 years or older)	Free

Record of Resident Deaths For 1962

Date of Death	Name of Deceased	Age
Jan. 22	Perley Rines	59
Jan. 5	Claire Sanborn	72
Feb. 14	Elizabeth M. LeColst	69
Mar. 27	Louis H. Siegel	86
Mar. 27	Lena Merry	75
Mar. 7	Maude A. Skinner	88
Apr. 22	John Russell Braley	56
May 1	William F. Ogden	31
Apr. 20	Benjamin I. Evans	60
Apr. 20	Joseph Trudel	19
Apr. 27	Joseph Major	68
May 27	Lucie Conde Boucher	81
May 17	Geo. MacLellan alias McLenna or McLean	75
June 2	John Roselle	47
June 21	Frank Mooney	48
June 27	Arthur Woodman Anthony	54
July 9	William Patrick Doyle	68
July 12	Hayden Greeley Kimball	74
July 15	Anna Sultana Harmand	78
July 17	John M. Griffin	61
July 22	Joseph Milaiko, Sr.	75
July 25	Edward H. Farrell	77
Aug. 16	Hazel M. Cole	66
Aug. 26	Jessie M. Colbert	79
Aug. 15	Maurice Jackson	84
Aug. 29	Emile Levasseur	55
Sept. 25	Edith M. Garrow	48
Oct. 6	William Rawson	70
Oct. 16	Benjamin B. Shute	57
Oct. 23	Stephanie Kulik	72
Nov. 3	Rose Raimo	71
Sept. 19	Gary Cryan	10
Oct. 5	Kenneth F. Hilton	55
Nov. 28	Roland Bouchard	39
Dec. 12	Helen A. Bryant	71
Dec. 20	John Stafford MacLean	53
Dec. 20	John Henry Maguire	59
Nov. 7	Kenneth W. Walters	12

52 Non-Resident Deaths

LIST OF JURORS

Mr. Charles H. Metcalf
Assistant Clerk of Courts
Salem, Massachusets

Dear Sir:

Following is a list of the Jurors prepared by the Selectmen of the Town of Middleton, in accordance with Chapter 234, Section 4, General Laws:

Name	Street	Occupation
Anderson, Ernest C.	Mill Ter.	Switchman
Black Thomas D., Jr.	Peabody St.	Mch. Shop Maintenance
Cashman, William F.	Mill St.	Sole Cutter
Clark, Richard D.	N. Main St.	Mech. Dev. Div.
Churchill, Eugene E.	Oak Rd.	Crane Operator
Currier, Robert L.	Forest St.	Truck Driver
Dolan, Thomas F.	Essex St.	Prod. Mgr.
Gould, Roger E.	East St.	Machinist
Hayden, Philip C.	Essex St.	Electrical Engineer
Hogan, John D.	Liberty St.	
Horne, Herbert I.	Park Ave.	Box and Skid Maker
Ingalls, Donald R.	Cherry Ave.	Mach. Chaser
Marshall, Richard Jr.	Riverview Dr.	Assembler
Martinuk, William	Haswell Park	Auto Mechanic
McIntire, Elmer L.	Riverview Dr.	Trucker

Very truly yours,

BOARD OF SELECTMEN

Robert G. Gowen, Chairman

Wilbur C. Rundlett, Jr., Clerk

Frank T. LeColst

BUILDING INSPECTOR'S REPORT

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Gentlemen:

I hereby submit my report for the period ending December 31, 1962. New Home building was down from last year. Additions to present homes were up from 1962 by about 55%. The coming year should show a sharp increase in new home construction.

Permits Issued	Estimated Value
8 Dwellings	$ 99,500.00
22 Additions	25,135.00
7 Remodeling	15,600.00
1 Service Station	12,500.00
1 Church	12,000.00
1 Fire Repair	6,500.00
1 Swimming Pool	4,000.00
4 Porches	2,390.00
6 Reshingle	2,978.33
5 Sheds	2,050.00
2 Garages	1,800.00
1 Sign	1,125.00
1 Overflow Tank	1,000.00
1 Roof Replaced	200.00
1 Stand	150.00
1 Chicken Coop	50.00
2 Buildings Moved	
10 Buildings Razed	
	$186,978.33

Amount collected in fees and turned over to the Town Treasurer ..... $ 193.00

Respectfully submitted,

ROGER M. PEABODY

Building Inspector

ASSESSORS' REPORT

The following is a recapitulation of the money appropriated by the Town of Middleton and the estimated receipts deducted therefrom in the determination of the 1962 tax rate.

APPROPRIATIONS

Town Appropriations	$ 904,688.31
Total appropriations voted to be taken from available funds	94,614.79
Deficits due to abatements in excess of overlay of prior years	987.73
State Parks and Reservations	1,848.35
County Tax	11,616.19
Tuberculosis Hospital Assessment	2,420.66
1962 Overlay	16,351.68
Gross amount to be raised	$ 1,032,814.34

ESTIMATED RECEIPTS AND AVAILABLE FUNDS

Income Tax	69,809.18
Corporation Taxes	15,400.60
Reimbursement on account of publicly owned land	2,891.32
Old Age Tax (Meals) Chap. 64B, S. 10	1,618.32
Motor Vehicle and Trailer Excise	57,000.00
Licenses	5,000.00
General Government	1,200.00
Protection of Persons and Property	350.00
Health and Sanitation	85.00
Highways	740.00
Charities (other than Federal Grants)	6,600.00
Old Age Assistance (other than Federal grants)	14,080.00
School (Funds from Income Tax not to be included)	10,500.00
Public Service Enterprises	209,800.00
Cemeteries (other than trust funds and sale of lots)	1,500.00
Interest	1,500.00
State Assistance for School Construction	9,970.00
Farm Animal Excise	265.00
Lieu of Taxes (Town of Danvers)	1,200.00
Lieu of Taxes (Middleton Electric Light)	7,650.00
Total estimated receipts and available funds	$ 511,915.72

Gross amount to be raised	1,032,814.34
Total estimated receipts and available funds	511,915.72
Net amount to be raised by taxation	520,898.62
Net amount raised by taxation on personal property	12,376.34
Net amount raised by taxation on real estate	506,512.28
Number of polls assessed 1005	2,010.00

TOTAL VALUATION	
Personal Property	182,005.00
Real Estate	7,448,710.00
1962 Tax Rate	68.00

Respectfully submitted,

PAUL B. WAKE, SR., Chr.

WILBUR A. WITHAM

ERNEST F. LeBEAU

TAX COLLECTOR'S REPORT

REAL ESTATE TAXES — 1961

Balance January 1, 1962	$ 29,287.99	
Tax Title Adjustment	233.73	
Interest	781.43	
Refunds	75.60	
Collections:		
Tax		29,132.38
Interest		781.43
Abatements		178.29
Transferred to Tax Title Accounts		286.65
	$ 30,378.75	$ 30,378.75

REAL ESTATE TAXES — 1962

1962 Commitment	$506,612.92	
Interest	152.03	
Refunds	405.28	
Collections:		
Tax		454,533.02
Interest		152.03
Abatements		10,095.96
Transferred to Tax Title Accounts		2,076.04
Uncollected balance December 31, 1962		40,313.18
	$507,170.23	$507,170.23

MOTOR VEHICLE & TRAILER EXCISE TAXES — 1960

Balance January 1, 1962	$ 151.21	
Recommitted 1962	10.05	
Interest	36.21	
Collections:		
Tax		161.26
Interest		36.21
	$ 197.47	$ 197.47

MOTOR VEHICLE & TRAILER EXCISE TAXES — 1961

Balance January 1, 1962	$ 10,936.52	
Committed 1962	8,706.54	
Interest	486.39	
Refunds	936.69	
Collections:		
Tax		18,304.94
Interest		486.39
Abatements		1,823.25
Uncollected balance December 31, 1962		451.56
	$ 21,066.14	$ 21,066.14

MOTOR VEHICLE & TRAILER EXCISE TAXES — 1962

1962 Commitment	$ 58,510.79	
Interest	37.17	
Refunds	1,566.88	
Collections:		
Tax		43,782.16
Interest		37.17
Abatements		3,585.46
Uncollected balance December 31, 1962		12,710.05
	$ 60,114.84	$ 60,114.84

POLL TAXES — 1961

Balance January 1, 1962	$ 24.00	
Interest	1.19	
Collections:		
Tax		20.00
Interest		1.19
Abatements		4.00
	$ 25.19	$ 25.19

POLL TAXES — 1962

1962 Commitment	$ 2,014.00	
Interest	2.72	
Collections:		
Tax		1,664.00
Interest		2.72
Abatements		330.00
Uncollected balance December 31, 1962		20.00
	$ 2,016.72	$ 2,016.72

PERSONAL PROPERTY TAXES — 1960

Balance January 1, 1962	$ 243.51	
Interest	13.58	
Collections:		
Tax		243.51
Interest		13.58
	$ 257.09	$ 257.09

PERSONAL PROPERTY TAXES — 1961

Balance January 1, 1962	$ 808.29	
Interest	11.90	
Collections:		
Tax		737.10
Interest		11.90
Abatements		23.62
Uncollected balance December 31, 1962		47.57
	$ 820.19	$ 820.19

PERSONAL PROPERTY TAXES — 1962

1962 Commitment	$ 12,376.34	
Interest	2.32	
Collections:		
Tax		11,732.72
Interest		2.32
Abatements		25.50
Uncollected balance December 31, 1962		618.12
	$ 12,378.66	$ 12,378.66

FARM ANIMAL EXCISE TAXES — 1961

Balance January 1, 1962	$ 18.75	
Interest	.95	
Collections:		
Tax		18.75
Interest		.95
	$ 19.70	$ 19.70

FARM ANIMAL EXCISE TAXES — 1962

1962 Commitment	$ 265.00	
Collections:		245.00
Tax		
Uncollected balance December 1, 1962		20.00
	$ 265.00	$ 265.00

WATER LIEN ACCOUNTS — 1962

1962 Commitment	$ 461.53	
Collections		167.25
Transferred to Tax Title Accounts		96.83
Uncollected balance December 31, 1962		197.45
	$ 461.53	$ 461.53

SUMMARY AND COMPARISON
COMMITMENTS AND COLLECTIONS 1958-1962

	Commitments 1958	Commitments 1962	Amt. of Increase
Real Estate Taxes	$269,949.18	$506,612.92	$236,663.74
Motor Vehicle Excise Taxes	43,123.27	67,217.33	24,094.06
Poll Taxes	1,890.00	2,014.00	124.00
Personal Property Taxes	14,772.48	12,376.34	2,396.14*
Farm Animal Excise Taxes	359.90	265.00	94.90*
Water Lien Accounts		461.53	461.53
Total Commitment	$330,094.93	$588,947.12	$258,852.29

	Commitments 1958	Commitments 1962	Amt. of Increase
Real Estate Taxes	$260,749.43	$484,598.86	$223,849.43
Motor Vehicle Excise Taxes	41,987.48	62,808.13	20,820.65
Poll Taxes	1,588.27	1,687.91	99.64
Personal Property Taxes	13,873.13	12,741.13	1,132.00*
Farm Animal Excise Taxes	365.45	264.70	100.75*
Water Lien Accounts		167.25	167.25
Total Collections	$318,563.76	$562,267.98	$243,704.22

* **Decrease**

Respectfully submitted,

HAROLD E. TYLER

Collector of Taxes

PARK DEPARTMENT REPORT

Honorable Board of Selectmen

Town of Middleton

Dear Sirs:

I hereby submit by first annual report as Superintendent of Parks.

I wish to thank the various Departments for their splendid cooperation; also to thank Mr. Hazen Richardson for donating the sand for the swimming pool at East Street.

Some swings were purchased for the playground last year, but we are in need of See-saws and a new slide to replace wornout equipment.

The pine trees at the Park are in dire need of work; some to be removed and the rest to have the dead wood removed. The lawn needs lime and fertilizer at once.

The Swimming Pool at East Street needs extra work because of the flood of last October. Both sand and gravel must be replaced, also brush should be cut.

Respectfully submitted,

ERNEST R. GOULD

Park Superintendent

CONSERVATION COMMISSION REPORT

In 1962 the Conservation Commission was first organized with Henry Sawyer, James Martin and Samuel Armitage appointed by the selectmen.

Our primary interest has been, and is, the Ipswich River, the last great source of water in Essex County. Several exploratory trips were made by the Commission for the purpose of checking to see if there was any evidence of pollution. None was found.

Our secondary objective has been to consider possibilities of green areas for the town. We have been working with the Essex County Greenbelt Association in developing a state park and forest north of the Ipswich River.

In conclusion the Commission is particularly interested in the preservation and conservation of the present areas of the Ipswich River for boating, fishing, swimming, wild life, irrigation and the possible water needs in the future.

Conservation Commission of Middleton
HENRY SAWYER, Chr.
JAMES MARTIN
SAMUEL ARMITAGE

POLICE DEPARTMENT REPORT

To the Honorable Board of Selectmen and the
Citizens of Middleton

Gentlemen:

I hereby submit my report of the Middleton Police Department for the year ending December 31, 1962.

DEPARTMENT ROSTER

James W. Wentworth, Chief of Police

Lloyd M. Getchell, Sergeant
Harold G. Moore, Sergeant

REGULAR SPECIALS

Arthur G. Doane
Edward J. Richardson
Robert Hurd
Robert T. Peachey
William C. Pennock

OFFENSE FOR WHICH ARRESTS WERE MADE

Accessory to Breaking and Entering and Larceny	2
Alcoholism	1
Allowing an Improper Person to Operate a Motor Vehicle	3
Assault	2
Armed Robbery	2
Being Abroad in the Nightime	2
Breaking and Entering in the Daytime	3
Breaking and Entering in the Nightime	3
Carrying a Concealed Weapon	2
Drinking Under Age (Released to Parents)	2
Drunkeness	26
Escaped Persons	5
Insane Persons	4
Larceny	7
Leaving the Scene of a Accident after Causing Personal Injury	1
Leaving the Scene of a Accident after Causing Property Damage	1
Lewdness	1
Non-Payment of Fine	1
Non-Support	3
Operating a Motor Vehicle after Suspension of License	3
Operating a Motor Vehicle Uninsured	4
Operating a Unregistered Motor Vehicle	4
Operating a Motor Vehicle While Under the Influence of Liquor	2

Operating a Motor Vehicle Without a License	5
Operating a Motor Vehicle Without a Registration in Possession	1
Possession of Burglary Tools	3
Possession of Dangerous Weapon	2
Runaway	5
Selling Alcoholic Beverages to Minors	5
Speeding	26
Using a Motor Vehicle Without Authority	6
Vagrant	1
Total	136

MISCELLANEOUS

Ambulance Cases	77
Automobile Accidents Investigated	53
Booked and Warned or Speeding, etc.	223
Complaints Received and Investigated	473
Cruiser Cases	91
Dogs Shot by Police Department	5
Dogs Killed By Automobiles	15
Escaped Patients Returned to Danvers State Hospital	5
Fire-Arms Permits Issued	14
Fire-Alarms that Police Went To	23
Licenses Suspended or Revoked Through the Registry of Motor Vehicles for Speeding, etc.	64
Missing and Lost Persons Found	5
Messages Delivered	37
Summonses and Warrants Served	260
Turned over to the Town Treasurer for Fire-Arm Permits	$28.00
Stolen Property Recovered	$4,670.56

As in the past the Police Department has conducted many investigations not listed above which have been settled satisfactory to all concerned without making arrests or going to court.

In closing the men are to be commended for their prompt response and their efficiency of operation. A sincere thanks is extended to the State Police, Officials of the Town of Middleton and to the Board of Selectmen and to the Townspeople. To all those who have assisted this department in any way we are grateful.

Respectfully submitted,

JAMES W. WENTWORTH

Chief of Police

DOG OFFICER'S REPORT

To the Honorable Board of Selectmen and the
Citizens of Middleton

Gentlemen:

I hereby submit my report as Dog Officer for the year ending December 31, 1962.

Complaints received and investigated	160
Dogs Restrained	21
Dogs Placed in Pound	23
Dogs Returned to their Rightful Owners	13
Poultry and Animals Killed by Dogs	31
Report of Dog Bites	19
Stray Dogs Disposed of	10
Miscellaneous Cases	47

In making this report I would also like to point out that there were 94 delinquent licenses. The owners were notified to license their dogs and did so without court appearance. Also, a total of 435 miles was traveled in investigation of the various dog complaints.

I wish to notify all dog owners that their dog licenses are due on April 1, 1963 and payable to the Town Clerk. Chapter 140, Section 138, being the (owner) or (keeper) of a dog 3 months old after March 31st and you did not cause it to be licensed. (Penalty $15.00 each).

In closing I would like to extend my appreciation to the Board of Selectmen, the Police Department, the Town Clerk and all dog owners for their splendid spirit and co-operation shown during the year 1962.

Respectfully submitted,

HAROLD MOORE

Dog Officer

BOARD OF APPEALS

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Gentlemen:

The Board of Appeals respectfully submit their report for the year ending December 31, 1962.

Regular meetings held at Memorial Hall, South Main Street, on the second Thursday of every month at 8:00 P.M.

All application for Public Hearings MUST be in the hands of the Board of Appeals Clerk and MUST include the names and addresses of all abuttors concerned, if any, at least 20 days before regular meeting nights in order to properly process said applications and have said applications published, as the law requires, at least 21 days before the hearing is held.

All applications for Public Hearing MUST be filed at the Town Clerk's Office.

Regular Meetings Held	11
Special Meetings Held	12
Public Hearings Held	18
Decisions Granted	8
Decisions Rejected	4
Applications Dismissed	2
Renewals Granted	5

Respectfully submitted,

BOARD OF APPEALS
Walter Clinton, Chairman
Thomas D. Black, Jr., Clerk
Nathan Hayward, Jr.
Thomas Dolan
Donald Aylward

MUNICIPAL LIGHT DEPARTMENT REPORT

To the Honorable Board of Selectmen and the
Citizens of Middleton

Gentlemen:

The Board of Electric Light Commissioners respectfully submit their report for the year ending December 31, 1962.

The Department purchased 8,370,777 K.W.H. of electricity at the cost of $131,520.62.

Our peak demand occurred on Dec. 20th and was 1843 K.W., an increase of 13.48% over 1961.

The system's distribution losses were 8.66%.

Work was started on our new Sub-Station and was approximately 95% completed at the year's end.

The distribution circuit was rebuilt on Liberty Street and a large conductor installed between Maple Street and the Middleton Pines area.

A section of four lines was relocated on Forest Street to conform with the road construction project.

New construction has begun into the housing development off So. Main Street.

We have returned to the Town this year $8,500.00 for the reduction of taxes.

The Boston Street line has been rebuilt.

A 3 phase circuit was built across Washington Street to by pass Middleton Square with the Maple Street feeder.

Our construction truck has been replaced with a G.M.C. chassis and a Kiley Construction body and ladder.

We wish to take this opportunity to thank the Town Officials and Citizens for their cooperation during the year.

Respectfully submitted,
Board of Electric Light Commissioners
J. LANSING ENGLISH
JOHN MUZICHUK
FRANK E. DOW

INSPECTOR OF WIRES REPORT

Board of Selectmen
Middleton, Mass.

Gentlemen:

I wish to submit my report for the year 1962.

There were 284 permits issued: there were 6 new homes, 40 new Services, 5 temporary Services, 2 three-phase four-wire Services, 25 Oil Burner permits. The remainder consisted of additional building, garages, air conditioners, dryers, and additional wiring in the home.

The Town has collected in fees from April until January 1 the sum of eight-eight dollars.

All jobs have been inspected up to date. There are approximately eighteen permits still in process of construction or not finished.

A total of over 284 calls have been made since January 1, 1962 covering 1,100 miles. There were many calls made at the request of those planning to have electrical work installed and wanting information.

I would like to express to the Townspeople that it is very important to have adequate power when they have additional wiring. There were many homes found overloaded for their supply of power. Also, it is very important to have electrical work done by a competent licensed electrician. It is for their safety that electrical work be inspected.

I wish to thank the Board of Selectmen, the Electric Light Department and the people of Middleton for their co-operation.

Respectfully submitted,

JOHN MILBERY

FIRE DEPARTMENT REPORT

To the Honorable Board of Selectmen and the
Citizens of Middleton

I hereby submit my Annual Report of the Fire Department for the year ending December 31, 1962.

The Fire Department personnel consists of a Chief, Deputy Chief, Captain, three Lieutenants, and twenty-two Privates, making a total of twenty-eight men.

The Department answered 263 calls in 1962. They were as follows: —

Buildings	19
Automobiles	10
Brush, Woods, Rubbish, Grass	50
Dump	2
Oil Burners	5
Electrical	8
Miscellaneous (Accidents, etc.)	10
Chimney	1
Overheated Boiler	1
Out-of-Town	15
Service Calls	122
Rescue Calls	12
False Alarms	8
Total	263

Box Alarms	86
Still Alarms	177
Total	263

Inspections, and Permits granted for the following: —

Permits to Burn	387
Fireworks	0
Gasoline	1
Explosives	0
Oil Burners	23
L.P. Gas	63
Underground Tank Removal	1
Total	475

The equipment of the Department is in excellent condition and repair.

The Fire Alarm System is in excellent condition and repair. Most of the work done on the system during the year was to the central station equipment.

The Drill School is in its eighth year of operation. All personnel is required to take part in the drill. I might add that the cooperation in this respect is excellent.

The County Mutual Aid Network is now in operation, and the radio equipment will be bought this year, provided an Article, pertaining to this, is accepted at the Annual Town Meeting.

I still feel that we should consider the addition of two more permanent men in the near future.

I again recommend Fire Detection in all Town Buildings.

I urge the citizens to familiarize themselves in the proper way to call the Fire Department in case of an emergency. Use the street box, if one is handy to your location: if not Dial 774-2211. Do not call the operator, as serious delays may be the result.

I am pleased with the cooperation of the Board of Selectmen, Department Heads, and the citizens of the Town, for which I offer my sincere thanks.

To the officers, and men, of the Department, thanks for another year of cooperation, in making our Department what it is today.

Respectfully submitted,

HAROLD F. PURDY

Chief

REPORT OF PLANNING BOARD

To the Honorable Board of Selectmen and the
Citizens of Middleton

The Planning Board herewith submits its report for the year 1962. At the first meeting the following Officers were re-elected: Louis Barett, Chairman; and Gilbert Sanders, Clerk.

In addition to the 12 regular monthly meetings, more than 20 special meetings were held in the interest of considering and expediting action on numerous proposals and applications subject to the Zoning By-Laws, which were brought before the Board.

In this connection, it may be of special interest to report that following a joint meeting of this Board; the Board of Selectmen, the Building Inspector and representatives of the Middleton Realty Corporation, action was taken on the request of the latter group for the granting of building permits for the erection of four (4) Model Homes in the Middleton Farms Development project off Route 114. It is expected that additional permits will be granted as the project progresses, providing that building specifications as agreed to by both parties and other requirements of the Zoning By-Laws are complied with.

Your Board continues to be deeply interested in the advisability of developing a Master Plan for Middleton. The modest appropriation voted the Board for this purpose at last years Town Meeting has enabled us to engage the services of a person thoroughly experienced in this field, who at this writing is in the process of exploring the feasibility of such a plan for our community and who will report his findings and recommendations, pro or con, to the Town at a later date.

We wish to extend our sincere thanks to the Board of Selectmen, the Building Inspector, the Board of Health, the Board of Appeals and the Finance Committee for their splendid cooperation, as well as that shown by all the Citizens of Middleton.

Respectfully submitted,

LOUIS BARETT, Chairman
GILBERT SANDERS, Clerk
FRANK CONNOR
RAYMOND DANSEREAU
HENRY SAWYER

BOARD OF PUBLIC WELFARE
BUREAU OF OLD AGE ASSISTANCE

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Report for the year ending December 31, 1962

The following catagories of assistance are reimbursed according to formula by Federal and State funds with the Town paying the balance. Investigations of eligibility are made by the Central Essex Welfare District, approved by the Board of Public Welfare, and administered by the District.

AID TO DEPENDENT CHILDREN		
No settlement laws in ADC	6 cases	16 persons
DISABILITY ASSISTANCE		
No settlement laws in DA	6 cases	6 persons
OLD AGE ASSISTANCE		
Unsettled Cases (State)	6 cases	6 persons
Outside Cities and Towns	4 cases	4 persons
Middleton Settled	18 cases	18 persons
MEDICAL AID FOR THE AGED		
No settlement laws in MAA	17 cases	17 persons

GENERAL RELIEF

General Relief is a Temporary Aid Program in which Administration and Investigations are made directly by the Board of Public Welfare.

Unsettled Cases (State)	1 case	2 persons
Outside Cities and Towns	2 cases	2 persons
Middleton Settled	5 cases	10 persons
Middleton Settled and Aided in other Cities and Towns	7 cases	20 persons

The Board of Public Welfare wishes to thank the Board of Selectmen and the various departments of the town and the Community Nurse for their cooperation throughout the year.

Respectfully submitted,

LESLIE E. MERRIFIELD, Chr.
ROGER M. PEABODY
LEYLAND A. PHILLIPS, Clerk

REPORT OF WATER BOARD

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Gentlemen:

Herewith is submitted our annual report as your water board.

The Board is still working to get 25% of the money collected for water by the Town of Danvers from Middleton customers including the Sanatorium. We have had numerous meetings with the Danvers Water Board on this matter, but as yet have not received this money.

Up to October 1, 1962 the sum to be paid to Middleton as their share of these water receipts is $11,295.66 and by the time this report goes to press we will in all probability have received it.

A bill was passed in the State Legislature this year to have delinquent water bills put on tax bills.

The South Main Street job to housing development will be started in the spring. The state would not permit the road to be dug up during the winter months.

We did not have many water breaks this year. Three new hydrants were purchased and one replaced, also hydrant markers were installed.

Application has been made to the Federal Government for funds to survey our water system. The work will be done by Whitman & Howard. Application for this survey was made in accordance to the vote of the Town at the last regular Town Meeting.

The Water Board wishes to take this opportunity to thank the other Town Departments for their cooperation throughout the year.

Board of Water & Sewer Commissioners

BENJAMIN RICHARDSON, Chr.

GEORGE NASH

ROGER M. PEABODY, Clerk

REPORT OF HIGHWAY SURVEYOR

To the Honorable Board of Selectmen and the
Citizens of Middleton

I hereby submit my report for the year of 1962.

Snow Removal

In my report last year, I said that 1961 was probably the worst year we have had for a long time, but I think 1962 was much worse.

Chapter 81

In 1962 the following streets were graveled: a section of Lake Street, a section of Liberty Street, and Coppermine Road.

Sections of the following streets were graveled, rebuilt, and oiled: Log Bridge Road, Phaneuf Street, and Park Street.

The usual patching, drainage and general maintenance work was done.

The following streets were resurfaced:

Essex Street	.44 miles
Forest Street	.63 miles
Kenny Road	.18 miles
Lake Street	.60 miles
Liberty Street	.60 miles
Log Bridge Road	.30 miles
Peabody Street	.70 miles
Lake View Avenue	.25 miles
Park Street	.43 miles
Highland Road	.13 miles
Pine Street	.06 miles
Wennerburg Road	.25 miles

Chapter 90 Construction

Chapter 90 Construction work was started late this year. We then had a period of flooding so it was discontinued for a while. Cold weather then set in, and we had to discontinue work for the winter. Work will be resumed in the spring.

Chapter 90 Maintenance

A section of East Street was resurfaced with pea stone. A section of Forest Street was resurfaced. A section of Essex Street was built up with hot top. Shoulder work was done on East Street, Peabody Street, and Essex Street. Patching was done on Peabody Street, East Street, Boston Street, Maple Street, and Essex Street.

Storm Drains

Storm drain money was expended on East Street, Maple Street, Washington Street, Boston Street, and Phaneuf Street.

General Highway

General Highway work consisted of cleaning streets, mowing roadsides, cutting brush, spraying brush, patching, drainage, and removing rubbish from Howe-Manning School.

The Highway Account is maintained to take care of everything that is not included in the Chapter 81 budget which is drawn up by the state and is under state supervision. The Highway Account also has to compensate for pay raises.

Respectfully submitted,

ALLAN G. MARSHALL

Highway Surveyor

Report of the Board of Health

During the year 1962 the following health programs were carried out:

Fifteen Well Child Conferences were held with 159 children in attendance. Ninety-nine Diptheria Pertussin-Tetanus (sometimes called "Baby Shots") and 45 Salk Polio shots were given. Thirty-seven received Smallpox vaccine and 116 were given physical examinations. In all 297 treatments were given. Thirty-eight children entered the first grade last September from the Well Child Conference.

During the year 1094 house visits were made for Health Teaching and Morbidity Services.

The Massachusetts Vision Test was given to 454 children at the Howe-Manning School with 35 failures. All of these, after retesting, were reported to the parents. Most of these failures, I am pleased to say, have been seen by Specialists. One child received glasses from the Salvation Army Fund, and another through the courtesy of the Lion's Club in Topsfield.

Hearing tests, by means of the Audiometer, were given individually to 460 children, with 43 failures. These failures were rechecked and all referred to their own physicians.

Physical examinations were given to children in Grades 1 and 4. Ninety-three were by Dr. Wiswall, the school physician, and 62 by their own doctors and at pre-school appointments in the Well Child Conference. Reports of defects were sent home, in writing, of all the more important findings, referring them to their own family physicians. Hemoglobin determinations and urine analysis were done on all complete physicals.

A Pediculosis check was done on all children in school twice during the year with excellent results.

Six Hundred Fifty children were seen in the Health Room for illness or accidents during the school year.

Various Diphtheria-Tetanus clinics were held at the Howe-Manning School, with a total of 146 children in attendance.

Sabin Oral Polio vaccine Types I and II were given to all children in Grade I last spring.

Various clinics were held for babies three months of age through pre-school children. A total of 512 children in the Town received Sabin Oral Polio Vaccine, Types I and III.

Salk Polio Clinics were held in the Howe-Manning School for children not eligible for Oral vaccine. Fifty-four attended these clinics.

Aziatic Flu clinics were held for the Town Employees, followed by the second dose one month later.

Two Pre-school Lazy Eye Clinics were held in April for children 4½ through 6 years of age. Ninety-nine children were tested. Many failures were found, and letters sent to parents referring them to their own doctors.

Heights and Weights are checked annually on all school children.

The Manteux Test was given to children in Grades 1 and 6, those entering school and those entering their 'teens. Only four positives were found and follow-up visits were made. All contacts were either X-rayed or Manteux Tests were done. No active TB was found.

Annual reports have been sent to the following:

Department of Education on Physically Handicapped children.

Mass. Dept. of Public Health, Child Growth and Development Section for Vision Conservation; also Hearing program activities and Dental Health.

Division of Maternal and Child Health Service — a Report on School Health Service

The Tuberculin Testing Report was sent to the Essex Sanatorium, and a copy sent to the County Health Association.

A report was sent to Mr. Port on Health activities in the school for the year.

The Nurse attended a conference with Dr. Bill on Well Child Conference, Civilian Defense with Mrs. Keirsley and Miss LeMay. Inservice meetings set up by Miss LeMay, State Advisor; one on Radiation Therapy by Dr. Feldman; Intensive Care Unit with Dr. Shannon; Pre-school conference held at Gloucester Hospital with other School Nurses; and Dr. Boisly in Reading. Also, conference at Parker Manor with Mr. Smith, and numerous conferences on Sabin Oral Polio before setting up clinics.

A conference was attended last June with Mrs. Hoogerziel to discuss, healthwise, our sixth graders entering Masconomet in September.

A two-day conference held by State Nurses Association on Public Health and School Nursing was attended.

The 608 TB meeting held in December at the Middlesex Sanatorium was also attended by the Nurse.

Respectfully submitted,
PHYLLIS S. BROWN, R.N.
Middleton Community Nurse

Elementary School Building Committee

To: Citizens of the Town of Middleton

This report will cover three phases of this committee's activities; past action, present thinking, and future plans.

Past - This committee was formed by you, the taxpayers of Middleton, by your action on Article #9 of the 1962 Annual Town Meeting. The Committee was appointed by the Town Moderator, and by direction of Article #9 was commissioned to "complete preliminary planning and engage an architect to design a 10 classroom elementary school with core facilities for expansion to 20 rooms." A sum of $5,000 was appropriated to defray the costs incurred by the committee. The following is a financial report on how this money was expended.

1.	Architect's fees - Stoner Associates	$2,750.00
2.	Survey of Site	420.00
3.	Drainage study including test holes	35.00
4.	Printing of brochures	164.13
5.	Mailing and postage charges	41.04
6.	Search of Title	43.80
7.	Unexpended - returned to Town	1,546.03
		$5,000.00

This Committee, in an effort to fulfill its obligations to the citizens of Middleton as outlined in Article #9, spent untold hours traveling to towns throughout Essex County inspecting and evaluating recent school construction. We evaluated the qualifications of approximately 20 architectural firms who applied for this commission and held personal interviews with 7 of these concerns before we selected Stoner Associates, a group noted for sound, low-cost school design and construction. After approximately 12 meetings with the architect and his design people, the preliminary design was approved, cost estimates were computed, and an article was inserted in the warrant for the special town meeting of November, 1962 calling for the approval of a bond issue of $395,000.

Prior to the special town meeting, the committee tried in every way within its power to acquaint the townspeople with the need of a new school, the cost of construction, and the impact of the bond issue on the tax rate of the town. The results of our public hearing prior to the town meeting were very disappointing. Only four people availed themselves of the opportunity to discuss this issue with the committee.

The committee realizes that the increase in the tax rate and the fast approaching Masconomet expansion costs were uppermost in the voters' minds when they refused to approve the bond issue.

Present - The committee has continued to meet at regular intervals, but our activities are severely handicapped because of lack of funds. As a result of the November town meeting vote, this committee, although not discharged of its duties to continue planning for a new school, was deprived of the right to incur any new expenses.

We do not believe that the responsible voters of this town will long continue to delay the construction of this needed school since it will mean condemning our elementary school children to an educationally costly two-platoon system with only minor savings on the town's tax rate.

The question seems to resolve itself to one of timing. The taxpayer needs time to weigh the impact of both the Masconomet and elementary expansions versus the increase in the town tax rate base from new housing.

The School Committee, the Elementary School Building Committee and large numbers of officials and citizens of the town believe that the planning for this school must be continued without interruption if two-platooning in the elementary school is to be prevented in the 1964-1965 school year.

After much thought and discussion, and with the concurrence of the School Committee, the School Building Committee voted at its January 26th meeting to insert an article in the 1963 Annual Town Meeting warrant to request the town to appropriate the sum of $13,000 to cover the cost of the final designing of this school preparatory to going out for bids.

This expenditure would allow the committee to continue constructive progress for approximately six months without the necessity of committing the town to immediate bonding.

Future - The Elementary School Building Committee will continue to function since we believe in the necessity of uninterrupted progress to the eventual completion of this school if the town is to continue to enjoy a sound educational elementary school system.

It is our belief that a careful unhurried study during the next six months while the school is in the design stage, but prior to going out for bids, would result in construction cost savings many times greater than the $13,000 the town is being asked to appropriate. It is our intention to solicit the help of our fellow townspeople in the electrical,

plumbing, building and construction trades to realize these savings. Fifty percent of the $13,000 cost will be re-imbursed by the state when the town goes to bond for this school.

We urgently solicit the support of all the voters of the town at the Annual Town Meeting in March to insure passage of the committee's article and thus guarantee uninterrupted progress toward maintaining our excellent educational system.

Respectfully submitted,

JAMES COFFIN, Chairman
GEORGE E. PORT, JR., Secretary
SAMUEL ARMITAGE
LOUIS BARETT
ROBERT FOX
ROBERT GOWEN
NORMAN NATHAN

SELECTMEN'S REPORT

To the Citizens of Middleton:

The Board of Selectmen respectfully submit their annual report for the year ending December 31, 1962.

Regular meetings of this Board have been held every Tuesday at 8:00 P.M., except during July and August when a summer schedule of every other Tuesday was in effect. All meetings were held at the Selectmen's office at Memorial Hall, So. Main Street.

The Board whose duties include the functions of Selectman, Board of Health, and Licensing Authority has had a busy and productive year.

Early in the spring the Board proceeded to acquire the land for the new electric light sub-station as authorized by Article 9 of the Special Town Meeting of November 14, 1961, and awarded the interested parties a total sum of $300.00 as directed by said Town Meeting. The Order of Taking this land from Gordon and Albert Sheldon was adopted on February 27, 1962.

During the past year the Board supervised, in addition to normal expenditure, the following items; purchase of a new International Dump truck for the Highway Department, and new doors for Memorial Hall.

Two Town Meetings were held during 1962. The regular meeting in March and a Special Meeting on November 13, 1962.

The Board held numerous public hearings as required by law during the past year. The majority of these dealt with the application or transfer of licenses, public nuisances, and vicious dog complaints.

As Trustees of the Mansfield Fund, the Board sponsored the Annual Town Picnic in August. The children spent an enjoyable day at Pine Island Park and gave every indication that the affair was its usual success.

During the spring of last year the Town Dump was overrun by out of town concerns, whose dumping of waste increased the cost of maintaining the dump by 100%. To remedy the situation the Board increased the supervision at the dump, prevented unsupervised night-time usage by installing posts, chain and lock, and issuance of Town of Middleton stickers to town residents. This tightening of controls was effective in that costs soon returned to normal.

The Board sponsored Flu innoculations for all town employees during October, as well as Salk Vaccine clinics for children during the spring. These clinics were exceptionally well attended and have proved beneficial to the town.

Besides the usual re-appointments which are made each year, the following special appointments were made:

Tom Dolan of Essex St. to fill vacancy on the Board of Appeals caused by resignation of Mr. R. Scheneider.

Ebbe Wennerberg of Haswell Park to the Board of Appeals as an alternate.

Donald Aylward to the Board of Appeals as an alternate, then as a regular member when Beaumont Hurd resigned.

R. Lionel Barrows of Gregory St. to the Board of Appeals as an alternate.

Henry Sawyer of Thomas Rd. appointed to a three-year term to the new Conservation Commission.

Samuel Armitage, North Main St. for a two-year term on the Conservation Commission.

James Martin, Maple St., for a one-year term on the Conservation Commission.

J. Russell Wallen, Curtis Ave., to the newly created Industrial Commission for a five-year term.

Jeffry W. Savoie, Lake St., to the Industrial Commission for a two-year term.

Helen F. Richardson, South Main St., to the Industrial Commission for a three-year term.

Stanley Klosowski, South Main St., to the Industrial Commission for a two-year term.

Robert Young, Mt. Vernon St., to the Industrial Commission for for a one-year term.

Harold F. Purdy appointed full time Fire Chief in accordance with Town Meeting's affirmative vote on Chapter 48 Sec. 42, 43, and 44 of the General laws.

Harold Moore of Washington St. appointed full time regular police officer with the rank of Sergeant.

Max J. Breau, Jr., Maple St., as a Registrar of Voters.

Raymond Gould, East St., appointed Park Superintendent.

Roger Peabody, Boston St., as Building Inspector to fill vacancy created by the resignation of W. C. Rundlett.

Beaumont Hurd, Essex St., to the newly created position of Gas Inspector.

John M. Cryan, So. Main St., to the Board of Registrars to fill vacancy created by resignation of Max Breau.

Willis Esty, Carl Jones, Paul B. Wake and Elmer Campbell, Jr. as trustees of the B. F. Emerson Fund.

Appointed as Street Numbering Committee:

John Goodwin, Liberty St.
Edward Richardson, Washington St.
Harold Moore, Washington St.
Donald Hall, Liberty St.
David Madden, Lake St.
Donald Hopkins, East St.
David DiTomaso, Maple St.
Robert Gowen, So. Main St.

During a joint meeting with the School Board held on August 8th, Mrs. Page Campbell was appointed to fill a vacancy on the School Board.

The Board was thankful for the number and high caliber of the persons who came forward and agreed to accept these appointments.

The Board wishes to express its deep appreciation for the assistance, cooperation, and devotion to public service given so generously by the department heads, elected and appointed boards and to the citizens of the Town.

The Board wishes to extend an invitation to all citizens to join us at any of our regular Tuesday night meetings, and discuss any problems or suggestions that they feel might be of benefit to our town.

Respectfully submitted,

ROBERT G. GOWEN, Chairman
WILBUR C. RUNDLETT, JR., Clerk
FRANK T. LeCOLST

Town of Middleton
REPORT AND RECOMMENDATIONS
OF THE
FINANCE COMMITTEE
TO THE ANNUAL TOWN MEETING MARCH 12, 1963

The Finance Committee herewith submits to the town its recommendations on all items in the Budget and special articles for the Annual Town Meeting.

In order to develop these recommendations the Committee met with each department head and discussed the necessity of each item. In each case, the recommended figure represents the minimum acceptable amount to perform the necessary functions of town government. Moderate salary increases are being recommended in cases to reflect the changes in cost-of-living as well as the gradual growth of the town.

In addition to meeting with department heads, a public meeting was held on February 12, 1963 which was useful in evaluating the desires of the citizens.

The Committee would like to express its appreciation to the Board of Selectmen and all Department Heads for their time and cooperation in the preparation of the 1963 Budget.

Respectfully submitted,

J. RUSSELL WALLEN, Chairman

LAURA M. DANSEREAU, Clerk

RICHARD J. FITZPATRICK

STANLEY W. KLOSOWSKI

GEORGE M. FARLEY

ANNUAL TOWN WARRANT

March 12, 1963

ARTICLE 1. To hear and act on Committee Reports.

ARTICLE 2. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of the revenue of the financial year beginning January 1, 1963, and to issue a note or notes therefor payable within one year, and to renew such note or notes as may be given for a period of less than one year, in accordance with Chapter 44, Section 17 of the General Laws.

Recommended

ARTICLE 3. To fix the compensation of elected officers, provide for a Reserve Fund, and to determine what sums of money the Town will raise and appropriate, including appropriations from available funds to defray charges and expenses of the Town, including debt and interest, for the ensuing year.

Committee recommendation set forth in Schedule A

ARTICLE 4. On petition of the Fire Chief, to see if the Town will vote to rescind Article 12 of the March 14th Annual Town Meeting of 1961. (Article 12 referred to reads as follows: "On petition of the Fire Chief, to see if the Town will vote to appropriate $650. from the Surplus Revenue Account, said sum to be used to purchase and install a Radio Base Station for the Fire Department, in order that the Town may be included in the Essex County Mutual Aid network; half of said sum to be returned to the Town's Surplus Revenue Account when reimbursement is received from the State.")

Recommended

ARTICLE 5. On petition of the Fire Chief, to see if the Town will vote to raise and appropriate the sum of $650., said sum to be used to purchase and install a Radio Base Station for the Fire Department.

Recommended

ARTICLE 6. To see if the Town will vote to amend the graduated fees for wire inspecting to read as follows: "There shall be a charge of $1.00 per permit accompanied by the application for a wire permit, to be collected by the Wire Inspector and to be paid to the Town Treasurer.

Recommended

ARTICLE 7. On petition of T. Myron Reynolds and others, residents of Mill Street, to see if the Town will appropriate the sum of $1,500. for the purchase of materials and for installation of street lighting on fifteen (15) poles on Mill Street, said amount to be taken from earnings of the Electric Light Department.

Recommended

ARTICLE 8. On petition of the Electric Light Commissioners, to see if the Town will vote to accept the sum of $8,500. from the earnings of the Electric Light Department, said sum to be used for the reduction of the Tax Rate.

Recommended

ARTICLE 9. On petition of Richard J. Marshall, Jr. and others, to see if the Town will vote to raise and appropriate the sum of $8,000. for the installation of a drainage system for the Flooded areas on Hilldale and Belleview Avenues.

Recommended

ARTICLE 10. On petition of the Chief of Police, to see if the Town will vote to raise and appropriate the sum of $1,700. which, together with the exchange value of the present 1961 Dodge Police Cruiser, is to be expended for the purchase of a New Police Cruiser for the use of the Police Department, to be purchased by the Board of Selectmen as provided in the By-Laws, agreeable to the petition of the Chief of Police.

Recommended

ARTICLE 11. On petition of Milton R. Pollock and others, to see if the Town will raise and appropriate the sum of $3,500. to Hottop Middleton Square; 255 feet of Central St., 95 feet of Park St., 225 feet of Lake St., and the area in front of the Post Office and the Old Tavern.

Not Recommended

ARTICLE 12. To see if the Town will raise and appropriate the sum of $250. to be expended for the payment of the 1961 balance due on the rent of the Town Dump facilities.

Recommended

ARTICLE 13. On petition of the Town Treasurer, to see if the Town will vote to appropriate the sum of $300. for Christmas Lighting. Funds to be taken from the earnings of the Municipal Light Department.

Not Recommended

ARTICLE 14. To see if the Town will vote to amend Section 7, Paragraph 4, entitled "Fees" of the building code, as amended 1963, by striking out the present paragraphs and amending so it will read: "Fees for such permits shall be according to the following schedule based on fair valuations as determined by the Building Inspector:

Value			Fee
$ 1.00	to	$ 500.	$ 2.00
501.00	to	1,000.	4.00
1,001.00	to	5,000.	10.00
5,001.00	to	10,000.	15.00
10,001.00	to	20,000.	20.00
20,001.00	to	40,000.	25.00
40,001.00	to	50,000.	30.00
over		50,000.	1.00 per $1,000. of Value."

Recommended

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of $13,000. to defray the costs of architectural engineering and construction drawings in preparation for going to bid for a Ten-classroom Elementary School with core facilities for expansion to twenty rooms, and to authorize the School Building Committee, created by Article 3 of the Special Town Meeting of June 20, 1961 to expend said sum, or take any other action thereto.

Recommended

SCHEDULE "A" — 1963 BUDGET

GENERAL GOVERNMENT — 3.48% OF TOTAL

Item No.	Item		Average Expended 1959-1961	1962 Expended	Recommended 1963
	Moderator				
1.		Salary	$ 50.00	$ 50.00	$ 50.00
	Finance Committee				
2.		Expenses	49.90	47.00	100.00
	Selectmen				
3.		Salaries	1,500.00	1,500.00	1,500.00
4.		Expenses	428.66	500.00	700.00
5.		Clerk	433.33	450.00	450.00
	Accountant				
6.		Salary	1,533.33	1,600.00	1,800.00
7.		Expenses	105.72	150.00	200.00
	Treasurer				
8.		Salary	1,533.33	1,600.00	1,800.00
9.		Expenses	987.99	1,077.96	1,140.00
10.		Tax Titles	688.24	1,000.00	1,200.00
	Collector				
11.		Salary and Wages	2,666.66	2,840.00	3,040.00
12.		Expenses	852.54	1,306.11	1,132.00
	Assessors				
13.		Salaries	1,800.00	1,800.00	1,800.00
14.		Expenses	1,180.24	1,715.35	1,800.00
	Town Counsel				
15.		Salary	1,000.00	1,000.00	1,200.00
16.		Expenses	135.25	100.00	500.00
	Clerk				
17.		Salary	700.00	700.00	700.00
18.		Expenses	348.12	350.00	350.00
	Elections and Registrations				
19.		Salaries	266.67	400.00	200.00
20.		Expenses	1,043.66	1,818.40	415.00
	Planning Board				
21.		Expenses	220.64	380.00	600.00
	Town Hall				
22.		Salary	480.00	480.00	480.00
23.		Expenses	756.99	850.00	900.00
	Memorial Hall				

Item No.	Item		Average Expended 1959-1961	1962 Expended	Recommended 1963
24.		Salary	480.00	480.00	480.00
25.		Expenses	2,320.97	2,050.00	2,200.00
26.		Special	372.73	153.95	500.00
	Industrial Development Commission				
27.		Expenses			300.00
	Totals			24,418.77	25,537.00
	PUBLIC SAFETY — 6.2% OF TOTAL				
	Constable				
28.		Salary	35.00	35.00	35.00
	Police				
29.		Chief's Salary	5,406.67	5,720.00	5,980.00
30.		Sergeant's Salary			4,940.00
31.		Wages	3,753.12	6,864.25	3,500.00
32.		Expenses	2,757.54	3,593.74	3,575.00
	Fire				
33.		Chief's Salary			5,720.00
34.		Salaries	2,882.37	3,442.39	2,800.00
35.		Expenses	8,729.46	11,002.53	11,310.00
	Building Inspector				
36.		Salary	500.00	500.00	500.00
37.		Expenses	200.00	200.00	200.00
	Board of Appeals				
38.		Expenses	506.59	363.87	500.00
	Wire Inspector				
39.		Salary	300.00	300.00	300.00
40.		Expenses	128.33	130.00	130.00
	Civil Defense				
41.		Expenses	93.58	94.20	100.00
	Sealer of Weights and Measures				
42.		Salary	175.00	175.00	175.00
43.		Expenses	75.00	75.00	75.00
	Gas and Plumbing				
44.		Salary		100.00	300.00
45.		Expenses		35.06	500.00
	Forestry				
46.		Expenses	1,667.51	1,486.60	1,500.00

Item No.	Item		Average Expended 1959-1961	1962 Expended	Recommended 1963
47.		Moth Expenses	1,188.80	1,173.80	1,200.00
48.		Dutch Elm	1,483.33	1,497.94	1,500.00
49.		New Trees	299.33	290.00	300.00
	Dog Officer				
50.		Salary	100.00	200.00	200.00
51.		Expenses	196.00	118.00	200.00
	Totals			37,297.38	45,540.00

HEALTH AND SANITATION — 1.04% OF TOTAL

	Board of Health				
52.		Salary	320.00	320.00	320.00
53.		Expenses	2,670.39	2,858.30	3,000.00
	Dental Clinic				
54.		Expenses	1,068.63	1,324.43	1,500.00
	Community Health Program				
55.		Expenses	2,500.00	2,500.00	2,500.00
	Inspector of Animals				
56.		Salary	178.33	200.00	200.00
57.		Expenses	100.00	100.00	100.00
	Inspector of Slaughtering				
58.		Salary	44.00	50.00	50.00
	Totals			7,352.73	7,670.00

Item No.	Item	Average Expended 1959-1961	1962 Expended	Recommended 1963
	HIGHWAY DEPARTMENT — 8.2% OF TOTAL			
59.	Road Machinery Account (From Road Machinery Fund)	4,027.27	4,143.43	5,000.00
60.	Surveyor Salary (From Available Dept. Funds)	4,680.00	5,200.00	5,460.00
61.	Highway Expenses	7,162.86	9,138.84	8,760.00
62.	Chapter 81	5,566.67	5,875.00	5,875.00
63.	Chapter 81 State*	9,075.00	9,075.00	9,075.00
64.	Chapter 90 Construction	3,500.00	3,500.00	3,500.00
65.	Chapter 90 County and State*	10,283.75	10,500.00	10,500.00
66.	Chapter 90 Maintenance	2,000.00	2,000.00	2,000.00
67.	Chapter 90 State*	1,000.00	1,000.00	1,000.00
68.	Snow Removal	13,157.44	15,868.86	13,000.00
69.	Storm Drains	1,065.74	1,000.00	1,000.00
70.	Street Lighting	5,100.00	5,500.00	5,500.00
71.	Street Numbering		100.00	
	Totals		63,557.70	60,210.00

* Amount to be taken from surplus revenue, and when received from State and County, Reimbursement to be returned to Surplus Revenue.

	CHARITIES — 6.9% OF TOTAL			
72.	Welfare District Administration	1,592.67	1,883.00	2,074.30
	Public Welfare			
73.	Salaries	833.33	900.00	900.00
74.	Expenses	88.26	70.40	150.00
75.	General Relief	6,547.13	3,548.08	5,000.00
76.	Old Age Assistance	26,653.81	12,162.95	9,500.00
77.	Medical Aid for Aged		15,017.19	19,000.00
78.	Aid Dependent Children	5,900.05	6,052.80	6,000.00
79.	Disability Assistance	2,669.78	7,682.62	8,000.00
	Totals	47,317.04	47,317.04	50,624.30
	VETERANS' SERVICES — 1.12% OF TOTAL			
	Veterans' Agent			
80.	Salary	250.00	250.00	250.00
81.	Expenses			25.00
82.	Veterans' Aid	9,136.12	10,255.40	8,000.00
	Totals		10,505.40	8,275.00

Item No.	Item		Average Expended 1959-1961	1962 Expended	Recommended 1963
	SCHOOL DEPARTMENT — 63.15% OF TOTAL				
	Howe Manning School				
83.		Salaries	117,538.77	142,027.23	164,006.00
84.		Expenses	42,253.61	39,059.70	46,754.50
85.	Sup't. out of State Travel				200.00
86.	Masconomet Regional School District			246,162.10	251,734.56
87.	Vocational Education		864.69	83.38	600.00
	Totals			427,332.41	463,295.06
	LIBRARY DEPARTMENT — .07% OF TOTAL				
88.		Salaries	2,031.14	2,784.50	3,200.00
89.		Expenses	2,864.85	2,650.18	2,000.00
90.		Plus Dog Tax			
	Totals			5,434.68	5,200.00
	RECREATION — .03% OF TOTAL				
91.	Park Expenses		1,343.70	1,394.98	1,400.00
92.	East Street Pool				600.00
93.	New Equipment				300.00
	Totals			1,394.98	2,300.00
	UNCLASSIFIED — 3.68% OF TOTAL				
94.	Retirement Assessments		5,933.84	6,375.21	8,874.73
95.	Printing Town Reports		1,290.37	1,722.50	1,900.00
96.	Memorial Day		441.27	493.51	500.00
	Insurance				
97.		General	6,000.46	6,409.75	6,840.00
98.		MV Liability	2,396.85	2,363.72	2,450.00
99.		Group	865.27	993.72	600.00
100.	Blue Cross- Blue Shield		4,668.24	5,779.06	3,800.00
101.	Christmas Lighting		36.79	21.76	50.00
102.	Reserve Fund		1,732.29	1,915.93	2,000.00
	Totals			26,075.16	27,014.73

Item No.	Item	Average Expended 1959-1961	1962 Expended	Recommended 1963
	CEMETERIES — 1.04% OF TOTAL			
103.	Commissioners Salaries	60.00	60.00	60.00
104.	Supt. of Burials Salary	30.00	30.00	
105.	Expenses	5,973.36	7,373.58	6,100.00
106.	Opening Graves	1,154.47	1,428.60	1,500.00
107.	Hot Top	33.27		
	Totals		8,892.18	7,660.00
	WATER DEPARTMENT — .057% OF TOTAL			
108.	Salaries	350.00	450.00	450.00
109.	Office Expenses	119.39	146.46	200.00
110.	Maintenance	2,677.45	1,399.66	2,000.00
111.	Debt Repayment			1,600.00
	Totals		1,996.12	4,250.00
	PUBLIC SERVICE ENTERPRISES			
	Electric Light Department			
112.	Salaries	9,872.00	11,000.00	11,780.00
113.	Wages	19,010.30	21,542.90	23,664.00
114.	Energy	117,706.91	131,520.62	145,000.00
115.	Expenses	18,396.22	20,000.00	20,000.00
116.	Line Clearance	1,457.73	57.21	1,800.00
117.	Depreciation	9,461.33	16,000.00	20,000.00
118.	Emergency Fund		1,000.00	1,000.00
	Totals		201,120.73	223,244.00
	MATURING DEBT & INTEREST — 3.54% OF TOTAL			
119.	School Addition Loan - 1950	10,000.00	10,000.00	10,000.00
120.	School Addition Loan - 1956	10,000.00	10,000.00	10,000.00
121.	Fire Truck Loan	3,000.00	3,000.00	
122.	Interest	8,181.49	6,346.00	6,000.00
	Totals		29,346.00	26,000.00
	Grand Totals		690,920.55	733,576.09

ANNUAL REPORT

of the

SCHOOL COMMITTEE

Town of

Middleton

for the Year Ending December 31,

1962

SCHOOL REPORT

School Committee

MR. ROBERT BROWN, Chairman	Term Expires 1965
MR. NORMAN NATHAN, Secretary	Term Expires 1964
MRS. ROSAMOND BASTABLE	Term Expires 1964
MRS. PAGE CAMPBELL	Term Expires 1963
MR. DAVID HARDING	Term Expires 1963

SUPERINTENDENT-PRINCIPAL

GEORGE E. PORT, JR.

Office: Howe-Manning School Tel. SPring 4-3517

Office hours - 8:30 A.M. - 4:00 P.M. - Monday through Friday

School Calendar
1963

Open January 2, 1963 Close February 15, 1963

VACATION — ONE WEEK

Open February 25, 1963 Close April 11, 1963

VACATION — ONE WEEK

Open April 22, 1963 Close June 26, 1963

SUMMER VACATION

Open September 5, 1963 Close December 20, 1963

SCHOOL HOLIDAYS

Good Friday May 30 October 12 November 12 and 28

(and such other days as the School Committee may designate)

The School Calendar may be subject to change.

No School Signals

The following no school signals have been adopted:

a. 2-2-2 blast on the fire alarm

b. 2 blasts at the B. B. Chemical Company

c. Street lights on for three minutes

d. Radio stations WBZ and WESX will carry an announcement on their regular no school broadcasts.

The signal for the Howe-Manning School will be at 7:15 A.M.

SCHOOL CENSUS

October 1, 1962

Age	Girls	Boys	Total
5-7	81	88	169
7-16	308	345	653
4-5	36	41	77
3-4	45	40	85
2-3	34	34	68
1-2	35	20	55
Under one year	29	23	52

Age of School Admission

All children born on or before December 31, 1957 are eligible to attend school in the coming fall term. No entrance tests for children under the age requirements will be given.

Employment Certificates

Certificates for the employment of minors between the ages of 14-18 may be obtained at the Superintendent-Principal's office during regular office hours.

HOWE-MANNING SCHOOL

Corps of Teachers 1962-1963

Name		Grade	Date of Appointment
Eugene C. Winter, Jr., B.S.	Lowell S. Teachers Col.	Vice-Prin.	Sept. 1958
Catherine Devane	Lesley College	1	Sept. 1937
Eileen Hammond, B.S.	Boston College	1	Sept. 1962
Judith Hughes, B.S.	Salem S. Teachers Col.	1	Sept. 1959
Phyllis Smith, B.S.	Suffolk University	1	Sept. 1961
Villa Lavorgna	Farmington State Teachers College	2	Sept. 1960
Georgia Lewis, M. Ed.	Boston University	2	Sept. 1958
Ann Maney, B.S.	Salem S. Teachers Col.	2	Sept. 1962
Eleanor Cassidy, B.S.	Salem S. Teachers Col.	3	Sept. 1955
Grace Fall	Keene Teachers College at N.H.	3	Dec. 1961
Linda Paravano, B.S.	Columbia University	3	Sept. 1961
Lorraine Beattie, B.S.	Gordon College	4	Sept. 1960
Cynthia Lundergan, B.A., B.S.	Gordon College	4	Sept. 1962
Marilyn Ryder, B.S.	Salem S. Teachers Col.	4	Sept. 1960
J. Nellie Johnston, B.S.	Salem S. Teachers Col.	5	Sept. 1949
Rosalie Schindel, B.S.	Univ. of Wisconsin	5	Sept. 1961
Phyllis Seiberg, B.S.	Boston University	5	Sept. 1961
Janet Foley, B.S.	Gordon College	6	Sept 1961
Dorothy Ruark, B.A., B.S.	Gordon College	6	Sept. 1962
Eugene Winter, B.S.	Lowell S. Teachers Col.	6	Sept. 1954
Ruth Chasse, M. Ed.	Leslie College	Ungraded	Sept. 1958
Edward Bruzzo, B.S.	Tufts University	Art	Sept. 1953
Lois Crane, B.A., M. Ed.	Boston University	School Adj. Coun.	Sept. 1962
Rose Durgin, M. Ed.	Boston University	Reading	Sept. 1957
Henrietta Giannino, M.A.	New York University	Phy Ed.	Sept. 1960
Linda Golburgh, B.S.	Boston University	Speech	Sept. 1962
Dorothy Jackson, B.A.	Boston University	Music	Sept. 1962

Staff Members 1962-1963

HOWE MANNING SCHOOL (Continued)

Name		Grade	Date of Appointment
William C. Wiswall, M.D.	Bowdoin College Boston Univ.	Physician	Sept. 1960
Leo P. Beninato, D.D.S.	Georgetown University	Dentist	Sept. 1959
Phyllis S. Brown, R.N.	Union Hospital	Nurse	June 1960
Barbara T. Clarke		Secretary	June 1961
Marjorie L. Comack	Fisher Business College	Clerk	Dec. 1959
Mary E. King, B.S.	Univ. of N.H.	Cafeteria Mgr.	Aug. 1958
Mary Silva		Cafeteria worker	Sept. 1955
Lorayne Hocter		Cafeteria worker	Sept. 1957
Myrtle Boardman		Cafeteria worker	Sept. 1958
Helen Doucette		Cafeteria worker	Sept. 1959
Perley Lovelace		Head Custodian	June 1957
T. Myron Reynolds		Custodian and Attend. Officer	May 1960

REPORT OF THE SCHOOL COMMITTEE

The School Committee submits its annual report for the year 1962 to the citizens of the Town of Middleton.

Again this year, the committee wrestled with the problem of keeping its budget within bounds, while at the same time, allowing for the maintenance of its high standards. Vital increases in some areas led the committee to slash other portions of the budget, even though some worthy projects had to be deleted.

The greatest increase in expenditures was due to salary raises. The Massachusetts legislature in 1962 voted to increase the annual minimum for teachers to $4500.00. Since our minimum was $4400.00, the base salary had to be upped and the entire pay scale adjusted accordingly. Other school systems in the area also raised their pay scales, in some cases well above the new state minimum. The committee felt it was necessary to make further adjustments in order to remain in a favorable competitive position. First rate teachers are vital to the success of our many new programs.

It was decided by the committee to add four part-time cafeteria supervisors in order to allow teachers a more reasonable amount of time for lunch. In the past, teachers have generally had only a twenty minute break. With the addition of these supervisors to the cafeteria staff, teachers now have forty-five minutes. The committee felt strongly that an unreasonably hurried lunch break with no time for any relaxation was not conducive to peak efficiency in the classrooms.

Mr. A. Chandler Hadley resigned from the school committee in June, 1962 due to a decision to move out of town. Mrs. Page Campbell was appointed to fill the remainder of his term until March, 1963.

The committee, in conjunction with the school committees of Boxford, and Topsfield, appointed a school adjustment counsellor to serve the elementary pupils of the three towns. Much of the funds for this new position are furnished by the state of Massachusetts as a result of a 1955 law which provides for a specialist to deal with the emotional and social problems of elementary school children.

The committee feels that the rental fee of the Howe-Manning School should be at a minimum in order to encourage the community use of the hall and other school facilities. The Parent-Teachers Association and any other school organization that is connected with the school will be permitted the use of the school auditorium or the school kitchen without charge for its regular monthly meetings. School

facilities may also be used without rental charge by Boy Scouts, Cub Scouts, Brownies, Girl Scouts and other organizations composed of children attending Middleton school systems for regular meetings. There is a small rental fee for all other groups.

As in the past, the committee encourages townspeople to attend its meetings in order to be aware of its activities. Anyone wishing to address a meeting is asked to contact the Superintendent-Principal. Regular meetings are held the second Thursday of every month at the Howe-Manning School.

A major problem that faces us, as it does nearly every school district in the country, is one of growth. We are rapidly outgrowing our only elementary school. Already classes are being held in rooms that were not built as classrooms. The committee hopes that the vote against a second elementary school, taken at November's special town meeting, will be reconsidered to avoid overcrowding, double sessions and the other serious disadvantages that occur with lack of space.

The committee is proud of our school's educational advances in 1962. Many more programs are planned for the future as outlined in the Superintendent-Principal's report. As one political economist put it several years ago, "Knowledge is the only instrument of production that is not subject to diminishing returns." We of the school committee feel that a good education is one really worthwhile gift we can leave our children.

Respectfully submitted,

MIDDLETON SCHOOL COMMITTEE

Robert Brown, Chairman

Norman Nathan, Secretary

Rosamond Bastable

Page Campbell

David Harding

REPORT OF THE SUPERINTENDENT-PRINCIPAL

To the Middleton School Committee:

Herein is submitted my fifth annual report as Superintendent of the Middleton School System and Principal of the Howe-Manning School.

CURRICULUM AND EDUCATIONAL PLANNING

As has been the custom in recent years, I reported in June to the School Committee concerning the educational achievement of the children as measured by standardized tests. It will be recalled that whereas the gains for the period September 1961 to May 1962 should, on the average, measure eight months, the actual gains for each class ranged from eight months in one case to as high as nineteen months.

Once again, the children in the first grade who had previous school experience, through private kindergarten, achieved at a much higher level than those children without this experience. Because it is felt that this is a distinct advantage over those without kindergarten training, the school administration and School Committee sought to have a public kindergarten approved at the Special Town Meeting in November.

The success of the Gillingham System in grade one has induced us to develop a handbook for classroom teachers which may be used in place of the McCormack-Mathers phonics series now in use in all classes in the school.

Homogeneous grouping in grades two through six and Joplin Planning in grades four through six in the areas of Reading and Mathematics have proven effective. To these systems we are adding an experimental program of departmentalization in grade six. By departmentalizing, we are accomplishing a degree of expertness, through the use of teacher specialization, in the areas of Social Studies, English, Spelling, Penmanship, and Health. Thus far, the judgement of the teachers is that this system has been successful, and therefore the undersigned has requested and received permission to use this method in grades four and five.

Again this year, the teachers developed handbooks and curriculum guides in key areas of the curriculum; specifically, in History, Language Arts, and techniques in teaching the slow learner.

Under the guidance of Mr. Winter, as Master Teacher, we are now experimenting with team teaching in the area of Science. In our variation of this technique, the Master Teacher introduces the lesson for the week to all children in grade six in a large group meeting, with the other sixth grade teachers present. Then, the homeroom teachers instruct their classes in smaller groups as a follow-up of this key lesson. It is planned that through experimentation within our own school system, we can further refine this program.

As noted in the report of the Remedial Reading Supervisor, specific children from grade two have been chosen to enter the remedial reading program. Formerly children had to be in grade three before they were considered. We have chosen to include them earlier because it is felt that certain of the children in grade two can be identified as remedial cases rather than slow starters.

In July, the undersigned submitted to the School Committee a time-table indicating ways to effect improvements in our curriculum over the next four years. He did this with the understanding that there will be need for revisions, since each step will depend to some extent on each preceding step and is designed according to conditions as they exist today and not on crowded conditions which could exist in the future. Summarizing this report, the following measures are tentatively planned: team teaching in Science in Grades 4, 5 and 6, perhaps by the same master teacher; a non-graded primary plan in grades 1, 2 and 3; introduction of a foreign language into the curriculum in grades 4, 5 and 6 through a subject-matter specialist; expansion of the Music and Art programs; use of teaching machines in the areas of Arithmetic, Spelling, Study Skills and such other areas as may have been successfully developed for grades 4, 5 and 6; introduction of an "Honors" or "Scholar of the School" program at the intermediate level; development of a limited number of professional staff increments; and an appraisal by competent outside professional personnel concerning the quality of the educational program.

I would like to encourage the citizens of the Town to peruse the reports of the various supervisors which follow this report so that they may become aware of the many-faceted programs in existence at the Howe-Manning School.

CAPITAL OUTLAY AND REPAIRS

A Duplex Type CSM Vacuum Heating Pump was purchased for the 1961 portion of the heating system to replace one that has been a source of trouble for some years.

Repairs have been made to the brickwork in the incinerator.

A used refrigerator was purchased for the Health Room so that serum and ice will be available when needed.

An overhead projector was purchased, making use of the matching funds provided under the program known as the "National Defense Act."

The Master Clock Unit, which has been in service since 1937, had to be replaced.

AUXILIARY SERVICES

The bid of Rural Bus Lines was accepted this past year, our previous three-year contract having expired in June. This year a fourth bus had be added due to increase in mileage and number of pupils.

Instruction in band instruments has begun on Saturday mornings so that the children may have available to them here in Town the cultural advantages of this instruction. It is expected that this instruction, given by Mr. William Bowers, will help us to reactivate our small band at the Howe-Manning School.

Because of financial problems, it was necessary to curtail educational field trips this fall, but the students and staff look forward to re-instatement of this procedure in the spring.

Under the joint sponsorship of the School Department and the Middleton Police Department, and at the request of the latter, a unit of the School Safety Patrol has been formed. The function of this Patrol is to hold the children at the crosswalks in Middleton Square until the police officer on duty signals the patrol boys to permit the children to cross.

PUBLIC RELATIONS

Once again this year a series of seminar-type sessions has been continued in an effort to help parents and interested citizens to know the school's stand on matters of intelligence, achievement, discipline, retention, curriculum plans for the future, and many other subjects of interest. These small group discussions also afford the opportunity to obtain, at first hand, answers to many questions. Evidence that the help has not been entirely one way is illustrated by the fact that many suggestions by parents in these groups have been adopted by the school administration.

Teacher-Parent conferences have been continued on the second Wednesday of certain months. These scheduled half-hour conferences

have afforded a fine opportunity for parents and teachers to discuss common matters of interest with the child's records at hand.

PARENT-TEACHER ASSOCIATION

The fine work accomplished by the Parent-Teacher Association this past year requires very special attention.

Once again, the capable leadership of Mrs. Willis Esty made possible a highly successful year in the selling of United States Savings Stamps. Assisting Mrs. Esty this year are Mrs. James Stewart, Mrs. James Mansfield and Mrs. Donald Aylward. These self-sacrificing ladies, under the sponsorship of the Parent-Teacher Association, have given up their Tuesday mornings to sell savings stamps at the school and thus relieve the teachers and children of this time-consuming task.

Another group of unselfish, hard-working parents have worked under the expert supervision of Mrs. Elmer Campbell, Jr. Their important task has been to process and lend out the books in the school library. Their help has freed Miss Durgin to teach three more hours a week, thereby indirectly helping many children in need of specialized instruction. The need for this type of assistance has been more necessary this year due to the fact that the library is now being used as a classroom for the Ungraded Class. Assisting Mrs. Campbell are Mrs. Donald Hall, Mrs. Alden Peckham, Mrs. Charles Gordon and Mrs. Robert Bixby.

The Parent-Teacher Association also sponsored a lecture by Carl DeSuze and a Minstrel Show which appears to be becoming an annual affair. The first was an educational venture and the second a venture into the entertainment field. The receipts from these and other activities have resulted in the purchase of $400.00 worth of books for the school library and is a tribute to the hard work of parents who are dedicated to their children's education.

CONCLUSION

Abraham A. Ribicoff, until recently Secretary of Health, Education and Welfare, has said "Education is a unified process. You start with kindergarten; you go through elementary and secondary school; and you go through colleges and universities. It is so important if we are going to do the job of education, to do the whole process. It is not a question of education for an educational elite. This is a democracy. In a democracy you seek to develop to the fullest limit of each man and woman his or her individual capacity. Not only am

I interested in developing the brains of this country; nor do I think this country should be interested only in those people of superior intellect, I personally am interested in the retarded child. I am interested in developing the vocational skills of those young men and women who have a facility and skill with their hands to take their rightful place in society. Many of them can never or will never achieve a higher education."

Being in agreement with this, I urge the citizens of the Town to consider the fact that we are utilizing twenty-two teaching stations in a building designed for twenty such stations. In a situation where the school program is confronted with curtailed facilities, the educational offerings and the level of achievement are necessarily affected. It is my sincere hope that the Townspeople will reconsider the decision made at the Special Town Meeting held in November.

I promise the complete cooperation of the entire faculty in an effort to offer the best education possible to the children of the Town, no matter what we may face in regard to lack of space and facilities.

For their exceedingly fine cooperation through the past year, I wish to express my thanks to the entire staff, the School Committee, and the citizens of the Town of Middleton.

May God grant parents and teachers alike the wisdom to know, the fortitude to pursue, and the talent to accomplish what is best for the children under our care.

Respectfully submitted,

GEORGE E. PORT, JR.

Superintendent-Principal

REPORT OF THE SCHOOL NURSE

To the Superintendent-Principal, Howe-Manning School:

During the school year 1961-1962, the following health programs were carried out at the Howe-Manning School.

The Massachusetts Vision Test was given to 454 children with 35 failures. All of these failures, after retesting, were reported in writing to the parents and most have been or are presently under treatment.

Hearing tests were given to 460 children with 43 failures. These children were all referred to their own physicians and I am pleased to say most of them have been seen by private physicians. The hearing tests are done individually by means of an audiometer and the failures are rechecked before a written notice of failure is sent home.

The Mantoux Test was given to the children in Grades 1 and 6. In this test, a drop of harmless liquid tuberculin is put into the skin. The Essex County Health Association and state health officials feel this test is more accurate than the patch testing done in the past. Only four positive reactors were found and follow up visits were made to the homes.

Physical examinations were given to children in grades 1 and 4 starting in the Fall of 1961 and continuing through the Spring of 1962. A total of 93 children were given complete physicals by Dr. William Wiswall, the School Physician, with many mothers present. Sixty-two of the childen went to their own family physicians for examinations. Reports of defects were sent home in writing for the more important findings, referring them to their own family physician for care or correction. Hemoglobin determination and urine analysis are done on all children receiving the complete physical examination at school.

Approximately 650 children visited the Health Room in the past year for illness or accidents during the day.

A pedicerlosis check is conducted twice annually on all heads. This condition has not been a problem in recent years.

Heights and weights are checked annually on all children and those above and below are given dietary advice.

Fifty-four children attended the various Salks Polio clinics held during the year and all first grade children were given Type I and III Sabin Oral Vaccine in the Spring of 1962.

A total of 146 children attended the Diptheria-Tetnas Clinic, three receiving original series of three shots, and 143 receiving boosters.

PHYLLIS S. BROWN, R.N.
School Nurse

REPORT OF THE SCHOOL DENTIST

To the Superintendent-Principal, Howe-Manning School:

During the 1962 school year, a total of 450 pupils were examined. Informative reports were sent to all parents relating the condition of their children's teeth. Of the total examined, 320 were found to be in need of treatment.

Treatment at school consisted of filling twenty-three surface cavities and six prophylaxis. Children who were in need of emergency treatment had to be cared for by local dentists since the undersigned's time was considerably reduced due to the pressure of his own practice.

The local dentists submitted an estimate on the cost of treatment needed after their examination of the child. The cost was then paid out of school funds or by local organizations. Thirteen cases received treatment through this procedure, which proved to be more efficient, thorough and economical. I am well-satisfied with this system of handling children in need of emergency dental treatment. The maintenance of the children's dental health is our primary purpose.

During the year we issued tooth brushes to all first grade pupils and gave demonstrations in the proper method of brushing the teeth.

I extend my sincere thanks to the school nurse, the mothers, and the Superintendent-Principal for their valued assistance to me in carrying out this program.

LEO P. BENINATO, D.D.S.
School Dentist

REPORT OF REMEDIAL READING SPECIALIST

To the Superintendent-Principal, Howe-Manning School:

In this era of research and experimentation the field of reading has not been over-looked. We now have the results of various controlled experiments and tested techniques available to us. William Gray, in his comprehensive report for Unesco, "The Teachings of Reading and Writing", states that there are two basic ways to teach reading: 1) Synthetic - the mental process of combining the detailed elements of language (the sounds of letters and of syllables) into larger units (words, phrases, and sentences). 2) Analytic - the mental process of breaking down these larger units into their constituent elements.

After considering these data, we decided to use an alphabetic-phonetic approach in the Remedial Reading Program. The greatest advantage in this approach is that the child has a means of association: a symbol to a letter - to a sound - to a syllable - to a word - to a meaning of a word - to a phrase -to a sentence - to a meaning of the sentence. We are striving for better comprehension of the written language.

Eight months after the first test was given, the children were again tested by a different form of the same test. The following table presents the resultant progress of the 1961-1962 Reading program insofar as tests will indicate growth.

Grade	Growth	Ave. I. Q.
* 3	one year - two months	94
* 4	nine months	87
4	one year - five months	92
* 5	two years - one month	94
5	one year - one month	95
* 6	one year - four months	95
6	one year - five months	94

* First year members of the class.

The average gain for the entire Remedial Reading Class was one year - four months, with an average I.Q. score of 94. The exepected growth of this group would be eight months if they had an average I.Q. score of 100.

In September of the present school year (1962-1963), forty-four children were chosen for the Remedial Reading Classes: six from

grade 2, ten from grade 4, seventeen from grade 5, and eleven from grade 6. They were again chosen on the basis of a Reading Survey Test, I.Q. scores, and teacher recommendations.

We plan to continue using the alphabetic-phonetic approach this year followed by intensive work in phrasing. Reading in phrases strengthens comprehension.

Upon recommendation of the previous teacher, certain second grade pupils have been included in the Remedial Reading Program because it was felt that these pupils would especially benefit from an extension of the alphabetic-phonetic approach to reading.

The attitudes of the individual child have a great influence on the success of the Remedial Reading Program. A child's attitude is in part, determined by his ability to recognize his own inadequacy and a willingness to pursue a course which will remedy his lack. Possession of a positive attitude is a prerequisite to success in the Remedial Reading Program.

LIBRARY

Through the interest and financial assistance of the Howe-Manning School Parent-Teacher Association and the School Department, 134 new books have been added to the library. To date, the library contains, 1,144 volumes with a weekly circulation of approximately 250 books.

Each class visits the library once each week to select books. These books are charged out for a two week period.

The recently developed card catalogue is the basis for many activities in the sixth grade language arts program for the development of library skills.

To aid the new teachers of our staff, Miss Tyler, Librarian, Flint Public Library, invited them to become acquainted with the various facilities offered by the public library. This gracious offer was quickly accepted and the teachers went to the Public Library during their orientation in the fall.

We wish to acknowledge the invaluable assistance the P.T.A. Library Committee, especially Mrs. Elmer Campbell, Jr., Chairman; Mrs. Charles Gordon, Mrs. Alden Peckham, Mrs. Robert Bixby and Mrs. Donald Hall in processing and distributing the library books.

The best motivation for independent reading is often determined by the values placed upon reading in the home. Therefore, it is as we work together toward this goal that the children find true enjoyment in books.

ROSE E. DURGIN
Remedial Reading Specialist

REPORT OF MUSIC SUPERVISOR

To the Superintendent-Principal, Howe-Manning School:

The Music Supervisor and the classroom teachers are working together in guiding the children's growth through music.

Every child in encouraged and helped to participate and attain some success in musical activities in order that he may grow in the enjoyment of making and responding to music. He is guided in developing some skills which can enhance his enjoyment of music now and throughout his life. Uncertain singers receive individual help. Creative expression is fostered.

To these ends, the Music Supervisor spends two days a week at the Howe-Manning School visiting each of the twenty classes (in addition to two periods with the band or chorus). During these visits, she helps the classroom teacher through demonstration and brief discussion of new work and through observation of the teacher and children. She outlines the material to be reviewed or taught by the classroom teacher in daily music lessons, and offers suggestions and guidance to the classroom teacher. The music Supervisor encourages and assists the classroom teacher in integrating music with other subjects. She is available for consultation or special help after school.

The Music Supervisor conducts the Chorus, which now rehearses both Wednesday and Friday at the noon recess. This fine group of forty boys and girls, selected from grades four through six, is preparing a program for the December meeting of the Parent-Teacher Association.

Private and group lessons in band instruments are being given on Saturdays by Mr. William Bowers. When this year's beginners are ready, a band rehearsal will be held during the Friday noon recess, conducted by the Music Supervisor. Boys and girls in grades four through six are eligible for lessons and band membership.

Pianos, melody bells, song flutes, recordings, etc. are being used to good advantage in some classes to foster musical growth. Extension of these phases of our program is anticipated.

Relatively few of our children may become highly skilled musical performers, or professional musicians, but many of them can enjoy amateur playing and singing. All of them can have richer lives because of the music they hear and enjoy. Our concern is not so much what the children can contribute to music, as what music can contribute to the lives of the children.

DOROTHY L. JACKSON
Music Supervisor

REPORT OF ART SUPERVISOR

To the Superintendent-Principal, Howe-Manning School:

The art program at the Howe-Manning School is based on fulfilling the aesthetic emotional and kinesthetic needs of the children. The aesthetic side of the program is fulfilled by promoting the fundamental priciples of art in a manner calculated to inspire rather than to indoctrine. The emotional side of the program is fulfilled by allowing the children to draw and color in an uninhibited and creative manner.

The kinesthetic aims of the program are fulfilled by giving the children art projects that develop manipulative skills. Such are the clayola, sawdust mache, and construction paper projects.

In the upper grades, some instruction is given in geometric type drawing. This practice assists the children to draw such geometric objects as buildings, vehicles, and airplanes with accuracy and confidence. In the lower grades, formal drawing instruction is limited to awakening the background and foreground consciousness by asking the children to draw some things that are near and some that are far away.

In the upper grades, design is taught in terms of its abstract principles. Stress is laid on the importance of having large areas complimented by small ones, of using predominantly hot or cold colors, and of using predominantly curvilinear or rectilinear shapes. These principles are universally applicable and permit unlimited combination of effects within their framework.

At all grade levels, color is taught in terms of its warm and cool harmonies and the psychological effects of such harmonies. It is brought forth that warm colors are suggestive of gaiety and happiness and that cool colors are suggestive of sad and spooky effects. This method of instruction places a minimum of restriction upon personal choice, yet impacts valid concepts to the children.

Sculptural work is done with clayola, sawdust maiche, and construction paper. Doing work in three dimensions is particularly good for broadening the horizons of art for the children. Sculptural

work done with sawdust maiche has been painted and kept by the children for its lasting value.

Classroom mural projects are often engaged in. These murals are done with sponge paints or crayons, with the entire class body participating. These murals brighten up the classrooms and promote interest in the subject matter portrayed.

Assistance is given the individual classroom teachers in planning for decorative bulletin boards and seasonal classroom decorations.

Respectfully submitted,

EDWARD B. BRUZZO

Art Supervisor

REPORT OF CAFETERIA MANAGER

To the Superintendent-Principal, Howe-Manning School:

For this year, a total of 56,259 Type A lunches were served during the 162 days the hot lunch program operated. This was a percentage participation of 75.3%. A total of 3,301 lunches were served to adults and 19,964 bottles of milk served under the special milk program, with a percentage participation of 26.8%.

The National School Lunch Act of 1946 specifies that each Type A lunch must furnish one-third of the child's daily requirements and contain the following minimum nutrients every day: two ounces of protein-rich foods, a three-fourths cup serving of fruits and vege,-tables, one slice of enriched bread, two teaspoons of butter, and one-half pint of unflavored milk. To help keep the energy requirements of the older children, they are served larger portions. Dessert is included with lunches.

With the foods donated by the Commodity Division, it is possible to serve more satisfying lunches. This year the value of the commodities received was $4,202.55.

The third week in January was designated as the first "State School Lunch Week" in Massachusetts. The theme was, "School Lunch Serves Good Health". It was observed with a poster contest and the prize winner from each grade received a week's lunches free. The second week in October was proclaimed as the first "National School Lunch Week" and the second "State School Lunch Week". The theme was, "School Lunch is Big Business".

Hoping to better acquaint parents with the hot lunch program, refreshments, consisting of samples of our baking, were served at Open House in November.

Personnel continuing their fine work in the cafeteria are: Mary Silva, Myrtle Boardman, Lorayne Hocter, and Helen Doucette.

For the cooperation given the cafeteria staff, we take this opportunity to thank everyone.

Respectfully submitted,

MARY KING

Cafeteria Manager

REPORT OF SPEECH THERAPIST

To the Superintendent-Principal, Howe-Manning School:

The speech therapy program was continued in September, 1962, with a testing program surveying the first grades, students new to this school, and all children referred by the classroom teachers. Also included were those children who were recommended by the previous therapist, either for admission to or dismissal from therapy.

The results of the above survey indicated that a total of twenty-three children should be enrolled in speech therapy at this time: 16 in the first grade, 1 new student, 2 referred by classroom teachers, and 4 of those recommended by the previous therapist; 13 were dismissed after screening.

The total case load at the present time is forty-eight, since twenty-five children from the upper grades are continuing therapy. Six active cases from the previous year were dismissed due to sufficient improvement.

Teacher and/or parent referrals are encouraged. Throughout the year each child so referred is tested, the case renewed, and if advisable, is included in the therapy program.

Speech improvement lessons are being conducted by this therapist in the first grade on a trial basis. The purpose of the above is to instill in these youngsters a desire for good speech. The first grade teachers are planning follow up sessions on these lessons.

The interest in the speech therapy program shown by the teachers at the Howe-Manning School is greatly appreciated. The therapist would also like to express her appreciation to the Superintendent-Principal of the Howe-Manning School for the support, guidance, and encouragement he has given her.

Respectfully submitted,

LINDA GOLBURGH

Speech Therapist

REPORT OF SUPERVISOR OF PHYSICAL EDUCATION

To the Superintendent-Principal, Howe-Manning School:

The Physical Education program at Howe-Manning School is planned to provide the children with a wide range of activities and games which may be enjoyed on the playground and at home. The encouragement of whole-hearted participation by pupils of all abilities is one principle concern.

Singing games, calisthenics and various forms of dancing are used to develop a strong sense of rhythm and physical coordination. Certain activities such as running, jumping, throwing and tumbling answer a need for individual recognition in one way or another. Finally, the all-important group games and team games call forth the character building emotion of pulling together. At the same time, we are building potential leaders.

The school undertakes this program by scheduling each class in the gymnasium once a week with a classroom teacher and the physical education supervisor. Time is allotted in the gymnasium for a second physical education period each week. However, this is purely on an optional basis without the supervisor in attendance. For those youngsters particularly interested in continuing an activity started in class, games and special activities are arranged during recess time.

Regular testing physical fitness, for grades four through six, is carried out using national standards as comparisons. These tests have been simplified and used on a small scale in the lower grades also.

About midwinter, Sports Days are presented during noon recess. Demonstration and skill displays combined with class competition provide younger classmates with entertainment and a sample of what to expect as they progress. Equally important is the satisfaction derived by the students who participate in the practices and the final presentation.

In the process of carrying out the entire physical education program as outlined above, continual support is obtained from the classroom teachers. Special appreciation is extended to each of them for their understanding assistance.

HENRIETTA GIANNINO

Supervisor of Physical Education

Howe-Manning School, Middleton, Mass.

ENROLLMENT STATISTICS

AGE-GRADE DISTRIBUTION - October 1, 1962

Age	5	6	7	8	9	10	11	12	13	14	Totals
Grade											
I	15	78	7	1							101
II		14	62	9	1						86
III			10	58	5	3					76
IV				11	50	6	1				68
V					15	41	13	1			70
VI						17	40	11	1		69
Ungraded			1	1	4	4			1		11
Totals	15	92	80	80	75	71	54	12	2		481

TEACHER-GRADE DISTRIBUTION

October 1, 1962

Teacher	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Ungraded	Totals
Miss Devane	25							25
Mrs. Hammond	25							25
Mrs. Hughes	25							25
Miss Smith	26							26
Mrs. Lavorgna		31						31
Mrs. Lewis		28						28
Mrs. Maney		27						27
Mrs. Cassidy			26					26
Mrs. Fall			24					24
Miss Paravano			26					26
Mrs. Beattie				23				23
Miss Lundgren				25				25
Mrs. Ryder				20				20
Mrs. Johnston					27			27
Mrs. Schindel					18			18
Mrs. Seiberg					25			25
Miss Foley						20		20
Miss Ruark						23		23
Mr. Winter						26		26
Miss Chasse							11	11
Totals	101	86	76	68	70	69	11	481

ANNUAL REPORT

of

THE MASCONOMET REGIONAL SCHOOL DISTRICT

BOXFORD, MASSACHUSETTS

For the Year Ending December 31, 1962

MASCONOMET REGIONAL DISTRICT SCHOOL COMMITTEE

For the Year Ending December 31, 1962

REGIONAL DISTRICT SCHOOL COMMITTEE

	Town	Term Expires
Richard Cressey, Chairman	Middleton	1963
Arthur O. McCoubrey, Vice-Chairman	Topsfield	1965
M. Douglas Banus	Topsfield	1963*
Hans W. Barber	Boxford	1965
Merton S. Barrows	Boxford	1963
David V. Harding	Middleton	1963*
J. Harrison Holman	Topsfield	1963
Shirley MacGill †	Boxford	1963*
Richard E. Quinn	Middleton	1965
E. Arthur Woodbury ‡	Boxford	1963*

* Appointed by Local School Committee
‡ Resigned June 14, 1962
† Appointed to fill unexpired term of E. A. Woodbury

The Regional School Committee meets the first and third Wednesday and the second and fourth Monday of each month at the Administration Building, Endicott Street, Boxford, at 7:45 P.M.

DISTRICT SECRETARY
Martha P. Perry

DISTRICT TREASURER
Francis F. Perry

SUPERINTENDENT OF SCHOOLS
Julius H. Mueller

SUPERINTENDENT'S OFFICE
Miss Elizabeth H. Rider, Secretary
Mrs. Sarah P. Walshe, Bookkeeper

SCHOOL PHYSICIAN
Clarence E. Thornton, M.D., Danvers

SCHOOL NURSE
Mrs. Helen F. Hoogerzeil, R.N., Boxford

ATTENDANCE OFFICER
Nathan A. Hayward, Jr., Middleton

SCHOOL CALENDAR FOR 1963-1964

FALL TERM

1963

Tuesday, September 3	Meeting of Department Heads and Orientation of New Teachers
Wednesday, September 4	All Teachers Report
Thursday, September 5	Orientation for Grade 7
Friday, September 6	First Day of School for Grades 8-12, until 12:00 Noon Faculty Luncheon and Final Orientation Meeting 12:30 - 4:30
Monday, September 9	School Reopens
Wednesday, October 16	County Teachers' Convention - School closed
Monday, November 11	Veteran's Day - School closed
Wednesday, November 27	School closes 12:15 P.M. - Thanksgiving recess. No afternoon session for Grade 7
Monday, December 2	School Reopens
Friday, December 20	School closes 5:15 P.M. - Christmas recess

WINTER TERM

1964

Thursday, January 2	School Reopens
Friday, February 21	School closes 5:15 P.M. - Winter Vacation
Monday, March 2	School Reopens
Friday, March 27	Good Friday - School closed
Monday, April 20	School closes 5:15 P.M. - Spring Vacation

SPRING TERM

Monday, April 27	School Reopens
Thursday, June 11	* Graduation
Friday, June 19	** Last day for grades 7 and 8
Monday, June 22	
Thursday, June 25	Final Exam Period grades 9 - 12
Thursday, June 25	** School closes for Summer Vacation

SUMMER SESSION

Monday, July 6	
Friday, August 14	Summer School (30 days)

* Tentative

** Provided School has been in session 180 days as required by Massachusetts law.

Report of the Masconomet Regional District School Committee for Year Ending December 31, 1962

Committee Organization

One change occurred in the membership of the committee. Mrs. Shirley MacGill, a member of the Boxford School Committee, replaced Mr. E. Arthur Woodbury as the appointed member of the Boxford School Committee. Mr. Arthur O. McCoubrey of Topsfield and Mr. Richard E. Quinn of Middleton were reelected by the voters of their respective towns to three years terms.

The members of the committee would like to express formally in this Annual Report their appreciation to Mr. Woodbury for his many fine contributions to the work of the committee during his year of service on the committee.

At its organizational meeting on April 18, 1962 the following were elected:

Richard Cressey, Chairman
Arthur O. McCoubrey, Vice-Chairman
Martha P. Perry, Secretary
Francis F. Perry, Treasurer

Because of the many problems faced in connection with planning for new facilities to care for the growing enrollment the committee has found it necessary to reestablish its meeting schedule on a weekly basis. Regular meetings are held on the first and third Wednesdays and on the second and fourth Mondays with extra meetings scheduled as needed. In 1962 there were 30 regular meetings and 19 special meetings, plus meetings of sub-committees for special activities, The meetings of the committee are open to the public and have been attended regularly by representatives of the League of Women Voters, the Middleton Citizen's Advisory Council, and the press.

LONG-RANGE BUILDING PLANS

Introduction

The matter of greatest concern during the past year and to which the committee, the administration, and the school staff have devoted considerable time and effort has been in connection with studying and planning for the construction of new facilities to alleviate the present shortage of classroom space. Favorable action by the voters of member towns in approving at their last annual town meetings a total appropriation of $75,000 to be used in developing plans for the

construction of a new junior high school enabled the committee to move ahead rapidly on this project.

Enrollment Projections and Educational Specifications

It was originally thought that constructing a school for 700 pupils, expansible to 1200 pupils as recommended in the Englehardt report would be adequate to meet our immediate space needs. This developed not to be so upon a recommendation of the enrollment projections which had been derived independently by Englehardt, the office of the Massachusetts School Building Assistance Commission, and the Superintendent. The restudy of these projections indicated most clearly that a school constructed for 700 pupils would be filled nearly to capacity the year it opened, thus requiring almost immediately a further addition to it. The projected enrollment for grades 7 and 8 of 692 pupils in September 1965 would rise to 784 pupils the following September. In view of this the committee decided it would be more economical in the long run to build initially for 850 pupils.

Educational specifications were prepared on this basis. These enrollment projections also indicated an ultimate enrollment in grades 9 - 12 of 2200 pupils at saturation. Since this was an important consideration in regard to our long-range building needs problem educational specifications were also prepared for a senior high school of this maximum capacity.

These data were submitted to the S.B.A.C. for review. In subsequent meetings with the representatives of this state approving authority, the suggestion was made that the development of a master plan for the expansion of the facilities of the regional school based on the saturation enrollment of 3400 pupils, grades 7 - 12, was most essential, particularly if needless duplication of expansion-to-construct core facilities was to be avoided.

Educational specifications, therefore, were prepared on the basis of this maximum anticipated enrollment of 3400 pupils. These indicated that the space needed to house the educational program for this number of pupils, based on the present curriculum offering, would require a total educational plant equivalent to three buildings the size of the present building. To construct two more buildings of this size would necessitate the acquisition of more acreage than presently owned by the district. Under present state standards this would mean the purchase of a minimum of 25-30 additional acres, and, in all probability, at some spot removed from the present location. It would also mean constructing a fully contained plant

complete with auditorium, gymnasium, cafeteria, boiler room, etc., thus duplicating at considerable expense to taxpayers of the district, facilities already available in the 1958 building.

The idea that at some future time under this plan of arrangement he regional school would be operating in two separate locations instead of the one single one, which is so ideally situated geographically with respect to each of the three towns, was not an appealing one. One could easily forsee the possibility of some serious and complicated problems of both administration and transportation arising in the future that could prove to be inefficient and costly in terms of annual operating expense. This latter consideration is an important one for the major portion of the annual budget goes towards paying the operational cost of the school, whereas, only 12 to 15 per cent of it goes towards paying off the bonded indebtedness incurred on account of constructing and equipping a building.

For these and other reasons having educational significance, the committee concluded that moving in the direction of expanding the regional school facilities in the present location offered the most practical and economical solution to its building needs problem. The long-range aspects inherent in a building project of the magnitude envisioned indicated clearly the desirability and importance of developing and preparing a master plan. Such a plan would help insure that the expansion would be accomplished in as economical and as efficient a manner as possible. It would also serve to guide this committee and future committees, enabling them to make intelligent decisions relative to such matters as how much to build at any one time, when to build to prevent reoccurence in the future of the present double-session predicament, and also be reasonably certain that each element of new construction when built would fit in with those portions to be constructed at a future date.

Advantages To One Central Location

During the summer and fall months the attention of the committee, the architects, the administration, and the school staff has been focused on the development of this master plan. At the same time particular attention has been given to planning in detail the facilities required under the first stage of construction to provide the instructional spaces needed for pupils in grades 7 and 8.

As these plans have progressed it has become increasingly clear to all who have been involved in their development that there are several distinct educational as well as economic advantages to be realized through keeping all pupils, grades 7 - 12, together in the one central location. Among these are the following:

1. The opportunity for pupils at all grade levels to share in the use of the specialized and core facilities.

   Examples which can be cited to illustrate this advantage are:

   ——One good centrally located library, well organized and equipped can provide more efficient and more thorough services than can several smaller libraries in separate buildings.

   ——The present 600-seat auditorium with its excellent stage facilities is adequate to serve the needs of both the junior high school and the senior high school, and thus, will eliminate the necessity and expense of building a separate one for the junior high school.

   ——A single large central cafeteria will permit more efficient and economical preparation and serving of the school's hot lunch program than will separate smaller cafeterias. In addition, the larger dining area will provide useful space for study hall purposes and the giving of standardized tests to large groups. It will also furnish an additional large area for assembly purposes, as well as for holding evening social activities both for pupils and other community groups.

2. The provision of **good** specialized facilities which the larger school unit makes possible.

   Examples which can be cited to illustrate this advantage are:

   ——The expensive to build and equip special laboratory facilities required for teaching the sciences (physics, chemistry, biology, general science) can be more economically secured when grouped together in one central location. In addition, it will prevent duplication of expensive science apparatus and demonstration equipment. Centralization will also make available for use by all pupils such necessary auxiliary science spaces as dark room, science lecture hall for large group demonstrations, and for some pupils, work areas in which to carry on individual research projects.

   Similar advantages will also exist in the other specialized instructional areas of art, music, and homemaking.

3. The opportunity to provide instructional spaces of varying size thus permitting greater flexibility both in programming and in utilizing instructional staff time.

——For example, having several classrooms one-third to one-half the size of the standard classroom will provide more economical use of valuable instructional space particularly in the upper grades of the high school where small classes frequently occur under the free elective system in the advanced third and fourth years of such subjects as foreign language and mathematics.

——Similarly, with the use of folding partitions in some places it will be possible to transform two standard size classrooms readily into one larger classroom whenever it is felt desirable to bring together at the same time two or more class sections in the same subject for a single presentation, or to hear a guest speaker.

The importance of having flexibility and variety of use of classrooms needs to be stressed, particularly if at some future time it should be thought desirable to want to introduce at Masconomet some of the new instructional techniques as, team teaching, large group instruction, programmed learning, teaching machines, etc., which are being used today with most satisfactory results in ever-growing number of school systems throughout the country.

4. Permit the continuence of our subject departmental set-up thus enabling department chairmen to retain the same close contact presently enjoyed with the teachers of the department.
——As the school enrollment and the number of teachers increases this need for close coordination of the activities and instruction being given in each subject area and at each grade level assumes greater importance if the present high instructional standards are to be maintained.

——With both schools located on the same site and being able to share the same specialized facilities and teachers these matters of coordinating instructional materials and supervising teachers of each department will be greatly facilitated for the department chairmen.

Disadvantages which might arise through having a large number of pupils concentrated on one site have been anticipated and given careful consideration. In our judgement these can be overcome satisfactorily when this becomes cause for serious concern by various administrative refinements that can be made in the organization of the school. Many communities today have a single school enrolling 2500 or more pupils and have evolved practical ways in which this reorganization can be done effectively and economically and without impair-

ment of the educational program. These currently are being studied by the committee with the help of the administration and other members of the professional staff.

The Master Plan

The total school complex when completed as shown by the Master Plan will consist of the present building for general classroom use for pupils in grades 9 - 12, a junior high school classroom building, and several smaller structures designed to provide the special facilities required to carry on the instructional programs in the specialized subject areas of art, music, homemaking, industrial arts, business education, science, and physical education.

The difficulty as well as the great expense involved in trying to expand the existing specialized facilities within the present building as enrollment increases led the committee to conclude that building the separate structures to meet these needs presented the most logical as well as the most economical solution. By doing it in this manner only those of the specialized facilities actually required under each stage of the expansion program would need to be constructed leaving the rest of these areas for completion at a later time.

The above-mentioned separate structures including a separate library building and cafeteria would be so located between the present building and the new junior high school classroom building as to be readily accessible for use by pupils from both schools. This arrangement will also serve to tie in the new buildings with the present building in a way that architecturally will be both pleasing and harmonious while at the same time achieving a greater degree of compactness along with maximum flexibility, functionality, and economy in the use of educational space than could be secured by any other means.

Stage I Construction

The first construction stage is aimed primarily at providing enough additional space to care for the instructional needs of pupils in grades 7 and 8. Facilities to be built under this stage are as follows: the junior high school classroom building; 5 general science combination classroom-laboratories in the science building; 2 homemaking rooms and 2 art rooms in the combination art-homemaking building; and, 2 shops (one for metals and electronics, the other for woodworking) and one mechanical drawing room in the industrial arts building.

Also to be constructed is a field house and in the new cafeteria building the dining space needed for grades 7 and 8. The field house will not only give us the increased space needed to restore the full time allotment given to physical education for all pupils prior to double-sessions, but will make it possible to introduce in our program a greater variety of physical education activities than can be carried on in the conventional gymnasium.

Moreover it is less expensive per square foot to build - $10 as compared to $15 for the conventional wood floor gymnasium. Thus by building a field house it will be possible to get facilities for physical education normally carried on in the conventional gymnasium at one-half to two-thirds the cost of the latter.

It will also be necessary to construct additional locker and shower facilities for both boys and girls. These will be built as extensions of the present exisiting facilities. Since the existing boiler room contains ample space to add a third boiler and this will be adequate to meet the heating requirements for the proposed new construction, it will not be necessary to expand this facility under the first stage.

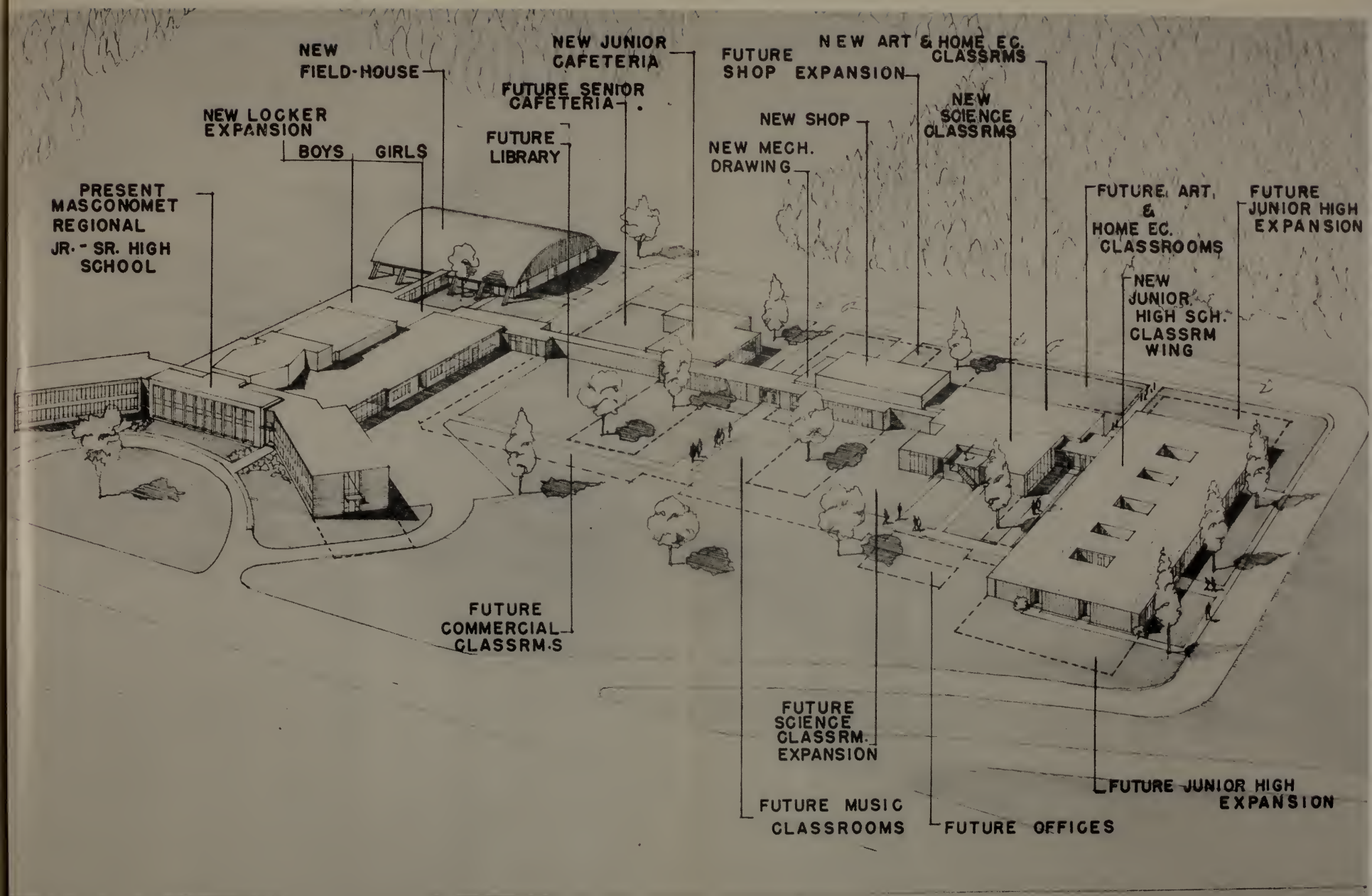
An aerial view showing the expansion of Masconomet Regional under Stage I as well as the general form of the completed expansion at saturation appears on the fold-out sheet following page ——.

Future Construction Stages

Stage II construction, which according to the enrollment projections should be completed by September 1966, will be aimed primarily at increasing the facilities for grades 9 - 12, since the bulk of the enrollment increases will come in these grades. This will mean adding to the structures housing the specialized programs, completing the cafeteria started under Stage I, building a new library to serve the entire school, expanding the boiler room, and converting existing specialized spaces in the 1958 building to general classroom use. Stage III will be concerned mainly with adding classrooms to the junior high building and to the separate structures housing the specialized programs as needed. Stage IV will complete the building expansion program with the construction of a music building, classrooms for business education, and an administration building.

Estimated Costs of Total Expansion Project

It is expected that this long-range building expansion program will extend over a period of years depending on what happens to growth in enrollment. In estimating the total cost of the building and equipping a school the office of the Massachusetts School Build-



AERIAL VIEW OF EXPANDED MASCONOMET REGIONAL JUNIOR - SENIOR HIGH SCHOOL STAGE NO. ONE

RICH & TUCKER ASSOCIATES, ARCHITECTS 1963

ing Assistance Commission uses a formula based on square foot per pupil, and cost per square foot. The amounts currently being used are 117 sq. ft./pupil and $20.00/sq. ft. On this basis the new facilities to be built under stage I to accommodate 850 pupils will entail an expenditure of approximately $1,990,000. It is the committee's hope that when actual bids are received the final price tag will be no more than this.

Additional Land Purchase

Two additional parcels of land have been acquired. On January 17, 1962 a purchase and sale agreement was signed for the Cyrus E. Killam property adjacent to the Dana Killam property acquired in 1961. The purchase price for the 8.8 acres was $15,000. On February 7, 1962 a purchase and sale agreement was signed for the Ronald Perley property on Rowley Bridge Road, Topsfield. This parcel of land containing approximately 7.8 acres is situated on the easterly side of Fish Brook, and was acquired for the purpose of developing additional fields for physical education and athletics when this becomes necessary. The purchase price was $1,000. With these two new acquisitions the total acreage now owned by the district amounts to 82 acres of which 25 acres is in river meadow land.

In Conclusion

For the past decade the United States has been engaged in a school expansion program of massive proportions. In the face of rapidly increasing national population the end is by no means in sight.

In scores of communities in this state as in others this problem has been attacked in an expedient and piece-meal manner with the inevitable result that yesterday's hastily contrived solutions frequently contribute to the magnitude of future crises.

Your school committee feels strongly that through its action in developing a master plan for building expansion of the regional junior-senior high school which is geared to take care of growth in enrollment up to the point of total population saturation of the member towns, it is acting for the best interests of the citizens of the district. Looking at the dimensions of the total problem has required the expenditure of considerably more time and effort than would have been the case had the committee limited its efforts to coping only with immediate needs. We are convinced, however, that the end result in the long run will prove to be more highly satisfactory.

In our opinion stage number one in the construction program satisfies the demands of the moment and at the same time will become an integral and logical part of the eventual solution.

The committee has had a number of meetings with the officials of the School Building Assistance Commission who have indicated their approval of the plans for construction under the first stage. There have likewise been many meetings with the architects as well as several visits made with them to nearby communities to look at recently constructed buildings. It is expected that many more trips will be made in the coming years as we move into the actual construction phase.

Our architects, Rich & Tucker Associates of Boston, are now developing complete working drawings and preparing the construction specifications for this first construction stage. The present time-table calls for these to be completed and ready to go out to bid by the middle of February 1963. If everything moves along on schedule it is anticipated that construction can be started by mid-April 1963, thus allowing the proper amount of time to complete these new facilities for use by the opening of school in September 1964.

GRADES 7 AND 8 INVOLVED IN DOUBLE-SESSION

Faced with the realization that enrollments for the 1962-63 school year would far exceed the capacity of the building, the decision to schedule grades seven and eight on a platoon or double-session basis was made primarily to avoid cutting courses or time from the high school program. If new facilities are available by September 1964, as planned, the educational program for the high school need not be altered or decreased as next year's enrollments can be handled by continuing the double-session program for grades 7 & 8 only.

After careful study of the space problems, available staff, and relative importance of courses offered, the double session program was structured so that (1) seventh and eighth grades share the disadvantages of attending the afternoon sessions by shifting at mid-year; the seventh grade going to school from 12:30 to 5:10 P.M. during the first half of the year and then shifting to the morning session 8:00 to 1:07 P.M. during the last half of the year. The eighth grade attends school in the morning for the first half and shifts to the afternoon schedule during the last half of the year. (2) A minimum of change was made in the time devoted to the main academic subjects (English, Social Science, Mathematics, Science and Languages) but regrettably the program offering for grades seven and eight had to be modified by decreasing the time spent in Art,

Music, Physical Education and Guidance. In addition all activity periods and study periods were eliminated.

HIGH SCHOOL EVALUATION

At the Seventy-seventh Annual Meeting of the New England Association of Colleges and Secondary Schools, Masconomet Regional High School was elected to Continued Membership in the Association. This action was taken as a result of the recommendation of the Visiting Committee which evaluated the high school over a four-day period starting on March 5, 1962. This concentrated evaluation by thirty-two experienced and highly qualified educators from throughout the state examined all phases of our school life including plant, staff, facilities, equipment, program of studies, attitude and behavior of students, effectiveness of classroom instruction, activity program and various special services. The forty-four page report provided by this committee is a valuable document for guiding continued self-evaluation as we continue to seek improvements as an outstanding secondary school.

Much of the success of the evaluation should be credited to the many hours of study and work by the teaching staff who indulged in the self-evaluation that preceded the visitation. Every member of the staff participated in the self-evaluation program, capably led by Mr. William Vaughn, chairman of the Steering Committee. Using released time and many other meetings after regular school hours the comprehensive self-evaluation was completed in approximately a year's time. The total report of the Visiting Committee which is highly complimentary to all responsible for the high standards maintained at Masconomet is available to the public through the local libraries. Like any public school there are ways to improve the program and many of the recommendations cited will have been recognized and acted upon when the new facilities are completed in 1964.

Required by the New England Association of Colleges and Secondary Schools is a two year and a five year follow up report showing what measures have been taken to improve the conditions listed as recommendations. Already significant action is being taken by the School Committee, administration and staff. In addition to the most significant measures of planning for new facilities, the approval for released time for the staff to continue thorough study and planning in the area of school curriculum has been granted and a carefully structured plan for such study has been drafted. A Steering Committee representing the administration, department chairmen, and classroom teachers has been chosen to coordinate local study and planning. Each Department Chairman has likewise been charged

with the responsibility of carefully considering measures to effect some changes for curriculum improvement even before more facilities are available.

In our examination of the thoughtful recommendations by the Visiting Committee we should not make the error of overlooking the many conmmendations which justify the pride and satisfaction we have in claiming outstanding achievements in the short period of three years. Perhaps the general appraisal of the Visiting Committee can be best summarized by the following quote from the report: "The Visiting Committee was favorably impressed with the organization and administration of the Masconomet Regional High School which gave the general feeling that the high school was functioning in a manner that might be expected in a school that had been in operation for many years". Likewise the Visiting Committee noted and emphasized many times very high praise for the well-dressed, well-poised, well-mannered, and enthusiastic student body who possess a high degree of interest and enthusiasm for their schoolwork.

FACULTY

A continuing growth in enrollment presents for any school committee a host of problems, not customarily encountered, which grow out of that increase. Your regional school committee can readily attest to the veracity of this generalization. One of these problems, already dealt with at some length in this report, is that of securing the needed classroom space in which to house the boys and girls and to carry on the instructional program. Another is that of securing and maintaining a staff of competent and well-qualified teachers.

Each year since it opened in 1959 it has been necessary to add to the instructional staff of the regional high school. In 1962, 8 new teachers were added. The total professional staff now numbers 70. For the most part the new teaching positions are at the upper levels of the high school where the enrollment increase has been the greatest, requiring the scheduling of additional class sections in several subject areas, particularly in the required subjects of English and Social Science.

It was also necessary to fill 18 vacancies resulting from end-of-the-year resignations. Teacher turnover this year was higher than usual, but not entirely unexpected as several of those leaving the system had indicated this as their intent when they joined the original staff in 1959. The fact that 1962 was the third year of operation and thus the tenure appointment year for better than one-half the staff had no appreciable effect on this situation.

Interviewing and observing teachers, assembling credentials - the entire recruitment process - is of first importance for our superintendent in terms of time spent. The high school principal and the department chairmen are likewise much involved in this selection process, as are members of our education sub-committee who interview and pass on all candidates recommended by the superintendent prior to their names being submitted to the full committee for approval and election to the staff. Not all candidates who are elected accept their appointment. This happened several times this year. While we were able to find new candidates for these spots, with the exception of two vacancies in reading, such occurences only serve to add to the problems of staffing.

Nevertheless, the committee feels they were most fortunate in being able, in this period of teacher shortage, to find so many well-qualified persons to fill this year's vacancies. In spite of the many changes that have taken place, we feel that the overall quality of the staff has been perceptibly improved by the new additions. New members have adjusted well to our school and have been most responsible in carrying out their individual assignments.

Changes in Department Chairmanships

Mr. Teunis P. Paarlberg of Wheaton, Illinois was elected to the chairmanship of the mathematics department, replacing Mr. Lionel J. Poulin who resigned at the end of the school year to return to private school teaching. Mr. Paarlberg is a graduate of Iowa State University and received his master's degree from Northern Illinois University. He has done further graduate study at both the University of Illinois and at the University of New Hampshire taking courses in the new mathematics program. Mr. Paarlberg's previous teaching experience included five years at the high school in Elmhurst-Villa Park, Illinois, and one year at the high school in Wheaton, Illinois.

Mrs. Dorothy H. Blanchard, a member of the homemaking department was promoted to the chairmanship of the department, replacing Miss Mary Ellen Whearty who resigned at the close of the school year to enter the field of hospital dietetics. Mrs. Blanchard is a graduate of the University of Massachusetts and the Merrill-Palmer School, Detroit, Michigan, and has taken several graduate courses in her field. Her previous experience as home economist for the Western Massachusetts Electric Company, Pittsfield, and as a teacher of homemaking in the high schools of Georgetown and Topsfield, and since 1959 at Masconomet, make her well-qualified to assume this important new leadership role.

Mr. Edward C. Bryant of Winthrop, Massachusetts and a holder of three degrees from Boston University was elected to the Director of Guidance position which had been vacant for the past year. He received his B.S. degree in 1950, his master's degree in 1951, and the Certificate of Advanced Graduate Specialization in the fields of guidance and administration in 1953. Mr. Bryant came to us from Boston University where he had served for the past nine years as Assistant Dean of Men. In this capacity he gained much valuable experience through his work of guiding and counseling undergraduates, as well as forming a wide acquaintenceship with college placement officers throughout the country which has already proven beneficial to our students including several of our former graduates. Previous to joining the staff at Boston University, Mr. Bryant taught mathematics in the public schools of Weston and Melrose, Massachusetts.

Mrs. Charlotte S. Cory of Dryden, N.Y. was appointed Librarian thus filling the vacancy that had existed since the death of Masconomet's first librarian Mrs. Alice B. Howard on December 1, 1961. Mrs. Cory is a graduate of Wellesley College and received her master's degree from Cornell University. She has done graduate work at the Courtland, N.Y. College of Education and Syracuse University. Mrs. Cory has had considerable experience in library work having served on the staffs of the following libraries: Wellesley College, the National Industrial Conference Board, the Courtland College of Education, and the Free Public Library of Courtland. Mrs. Cory came to us from the Virgil and Truxton Central Schools in Courtland, N.Y. where she had been employed for the past two years as both elementary and secondary school librarian.

It is fitting at this time to express our sincere thanks to Mrs. Clayton F. Rock and Mrs. Richard Y. Ingraham, both of Topsfield for their gracious help in maintaining the basic library services during this interim period.

The names of new faculty members along with those teachers who resigned during the past year are shown in the section on personnel at the end of this report.

Two members of the staff, Mr. Roger W. Barry and Mr. David M. Dole, were granted leaves of absence for the 1962-63 school year to continue graduate study under special scholarship grants which they had been accepted for. Mr. Barry, a teacher in the English department, is attending Northwestern University studying in the humanities under the John Hay Fellows Program. Mr. Dole, a teacher in the Social Science Department, is at Arizona State University

where he is enrolled in an N.D.E.A. Academic Year Institute in Guidance.

During the summer Mr. Julius H. Mueller our Superintendent was given an extended vacation leave so that he could accept an invitation that had been offered him to participate in a four weeks Summer Institute in the Humanities under the John Hay Fellows Program at the University of Oregon. Principal Corridon F. Trask, Jr. was appointed acting superintendent during Mr. Mueller's absence and at the regular meeting of August 13, 1962 the committee passed a special resolution commending him for the fine manner in which he had discharged these additional responsibilities.

One of the most significant factors in the excellence of our instructional program continues to be the unique and combined talent of our department chairmen. These individuals demonstrate outstanding qualities of leadership deserving the highest commendation. Their interest in and enthusiasm for Masconomet as well as the subject matter of their respective departments is a key factor not only in helping new teachers to adjust quickly, but in fostering a fine "esprit de corps" among the entire staff.

Special Curriculum Reports

Three of the departments presented special curriculum reports this fall continuing a practice inaugurated two years ago by our superintendent so that the committee might become better informed about the functions and progress of each department.

On October 8, 1962 Mr. Herschel Benson, chairman of the Physical Education department and his staff described the program and activities carried on in physical education at each grade level. The committee found their comments on the variety of physical education activities that could be carried on in a field house as compared to the limited number which can be carried on in the conventional wood floor gymnasium most interesting and helpful.

On November 7, 1962 the committee heard a very interesting and instructive report on the Industrial Arts program from Mr. Richard Pavesi, chairman of the Industrial Arts department and the members of his staff. This was followed by a tour of the shops and the mechanical drawing laboratory to view some of the many fine projects which had been and were being made by the students.

On December 5, 1962 Miss Louise O. C. Swenson, chairman of the Science department and her staff presented a special curriculum report on science. Each of the science laboratories was visited and in

addition to watching some very unusual demonstrations by the teachers using recently acquired equipment members of the committee had the opportunity to use and experiment with some of the apparatus themselves.

Teacher Salaries

Masconomet Regional High School has excellent teachers. We believe citizens of the district want us to continue to employ the best teachers available. In order to attract and keep teachers of high quality, we must pay good salaries.

In this period of inflationary trends and the general upgrading of teachers' salaries throughout the country and particularly in view of the action by the 1962 Legislature in raising the state minimum salary for teachers to $4500 effective January 1, 1963, it has been necessary to revise the District's Salary Schedule.

On October 22, 1962 after a thorough study and discussion of the salary requests presented by the Masconomet Teachers' Association and in accordance with an understanding reached with the Professional Improvement Committee acting for the teacher group, the committee voted to raise the minimum salary from $4500 to $4700 as of September 1963, with the further provision that one-half of this increase would take effect as of January 1, 1963.

At the same time the Normal Maximum for the Master's degree level was increased by one step ($200) and that for the M+30 degree level by two steps ($400) with these new maximums to go into effect in September 1963, except that for the M+30 degree level only one-half of this increase is to apply in 1963; the other half is to apply in September 1964. This change in normal maximum involves seven members of the present teaching staff.

The salary schedule as revised by the above action of the committee will be as follows:

	Class I Bachelor's Degree		**Class II Master's Degree**		**Class III Master's Degree plus 30 approved semester hours**	
Minimum	$4700		$5000		$5400	
Normal Maximum	$7200	12 steps	$7700	13 steps	$8300	14 steps
Attainable Maximum (on Merit)	$8700		$9200		$9800	

In April 1962 at the time teacher reappointments were considered it was voted to adjust upwards by 5% the ratios which are used to determine the maximum stipends to be paid members of the staff who have special duties and responsibilities of an administrative or supervisory nature. One-half of this increase became effective September 1, 1962. The other half will go into effect beginning September 1, 1964.

The following tabulation shows the new ratios and the stipend range from minimum to maximum for each of the various positions which come under this administrative-supervisory category:

Position	Percent of Minimum Salary of Teacher with Bachelor's Degree*	Salary Range Minimum	Salary Range Maximum
Assistant Principal	30%	$353	$1410
Department Chairmen	25%	$295	$1175
Directors, Guidance Music, Phys. Educ.	25%	$295	$1175
Counselors, Librarian	15%	$175	$ 705

*Based on Minimum Salary of $4700

The revisions to the salary schedule as herein reported, together with the regular normal increments voted in 1962 for the 1962-63 school year represents an increase of 8.2% in the annual expenditure rate for salaries for the present 71-member professional staff (including the cafeteria manager whose salary is paid from the operating budget) and for the 1963 budget year amounts to a 3.8% increase.

SATISFACTIONS

When we reflect upon the accomplishments at Masconomet during the past year, it becomes difficult to select from amongst the many examples of quality achievement those most illustrative of the activities that swell our feeling of satisfaction with the educational progress resulting from the talents and efforts of staff, students and interested citizens. A significant part of operating our school is the regular reporting of activities and events through newspapers and other news media. This report will not attempt to include many important activities already reported through previous releases.

Through Student Achievements and Activities

Our chief concern in education is the student and the degree of success we have in helping him find and develop his talents and to apply these talents in such a way that both he and his society can

benefit. It is natural that we look for the achievements of our students in appraising the year just completed. Some of the signs of success in our efforts to foster academic, physical, artistic, musical, mechanical, and personal-social skills are herein listed.

The general scholastic achievement of our 1962 graduating class is pleasing. As the report of the class indicates a large number of them qualified and entered post secondary schools.

Many complimentary reports are returning to us in regards to the excellent skills demonstrated by our Business Education majors.

Several of our 1962 graduates sucessfully passed advanced placement examinations upon admission to college thus allowing them to skip some freshman college courses. Biology, English and German are fields in which advance standing has been achieved.

Of special significance as an indicator of academic achievement is the success of our students in the National Merit Scholarship Examinations. Two members of the Class of 1963 (one of whom is now studying abroad) qualified as semi-finalists while eight other members of the class received letters of commendation. Thus, ten students accomplished on this national examination what no previous students at Masconomet have been able to accomplish.

Our Math Teams continued to demonstrate excellence in their interscholastic meets. Both individual and team honors were won at the close of the season in June 1962.

The large numbers participating in our various music programs and the quality of their performances is a continuing source of compliments from citizens and fellow students. Vocal and instrumental groups engaged in several excellent programs such as the Band-O-Rama, the operetta "The Gondoliers", and the Christmas Concert. We were particularly proud to send our orchestra group to Saugus early this fall to demonstrate what a high school can do by way of providing an Orchestra, and instrumental group which many schools have been unable or unwilling to undertake.

We may be a little less amazed but none the less delighted with the continuous display of artwork that prevails at Masconomet. Not only are the artistic talents of many students developed to a high degree, but the attitudes and appreciations of both students and public are greatly enhanced by the creative and imaginative work of both art teacher and students. Another Masconomet first was the special Christmas Display made available to all students and general

public in a combined project of Art, Home Economics, and Industrial Arts.

Praise and pride for the superb performance by the school drama group, under the direction of Mrs. Jeannette Scholer, has not yet subsided. "The Miracle Worker", a story of the struggle of Helen Keller, was the second difficult three-act play chosen in as many years. The quality performance of the cast combined with the work and cooperation of supporting faculty and student committees behind the scenes furnished excellent entertainment with a stirring human message.

The Alice B. Howard Memorial Conference for Young Writers was inaugurated with a seminar for juniors and seniors interested in writing. The first seminar, held in the spring of 1962 found approximately 25 students discussing poetry and literature from the writer's point of view with guest author May Sarton. Miss Sarton is author of The Small Room and Faithfull Are the Wounds. She also writes articles and poems for The New Yorker. Such seminars will become an annual occurence at Masconomet.

In June we said goodbye to our first foreign exchange student, Dietland Fobbe of Hanover, Germany. She left with mixed emotions, but thankful to all for the many experiences provided to her. As she was preparing to leave, our Student Exchange Board was already selecting their second candidate, Luis Machorro from Mexico City. We are convinced that this program adds much to our understanding of the customs of other countries and it likewise gives us the opportunity of showing others how we live and what we believe in.

Masconomet continued to enjoy the reputation of fielding talented and sportsminded athletes. This fall our boys captured the league title in Cross Country and tied for first place in the Cape Ann Football League. Our first evening rally sponsored by the Student Council was a big success. This rally was held on the night before our final football game with Pentucket.

The annual Science Fair at Masconomet included over 100 projects from all science fields studied and our students continued to win recognition in both the North Shore Regional Science Fair and the State Science Fair at M.I.T. It is significant that we now have 90% of our student population enrolled in science courses.

Our Industrial Arts students entered 24 projects in the New England Industrial Arts Fair and 14 won either first prizes or honorable mention in their class or category.

The contributions of many students in several service groups provide valuable service to the life of the school, but such experiences also provide the individuals with chances to develop leadership skills and other social skills. Our Student Council, Student Monitors, Student Exchange Board, Library Aides, Student Receptionists, Student Announcers, Audivisual Club, Photography Club, National Honor Society are all examples of groups that provide significant service to our smoothly functioning school.

Through Activities and Services of the Staff

Our school is run for the sake of the students, but the teaching staff is the key factor in successes and failures of our educational program. The general enthusiasm for learning generated by the teaching staff at Masconomet is readily felt by anyone coming into contact with the school when it is in operation. Hard to define but profoundly important is the total personality or general pulse of a school. This composite of all the individual personalities varies from year to year. It is this healthy personality or vigorous pulse that maintains and even increases our reputation as an outstanding secondary school.

With the election of a new Director of Guidance and the scheduling of more time for counseling we are experiencing an increase in the attention given to individual problems of our youth. Increased work with the North Shore Child Guidance Center, stepped up emphasis on early educational and occupational planning, sessions with teachers of students with special problems, and general increase in attention to individual needs by both counselors and teachers are noticeable benefits from the increased guidance staff.

It is planned to augment our guidance program by the employment of a trained school adjustment counselor, thus extending this specialized service that was started this past year in the elementary schools of the member towns. This specialist will devote full time to counseling with those 7th and 8th grade students who have serious personal, social and emotional problems of adjustment.

During the past year a Civil Defense Committee (Mr. William Stanton, Chairman, Mr. Rodney Dresser and Mr. John Sangermano) studied the problems related to evacuation of our students in case of emergency. Their thorough and competent work resulted in the structuring of definite procedure useful to the school and in addition two evacuation drills were planned and conducted, first aid training for staff members was completed, staff members were trained to act as emergency bus drivers, and general instructions were given to the student body and faculty.

The 1962 Summer School continued to provide both enrichment and remedial courses for students in the region and general area. The introduction this summer of a sliding scale of tuition fees for those taking multiple courses proved to be a worthwhile change. We also had adults enrolling for the first time in some courses. Mr. William Stanton, director of the program, continued to provide superior leadership.

A tribute to our school program and our staff is the increasing number of requests by individuals and colleges in the vicinity for practice teaching in our system. It is not only complimentary to our school, but it likewise provides us with opportunities to evaluate potential candidates for teaching positions in our ever expanding system.

Several of our faculty members have earned personal recognition in the profession which also strengthens our school's reputation. It has been a year of national recognition for Masconomet through the active role of Miss Louise Swenson, Science Department Chairman, as a member of a committee engaged in planning and conducting the 1963 Annual Convention of the National Science Teachers Association.

Mr. Richard Zollo, Chairman of the English Department has been selected to conduct a literary tour of the British Isles and Paris during the summer under the sponsorship of the National Council of Teachers of English. Mr. Richard Merrill, our Language Department Chairman, has recently returned from a year's leave of absence which he spent in study at the French Institute held at Emory University under a NEDA Grant. He also was chosen to teach Linguistics at a NEDA Summer Institute to 30 teachers of French and 30 teachers of Spanish at Women's College of Georgia. Upon returning to Masconomet, Mr. Merrill immediately took up his responsibilities as President of the Massachusetts Group of New England Modern Language Association. Mr. Roger Barry earned the privilege of participating in a John Hay Fellows Institute in Humanities for a year, and Mr. David Dole, Social Studies teacher, was awarded a year's scholarship for advanced study in the field of Guidance. Mrs. Beatrice Couhig has been active nationally through her service as Secretary of the Camping & Outdoor committee of the American Association For Health, Physical Education and Recreation. Miss Marjory Locke, our Lunch Program Director, has gained national recognition through her membership and work with the Massachusetts School Food Service Association.

The Masconomet Regional School facilities have been used widely as a conference location for professional meetings and much time has

been given by local administrators and staff members to make these conferences successful. Masconomet was chosen as one of two schools in the state to sponsor a Science Congress last June. The State Department of Education untilized our facilities for a series of Foreign Language Inservice Workshops for North Shore language teachers. A Seminar in International Affairs for students in the North Shore community was held in April in cooperation with the World Affairs Council of Boston. In October, the Essex County Foreign Language Teachers held their annual convention at Masconomet and in December over 450 members of the New England Modern Language Association gathered here for a full day conference.

Through Program Improvements

There is a general willingness on the part of the staff to study curriculum issues and to gear Masconomet's program to modern content and teaching methods. In a time when increased knowledge of the learning process and technical innovations are pressuring teachers to examine thoroughly their objectives and techniques, it is gratifying to know that time and energy is being directed toward the introduction of the more promising of these new ideas at Masconomet.

The P.S.S.C. physics program is now a fully functioning one with efforts being made to adapt the principles of this approach to our Junior High School science program.

The preliminary introduction of parts of the new biology content and methods of instruction provided through the American Institute of Biological Sciences, Biological Sciences Study will develop into a full time use of this modern approach as soon as materials are refined and made available for regular use. In January 1959, the AIBS established the Biological Sciences Curriculum Study as one of its major educational activities. We are fortunate to have two members of our staff qualified to utilize the recommended procedures and materials. Both have taken courses recently to learn to teach by the new approach.

The modern mathematics program is now in full swing in grades seven and eight with the S.M.S.G. (Yale Study) being the primary resource and the Illinois Plan being incorporated on a less extensive basis. A very successful seminar was held in November to explain this program to parents and help them to understand the changes taking place.

A complete and very comprehensive study and probable curriculum revision has been initiated in our Social Science Department. Although this very difficult study and revision is only in its infancy,

excellent groundwork has been done by involving the Massachusetts Department of Education, Tufts University, Northeastern University and the National Council of Social Studies. Application has been made to the Department of Health, Education and Welfare for a grant of $15,000 to finance a summer workshop for curriculum revision on a county basis.

Although we have not reached the desired goal of reducing the student load for English teachers to 100 or below we have reduced the total load substantially and have placed considerable more emphasis upon quality and quantity in composition work. Of particular significance is the program being developed in grades nine and ten for the slow learning students. Teachers are teaming up for this work and much of the planning involves working with guidance personnel and using occupational information. English on a national basis has not come under as vigorous revision as many other fields, but there are definite signs that significant work will be undertaken soon.

Our language program has from the opening of Masconomet benefited greatly from the modern language laboratory, but it has only been recently that significant adaptations have been made in our curriculum to include the recently developed Audio-Lingual Materials in grades seven and eight. These materials revolutionized the approach to language teaching, if the teachers are trained properly to use them. We are fortunate in having staff members who through recent summer school or institute courses are thoroughly trained to use these modern approaches.

Through Interested Community Groups

We continue to depend upon individuals and groups within the Masconomet regions for their unique contributions in making our total school program a fuller one.

The Masconomet Scholarship Association with the help of the Topsfield Lions Club continues to provide scholarship funds to help our local graduates meet their financial obligation for post graduate education.

The Masconomet Teachers Association likewise provided its annual Scholarship for a student interested in preparing for teaching.

The American Legion Posts of the three towns continue to sponsor students for Boy's State and the Middleton Legion Auxiliary sponsored a girl for Girl's State. Both of these activities take place in June. The Legion Posts also sponsor the annual Oratorical Contest.

The parental support of our music organizations continues to be highly effective. The enthusiastic help from this group enhances our music program in many ways. Recently purchased Band uniforms were made possible through their assistance and the present project of seeking blazers for our orchestra is indicative of their willingness to help.

Early in the fall a group of interested parents formed the Masconomet Boosters which has dedicated its support to all interscholastic competition. Their support of the first night Rally sponsored by our Student Council and their sponsoring a Football Banquet are examples of helpful projects. An All Sports Banquet is being tentatively planned for late Spring.

On November 7, 1962, the first edition of AIM (Action Inside Masconomet) was distributed to all boxholders in the district. This publication designed to convey information about what is happening and why certain practices are followed in our school program is being distributed twice per month with the help of Mr. Anthony Gangi, who allows the AIM to be inserted in his Penny Saver.

The school received, during the past year, the Killam Collection of Indian Artifacts. This collection was a gift of Mr. Cyrus Killam of Boxford.

Transportation

A new three-year contract to furnish transportation for the regional school was awarded to Basil S. Kinson, Inc., of Georgetown, Mass., by the Committee on May 28, 1962.

Mr. Kinson who did most of the transporting under the old contract was the only bidder. The amount of the basic contract is $216,000 for the three-year period and allows for a maximum of 65,340 miles during the life of the contract. Additional mileage required because of transportation for double-sessions and one late afternoon bus trip is provided at the per mile rate of 45¢. In 1962-63 this extra mileage amounts to 280 miles per day.

The Committee has been very satisfied with the way Mr. Kinson has serviced and continues to service our transportation requirements.

The Committee also appreciates the fine job which Mr. Rodney C. Dresser, Assistant Principal, has performed in handling the transportation problem for the school. It has required considerably more time and effort this year because of the complications of the double-sessions.

CLASS OF 1962

The 113 members of Masconomet's third graduating class were presented their diplomas at impressive exercises held in the Henry F. Long Auditorium on Thursday evening, June 7, 1962 with Mr. Richard Cressey, Chairman of the School Committee making the presentations.

Ten of the class were elected to membership in the New Meadows Chapter of the National Honor Society, with five of these earning this distinction in their junior year. Of the 113 graduates, 23 were from Boxford, 32 from Middleton and 58 from Topsfield.

A survey of the class made early this fall revealed that 81 of the 113 graduated (71.7%) are continuing their education, and that of these 42 (51.1%) are attending four-year degree granting institutions. The following table summarizes the placement of the members of the class of 1962:

Four-Year Colleges	42	38.2%
Two-Year Colleges	19	16.5%
Business Schools	7	6.5%
Nursing Schools	3	2.0%
Other Post-Secondary Schools	9	7.5%
Married	3	2.5%
Working	25	22.5%
Preparatory Schools or Post-Graduate	1	.8%
Armed Forces	4	3.5%
	113	100.0%

The tables following indicates the variety of different educational institutions beings attended by members of the Class of 1962.

ADMITTED TO DEGREE-GRANTING INSTITUTIONS
(31 institutions represented)

Univ. of Massachusetts	7	Nasson	1
Hiram	2	Northeastern	1
University of Maine	2	Norwich University	1
Univ. of New Hampshire	2	Rhode Island School of Design	1
University of Vermont	2	Rollins	1
University of Washington	2	Russell Sage	1
Bard	1	Ryder College	1
Bates	1		

Boston University	1	Salem Teachers	1
Eastern Baptist	1	Skidmore	1
Fitchburg State College Nursing	1	Tufts	1
Keuka	1	University of Colorado	1
Lehigh University	1	University of Miami	1
Lowell Teachers	1	Univ. of North Carolina	1
Merrimack	1	University of Virginia	1
		Worcester Polytechnic	1

GEOGRAPHICAL DISTRIBUTION OF COLLEGES ATTENDED

Colleges in Massachusetts	9	29.0%
Colleges in New England, Outside of Massachusetts	8	25.8%
Colleges Outside of New England	14	45.2%

ADMITTED TO JUNIOR COLLEGES

Northern Essex Community College	7
Stockbridge	3
Westbrook Junior College	3
Green Mountain	2
California Junior College	1
Campbell Junior College	1
Centenary College	1
Vermont Junior College	1

ADMITTED TO OTHER POST-SECONDARY SCHOOLS

Burdett	4	McIntosh Business College	2
Franklin Tech. Institute	3	Bridgton	1
East Coast Aero. Tech.	2	Coyne Electrical School	1
Essex Agricultural Hairdressing	2	I.B.M. School	1
Bentley School of Accounting	1	Lowell Hospital	1
		Lynn Hospital	1
		Salem Hospital	1

As their gift to the school the Class of 1962 presented a Trophy Case to be placed in the Main Lobby of the School.

The following Graduates of 1962 received diplomas:

GRADUATES OF 1962

Meredith Lee Anderson
Karen Lee Asbjornson
Virginia Lee Ballengee
Donald Wayne Banks
Albert Thomas Barnes
Pamela Lynne Barrows
Theodore Albert Barrows
Thomas Matthew Bedell
Pamela Margaret Berlyn
Mary Ann Blaisdell
Linda Jean Burke
Charles Walter Byrnes, II
†Linda Marie Cabral
Edward Arthur Cameron
†‡Paul MacDougall Castle
†Sandra Ann Chadwick
†David Bradford Churchill
Frank Warren Colburn
Carol-Ann Cole
Patricia Ann Covington
Stephanie Crance
Ruth Anne Cunningham
Carle Mavis Dayton
John Stuart Demars
John Paul Dineen
George Earl Durkee
Cheryl Lea Edgar
Caroline Brooks Edwards
Lois Helen Elliott
David Robertson Fadden
†Karen Lee Faircloth
David Terry Feher
William L. Fiedler
§Dietlind Fobbe
Glen Colby Frazier
David Richard French
Lloyd Bruce Gaboriault
Heather Lois Galloway
Roderick Chase Gaskell
Deborah Ann Gates
Mary Lee Gavigan
Frank Andrew Karayianes
June Frankie King
Sharon Ann Klock
Karen Ann Knapp
Mary Ann Krippes
Peter Richard Kushmick
Sandra Jeanne Lawrence
John David Lawson
Robert F. Lawson
David Thomas Leary
Richard Charles Leary
Sandra Ann LeBel
Judith Elaine Little
John Marciano
Valerie Jeanne Marcley
Annette Elizabeth McCoubrey
Douglas Andrew McIntosh
Richard Hardy McLeod
Douglas Thomas Mierzykowski
Bruce Edward Miller
†Linda Ann Mitchell
Sharon Elizabeth Moody
Frances Ann Murphy
John Edward Nelson
Priscilla Jane Noyes
Helen Smith O'Connor
James O'Meara
†*Ernest Alfred Parziale
Carol Florence Pearson
William Dennis Pearson
Sandra Jean Peterson
Harold Franklin Purdy, Jr.
Thomas Malcolm Ralph, Jr.
†Cathleen Elizabeth Riley
Barbara Ring
Judith Ellen Rollfs
William Michael Rooney
Robert John Sanborn
Brian Goddard Sanger
Gordon E. Sheldon
John Bradford Sibley

Shirley Martha Gay
Juliet Agusta Giannino
Richard Godfrey Goodale, Jr.
Joanne Louise Gowen
Frank M. Green
Carolyn Marie Griggs
Robert Glen Hargraves
†**Donna Elizabeth Harries
David Albert Hebert
Carin R. L. Hogan
Jack Robert Holley
Jay Courtney Holman
Robert Alan Holter
Sandra Martha Ingalls
Susan Marion Ingalls
Ernest Edward Johnson
Nora Anne Silva
Paul J. Smerczynski
Waldo H. Smith
Emily Terese Sullivan
Patricia Anne Sullivan
Richard Craig Taylor
Linda Louise Thompson
Richard Edwin Thompson
Joan Frances Trudel
Richard Boardman Underhill
†Rosemarie Elizabeth Walsh
Kirwin Shedd Webster
Marylou Whelan
Richard M. Wilkins
Brenda Jane Wise
Dennis John Worobey

† National Honor Society * First Honors ** Second Honors
‡ Third Honors § Foreign Exchange Student - Certificate Awarded

The following awards and scholarships were presented to members of the Class of 1962 at the Graduation Exercises:

To LINDA CABRAL, the D.A.R. Good Citizenship Award for demonstrating in the highest degree of dependability, leadership, service and patriotism.

To PAUL CASTLE, the American Legion School Award for exemplifying to an outstanding degree the attributes of a Good Citizen - Courage, Leadership, Honor, Service, and Scholarship. The award sponsored by the Legion Posts of the member towns consists of a medallion, a lapel pin, a certificate, and a $25 Savings Bond. The latter is presented by the recipient's home town Legion Post (Topsfield in 1962).

To DAVID CHURCHILL, a Certificate of Merit in recognition of his achievements in the field of Mathematics in the annual contest sponsored by the Mathematics Club of the University of Massachusetts.

To KIRWIN SHEDD WEBSTER, a Scroll for writing the best examination in Mathematics of all contestants from Masconomet in the annual contest sponsored by the Mathematics Club of the University of Massachusetts.

To KAREN FAIRCLOTH, the Topsfield Lions Club award for for General Excellence in the field of Business Education. This award consists of a wrist watch and an engraved placque.

To DEBORAH GATES, the William Cargill Award in English Composition. The award is an attractively bound book selected from the best of the classics, works of reference, or the field of current publications and of special interest to the recipient.

To ERNEST PARZIALE, the Bausch & Lomb Science Medal for academic excellence in science.

To DONNA HARRIES, a new award for Masconomet this year is given in the name of the French Government through the Cultural Counselor and Representative of French Universities in the United States. This award is given to the student in the senior class who is the most deserving of recognition through the efforts and perserverance applied to the study of the French language. This award consists of a lovely medallion from the French Government.

The Masconomet Regional Scholarship Association through its Scholarship Committee awarded a total of $1250.00 in scholarships to the following members of the graduating class:

Paul Castle, Worcester Polytechnic Institute; Sandra Chadwick, University of New Hampshire; Carol-Ann Cole, University of New Hampshire; Shirley Martha Gay, Eastern Baptist; Mary Lou Whelan, University of Massachusetts; Juliet Giannino, University of Massachusetts; Linda Louise Thompson, University of Massachusetts.

The Masconomet Teacher's Association Scholarship given annually to a member of the graduating class who plans to enter the teaching profession was presented to SHIRLEY MARTHA GAY who is continuing her education at Eastern Baptist.

To DAVID CHURCHILL and DAVID FADDEN the Topsfield Lions Club Masconomet Scholarship.

It is appropriate to note that several students earned significant scholarships from the school to which they were accepted:

Kirwin Shedd Webster - NROTC University of Colo.	10,000
Donna Harries - Washington College, Maryland.	6,000
David Feher - NROTC University of North Carolina	4,800
Bruce Gaboriault - Northeastern University Civil Service Scholarship	2,000
Sharon Moody - Bard College	1,200
Frank Green - Rollins College, Florida	1,100
Linda Burke - Lynn Hospital School of Nursing	750
Karen Knapp - University of New Hampshire	250
Sandra Chadwick - University of New Hampshire	200
Martha Gay - Eastern Baptist College, Pa.	200

MASCONOMET REGIONAL HIGH SCHOOL

Boxford, Massachusetts

FACULTY — FALL OF 1962

Name	Position	Appointed
Julius H. Mueller	Superintendent	1958
Corridon F. Trask, Jr.	Principal	1961
Rodney C. Dresser	Assistant Principal	1959
Edward C. Bryant	Director of Guidance	1962
Janet G. Baker	English	1960
Helen V. Barry	French, Latin	1959
†Rogert W. Barry	English, Journalism	1959
*Herschel G. Benson	Physical Education	1959
*Dorothy H. Blanchard	Homemaking, Home Planning, Family Living, Advanced Foods	1959
Richard M. Boysen	Boys' Counselor - Grades 7-9	1961
Galean M. Campbell	Geometry, Algebra, Faculty Manager	1959
Beatrice S. Couhig	Physical Education, Coach, Girls Sports	1959
Joseph A. Curran	Science, Visual Aids	1959
†David M. Dole	Social Studies	1960
Erna W. Fullerton	German	1959
William Ganter	Biology, Applied Chemistry	1961
*Donald M. Gay	Music, Grades 7 and 8; Band, Chorus	1959
Lawrence R. Godtfredsen	Social Studies	1961
Robert A. Hawkes	Industrial Arts, Asst. Coach of Football and Basketball	1959
Marilyn Hibsman	Mathematics	1961
Jean Jarvie	Music, Grades 7 and 8; Orchestra	1959
Elizabeth S. Kennedy	Shorthand, Typing, Office Practice, Secretarial Practice	1959
Elisabeth M. Kenosian	Social Studies	1961

Name	Position	Appointed
Ralph V. LoPilato	Science	1959
Joseph Lyons	Social Studies - English	1961
Robert E. McDonald	Arithmetic, Asst. Coach, Jr. H. S. Football	1960
Theodore C. Meinelt	Art	1959
*Richard P. Merrill	Languages	1960
Allison Parker	Spanish	1959
Robert W. Parker	Industrial Arts, Shop Math, Director of Driver Education	1959
*Richard W. Pavesi	Industrial Arts, Mechanical Drawing	1959
Gerald Plumley	Physical Education, Coach of Jr. High Boys' Sports	1959
Walter C. Roberts	Mathematics, Coach of Football and Baseball	1959
Mary M. Rowell	Science	1959
Daniel J. Ruggiero	Social Studies, English	1961
James W. Russell	English	1961
John P. Sangermano	Biology	1960
Jeannette F. Scholer	English, Speech	1961
Dorothy E. Senecal	Girls' Counselor - Grade 9-12	1959
Herbert E. Silander	Special Education, Coach, Basketball and Cross Country	1959
*William R. Stanton	Business Arithmetic, Business Organization, Record Keeping, Personal Typing	1959
Louise O. C. Swenson	Chemistry	1959
Lillian L. Taylor	Arithmetic	1959
Donald VanPelt	Mathematics	1961
Blanche D. Varney	Bookkeeping, Typing, Introduction to Business	1959
*William J. Vaughn, Jr.	Social Studies, Problems of Democracy	1959
Carolyn D. Vaux	English	1959
*Richard P. Zollo	English	1959

*Department Chairman
†On Leave of Absence

Masconomet Regional High School — Boxford, Massachusetts
CHANGES IN PERSONNEL — 1962

Teachers Appointed

Name	Position	Education	Prev. Exp. Years
Doris M. Barr	Science & Math	Houghton College - B.A.	1
Gail A. Bresnahan	French & Spanish	Boston University - A.B. and M.A.	5
Edward C. Bryant	Director of Guidance	Boston University - B.S., M.Ed. and C.A.G.S.	11
George Carpenter	Physics & Physical Science	Baker University - A.B. Boston University - STB	7
Charlotte S. Cory	Librarian	Wellesley College - A.B. Cornell University - M.Ed.	14
Judith P. Coutts	Science	Barrington College - A.B. Brown University - M.A.	0
Linda Dahlstrom	English	Wheaton College (Ill.) - A.B.	0
Roberta W. Friedman	Social Studies	University of Rochester (N.Y.) - A.B. Harvard University - A.M.T.	0
Suzanne Glidden	Social Studies	Boston University - B.S.	0
Coleman P. Gorham	Boys' Counselor - Grades 10-12	St. Francis Xavier Univ. (N.S.) - A.B. University of Notre Dame - M.Ed.	4
Ruth J. Halloran	Girls' Counselor - Grades 7-9	Simmons College - B.S. Salem State College - M.Ed. -	4
Joan C. Hegarty	Social Studies	Merrimack College - A.B.	2
George Horn, Jr.	Industrial Arts	Gorham State College (Maine) - B.S.	0
Ethel A. Jewett	Homemaking I, Grade 8 Homemaking, Advanced Clothing	University of New Hampshire - B.S.	6

Name	Position	Education	Prev. Exp.
Barbara S. Kimball	English	Salem State College - B.S. St. Lawrence University - Ed. M.	10
Shirley L. Marchalonis	English	Penn. State University - A.B.	10
William D. Mastroianni	French & Latin	Holy Cross - A.B. Harvard University - Ed. M.	1
Norma W. McGarr	Science	Nasson College - B.S.	1
Sara Jane O'Hara	English	Salem State College - B.S.	0
Teunis J. Paarlberg	Chairman Mathematics Dept., Geometry, Analytic Geometry Trigonmetry	Iowa State University - B.S. Northern Illinois University - M.S.	6
Sandra Peabody	Physical Education, Jr. High Girls	University of New Hampshire - B.S.	0
Theodore Pikora	Social Studies	Fitchburg State College - B.S.	0
Gail Reynolds	English	Boston University - A.B.	0
Norman Soucy	Shorthand, Typing	Salem State College - B.S.	4
Doris K. Tirrell	Grades 7 & 8 Homemaking	University of New Hampshire - A.B.	0
Cleo Zoukis	English	University of New Hampshire - A.B.	2½

RESIGNATIONS

Catherine Clarke	To accept position with Overseas Dependency School, Germany
Lorraine E. DiMuzio	To accept position in Melrose, Massachusetts
Anne L. Ericson	To go with Peace Corps
Darrell R. Ferguson	To accept position in industry
Mary T. Fuller	To remain at home
Ann M. Gibbons	To accept position in Arlington, Virginia
Shirley D. Hammond	To remain at home
Marion W. Hatt	To remain at home
Alice B. Howard	Deceased
Joyce Mastroianna	Pregnancy
W. Barry McNiff	To accept position in Manchester, Massachusetts
Lionel J. Poulin	To accept position in Hamilton, Massachusetts
Nathan Purpel	To accept position in Brookline, Massachusetts
Jacquelynne M. Stepanian	To accept position in Melrose, Massachusetts
Annette M. Turla	To remain at home
Frank M. Vana	To accept position in Bedford, Massachusetts
Mary Ellen Whearty	To go into business
Thomas W. Wight	To accept position in Turkey

SECRETARIAL PERSONNEL

Grace B. Lynch	Secretary of High School Principal
Marguerite F. Wallen	Clerk, Switchboard Operator
Priscilla H. Castle	Secretary, Guidance Office
Lillian A. Floyd	Clerk, High School Office (Part-time)
Minnie C. Waitt	Secretary - Accompanist in Music Department (Part-time)
Marcia Ingraham	Library Assistant

CUSTODIAL STAFF

Charles R. Denault	Superintendent of Building and Grounds
Herbert S. Fieldhouse	
Nathan A. Hayward, Jr.	
Herbert W. Leighton	
Carl W. Pratt	
Thomas G. Tagg, Jr.	
Priscilla C. Killam	Matron

CAFETERIA STAFF

Marjory E. Locke, Manager

Olga Asbjornson	(Full-time)	Doreen Balentine	(Part-time)
Dorothy Bailey	"	Ruth Douglas	"
Theresa Cardelli	"	Marsha Evans	"
Jean Caso	"	Olympe Farrell	"
Helen Donovan	"	Helen Gaskell	"
Amy Ross	"	Marie Hoffman	"
Priscilla Saunders	"	Mary Wetherbee	"

The enrollment by grade and town as of October 1, 1962 is shown in the following table:

ENROLLMENT — October 1, 1962

Grade	Boxford	Middleton	Topsfield	Total
7	56	64	69	189
8	54	69	88	211
9	53	71	81	205
10	52	60	80	192
11	41	50	68	159
12	31	32	49	112
P.G.	1	0	1	1
Home			1	1
Instruction	0	0	—	—
	—	—	436	1070
	268	346		

MEMBERSHIP by AGE and GRADE - By TOWN of RESIDENCE
October 1, 1962

BOYS

	Age		11	12	13	14	15	16	17	18	19	Town	Total	Grade Total
Grade		Town												
7		B	11	18	4							B	33	
		M	3	21	2	3						M	29	103
		T	12	23	6							T	41	
8		B		7	14	4	1					B	26	
		M		7	17	6	4		1			M	35	103
		T		7	31	4						T	42	
9		B			7	20	2	1				B	30	
		M			7	15	20	3				M	45	123
		T			12	28	8					T	48	
10		B				9	18	3				B	30	
		M				5	21	6				M	32	109
		T				17	25	5				T	47	
11		B					4	10				B	14	
		M					5	16	5		1	M	27	74
		T					11	14	7	1		T	33	
12		B						3	9	4		B	16	
		M						5	7	3	1	M	16	59
		T						7	15	4	1	T	27	
Total			26	83	100	111	119	73	44	12	3		571	571

MEMBERSHIP by AGE and GRADE - By TOWN of RESIDENCE

October 1, 1962

GIRLS

	Age		11	12	13	14	15	16	17	18	19	20	21	Town	Total	Grade Total
Grade		Town														
7		B	7	15	1									B	23	
		M	4	27	4									M	35	86
		T	5	21	2									T	28	
8		B		7	19	2								B	28	
		M		5	26	3								M	34	108
		T		7	37	2								T	46	
9		B			9	13		1						B	23	
		M			7	17	2							M	26	82
		T			10	21	2							T	33	
10		B				7	14	1						B	22	
		M				6	20	2						M	28	84
		T				9	23	1	1					T	34	
11		B					11	14		2				B	27	
		M					8	15						M	23	85
		T					12	20	3					T	35	
12		B						5	9	1				B	15	
		M						7	8		1			M	16	53
		T						7	15					T	22	
PG		B											1	B	1	
		M												M	0	1
		T												T	0	
Total			16	82	115	80	92	73	36	3	1		1		499	499

Grand Total 1070

Student Activity Fund — Consolidated Financial Statement

For Period January 1, 1962 through December 31, 1962

Organization or Activity	Balance 1/1/62	Receipts	Expenditures	Balance 12/31/62
Accommodation Fund		1,767.66	1,773.48	-5.82
"Best From Masconomet"	52.69	85.95	48.85	89.79
Book Fair	88.30	943.70	753.49	278.51
Book Store	-45.73	1,531.65	1,403.54	82.38
Class of 1960	118.88		20.00	82.38
Class of 1961	33.38	5.00	24.18	14.20
Class of 1962	612.50	1,060.27	1,508.09	164.23
Class of 1963	562.47	772.25	647.10	687.62
Class of 1964	134.75	425.07	255.05	304.77
Class of 1965	73.53	233.11	201.05	105.59
Class of 1966	46.50	60.62	30.00	77.12
Class of 1967		66.96	20.00	46.96
Drama Club	31.24		7.77	23.47
Foreign Student Club	57.50	775.45	762.62	70.33
General Fund	266.05	109.62	277.26	98.41
Howard Memorial		262.49	262.49	
"Kaleidoscope"	-15.00	199.21	182.91	1.30
Loquacious Linguists	29.77			29.77
Music - Deposits	152.50	127.60	129.90	150.20
Music - Rentals	308.58	280.00	388.29	200.29
Music - Reeds	31.74	48.50	53.01	27.23
Music - General	46.86	306.31	330.30	22.87
"Gondoliers"	-82.44	900.75	555.13	263.18
"Student Prince"			335.37	-335.37
National Honor Society	49.59	307.08	339.80	16.87
"Anne Frank"	173.14		107.56	65.58
"Miracle Worker"		569.25	481.63	87.62
Regional Review	273.70	545.21	836.06	-17.15
Sanitary Napkins	29.61	95.05	99.00	25.66
Physical Science Club	3.66	16.00	10.00	9.66
Student Council (Sr.)	5.19	136.34	81.26	60.27
Brought Forward	3,038.51	11,631.10	11,925.19	2,744.42
Student Council (Jr.)		11.25	51.35	-40.10
Yearbook, 1962	489.85	1,897.00	2,144.06	242.79
Yearbook, 1963		544.60	7.50	537.10
Yearbook Reserve	386.02			386.02
Totals	3,914.38	14,083.95	14,128.10	3,870.23

DISTRIBUTION OF ASSETS

Arlington Trust Comfpany, Middleton, Checking Account	4,042.29
Outstanding Checks	-172.06
Total	3,870.23

Respectfully submitted,

WILLIAM R. STANTON

Treasurer

Athletic Revolving Fund 1962

Balance, January 1, 1962		3,320.00
Receipts		
1962 Appropriation		
Basketball	943.08	
Football	1,588.00	
Miscellaneous	315.00	2,846.08
Total		6,166.08
Expenditures		
Awards, Letters, Pins	399.88	
Conducting Meets	18.21	
Conducting Meets	18.21	
Custodians	120.00	
Dues, Meeting Expense	112.00	
Entry Fees	11.50	
Equipment	981.25	
Films and processing	229.00	
Police	114.00	
Tickets, Supervisors	282.00	
Travel Expense, Scouting	108.60	
Miscellaneous	207.00	2,583.44
Balance, December 31, 1962		3,582.64

Driver Education Fund

As of December 31, 1962

Balance, January 1, 1962	119.99
Receipts	
Student Fees	1,765.00
Total	1,884.99
Expenditures	
Instructional Salaries	1,734.99
Balance, December 31, 1962	150.00

Public Law 864

As of December 31, 1962

Balance, January 1, 1962	1,957.91
Receipts	
Expenditures	
Balance, December 31, 1962	1,957.91

Public Law 874

As of December 31, 1962

Balance, January 1, 1962		3,820.17
Receipts		
Federal Government		12,010.00
Total		15,830.17
Expenditures		
Project 2613L - Language	1,806.49	
Project 2164S - Biology	2,364.01	
Project 2615S - Science	2,106.56	
Language	52.36	
Science	685.00	
Englehardt Summary Report	1,150.00	8,164.42
Balance, December 31, 1962		7,665.75

Masconomet Regional High School Cafeteria

BALANCE SHEET

December 31, 1962

Assets

Accounts Receivable *		2,496.73	
Inventory at Cost		3,025.32	85,522.05

Liabilities and Net Worth

Liabilities			
Accounts Payable		2,625.86	
Cash Overdraft		(1,623.35)	4,249.21
Net Worth			
1959 District Appropriation		2,500.00	
Deficit 1/1/62	(2,138.47)		
Profit 1/1/62 - 12/31/62	911.31	(1,227.16)	1,272.84
			5,522.05

Statement of Profit and Loss — 1/1/62 — 12/31/62

Income		
Sales	48,653.61	
USDA	13,644.05	
Other	8.98	62,306.64
Cost of Sales		
Inventory 1/1/62	2,447.91	
Food Purchases	38,203.68	
Total Food Available for Sale	40,651.59	
Less Inventory	3,025.32	37,626.27
Gross Profits On Sales		24,680.37

Operating Expenses		
Wages - Adults	18,631.61	
Wages - Students	637.00	
Supplies	3,583.96	
Equipment	916.49	23,769.06
Net Profit 1/1/62 - 12/31/62		911.31

* Federal Reimbursement Claims for November and December due.

Statistics on the Operation January 1 through December 31, 1962

Number of Days Cafeteria Operated	180
Number of Student Lunches Served	140,493
Percentage Participation (ADA)	79.01%
Number of Student Free Lunches	2,610
Cost of Free Lunches	$652.50
Number of Student Milk Served	27,017
Percentage Participation (ADA)	15.3%
Number of Workers (full time)	7
Number of Workers (part time)	7
Number of Student Workers	6

1963 BUDGET

Budget 1962		Budget 1963
29,475.00	General Control	30,181.00
482,641.00	Expense of Instruction	568,321.00
49,927.00	Expense of Operating Plant	56,236.00
15,894.00	Maintenance and Repairs	13,016.00
118,621.00	Auxiliary Agencies	129,826.00
8,850.00	Other Expense	9,150.00
12,888.00	Capital Outlay	5,030.00
718,296.00		811,760.00

1963 Apportionment of Costs

Total Budget Requirements For Operation of Masconomet Regional High School for 1963	
Maintenance and Operation	811,760.00
1958 Bond Issue, Note Due 6/15/63	115,000.00
Interest on Maturing Debt	51,975.00
Total Gross Budget	978,735.00

Anticipated Receipts, 1963

Estimated Miscellaneous Receipts, 1963

1. State Reimbursement - Construction Aid Grant	72,150.00	
2. State Reimbursement - Transportation	83,835.00	
3. State Reimbursement - Special Education	3,935.00	
4. Tuition, 1963 Summer School	3,500.00	
5. Miscellaneous (Evening use of school building, lost books, student projects etc.)	4,000.00	177,420.00
Estimated Transfer From Surplus Revenue (see Schedule 1)		22,915.00
Assessments To Be Levied On Member Towns (see Schedule 2)		778,400.00
Total Anticipated Receipts		978,735.00

Schedule 1 — Explanation of Transfer From Surplus Revenue

Estimated Balance in Surplus Revenue, 12/31/62	23,500.00
Estimated Excess of Misc. Receipts over 1962 Estimates	16,000.00
Estimated Unexpended Balance from 1962 M & O Budget	24,000.00
Estimated Total	63,500.00
To be retained in Surplus Revenue (5% x $811,760.00) (see note below)	40,585.00
Estimated Amount to be applied toward 1963 Budget	22,915.00

Note: From discussion with Finance Committee of Member Towns, a reasonable ceiling for the District's Surplus Revenue Account was established at approximately 5% of the Annual Gross Maintenance and Operating Budget.

Schedule 2 — Assessment To Be Levied On Member Towns

Under the original agreement as amended by vote of the member towns in 1961, all costs, both operational and capital, are apportioned to the member towns on the basis of their respective pupil enrollments (grades 7-12) in the Regional High School compared to the total enrollment of the school on the preceding October 1st. The ratios applicable to 1963 are shown below.

Town	Enroll 10/1/62	% of Total	For Maintenance and Operating	For Debt and Debt Service	Total
Boxford	288	26.91	183,950.03	25,517.41	209,467.44
Middleton	346	32.24	221,068.16	30,666.40	251,734.56
Topsfield	436	40.75	278,556.81	38,641.19	317,198.00
Total	1070	100.00	683,575.00	94,825.00	778,400.00

Receipts To School District During 1962

Source	Amount
Town Assessments	
Boxford	183,491.70
Middleton	246,162.10
Topsfield	323,596.20
Commonwealth of Mass. State Construction Aid Grant	72,150.37
Transportation Reimbursement Under Chapter 71, General Laws	66,200.06
Summer School Tuitions	3,545.00
Special Education Reimbursement, Chapter 71, General Laws	3,917.73
Repayment By Cafeteria of Advance for Equipment Purchase	749.14
Rental of School Property	999.75
Refunds Due to Claims and Overpayments	269.01
Rent or Lease of District Owned Property	835.20
Employer's Compensation State Withholding Tax	69.17
Interest Earned on District Funds	800.01
Miscellaneous (lost textbooks, Industrial Arts Student Projects, telephone, library fines, etc.)	2,171.25
Total	904,956.69

MASCONOMET REGIONAL SCHOOL DISTRICT

Boxford, Massachusetts

Statement of Operating Expenses
For Year Ending December 31, 1962

	Item	1962 Budget	Expended 1962	Balance Over (Under)
GENERAL CONTROL				
1	Salary of Superintendent	13,046.00	13,045.88	.12
2	Travel Expense, Superintendent	300.00	206.30	93.70
3	Treasurer's Salary	480.00	480.00	
4	Clerical Service	9,450.00	9,526.00	(76.24)
5	Attendance Officer	300.00	300.00	
6	Other Expense	5,899.00	3,881.69	2,017.31
		29,475.00	27,440.11	2,034.89
EXPENSE OF INSTRUCTION				
7	Teachers' Salaries	430,850.00	425,324.94	5,525.06
8	Expense of School Office	15,867.00	15,760.93	2,344.50
9	Textbooks - Films - Records	11,300.00	8,955.50	2,344.50
10	Supplies - Instructional	23,624.00	19,186.41	4,437.59
11	Handwriting	1,000.00	1,160.00	(160.00)
		482,641.00	470,387.78	12,253.22
EXPENSE OF OPERATING SCHOOL PLANT				
12	Custodial Salaries	26,888.00	26,725.26	162.74
13	Fuel	7,662.00	5,750.18	1,911.82
14	Miscellaneous of Operation	15,377.00	15,815.92	(438.92)
		49,927.00	48,291.36	1,635.64
MAINTENANCE AND REPAIRS				
15	Maintenance and Repairs	15,894.00	13,802.92	2,091.08

AUXILIARY AGENCIES				
16	Transportation	87,039.00	80,403.57	6,635.43
17	Library	4,806.00	4,503.30	302.70
18	Promotion of Health	6,242.00	6,286.84	(44.84)
19	Phys. Education and Athletics	6,746.00	6,630.98	115.02
20	Miscellaneous	13,788.00	9,994.13	3,793.87
		118,621.00	107,818.82	10,802.18
OTHER EXPENSE				
21	Out of State Travel	1,250.00	1,055.51	194.49
22	Evening Use Of School Bldg.	700.00	999.75	(299.75)
23	Summer School	6,900.00	5,026.87	1,873.13
		8,850.00	7,082.13	1,767.87
CAPITAL OUTLAY				
24	Capital Outlay	12,888.00	12,345.90	542.10
	TOTAL	718,296.00	687,169.02	31,126.98

Balance December 31, 1962
Transferred To Surplus Revenue 31,126.98

MASCONOMET REGIONAL SCHOOL DISTRICT

Boxford, Massachusetts

Balance Sheet — December 31, 1962

GENERAL ACCOUNTS

ASSETS		LIABILITIES AND RESERVES		
CASH		EMPLOYEES' PAYROLL DEDUCTIONS		
General	153,392.18	Blue Cross & Blue Shield	262.88	
		Group Insurance	17.98	280.86
OVERDRAWN ACCOUNTS		FEDERAL GRANTS		
Lunch Program	1,623.35	Natl. Defense Ed. - PL85-864	1,957.91	
		School Aid - PL81-874	7,665.75	9,623.66
		REVOLVING FUNDS		
		Athletic Activities		3,582.64
		AGENCY ACCOUNTS		
		Driver Education		150.00
		APPROPRIATION BALANCES		
		Non-Revenue		
		School Construction - 1958	21,339.14	
		Planning Aid - 1963		
		Construction	48,593.25	69,932.39
		Surplus Revenue		71,445.98
	155,015.53			155,015.53

DEBT ACCOUNTS

Net Funded or Fixed Debt	1,790,000.00	Serial Loan-1958 School Construction	1,790,000.00

s/FRANCIS F. PERRY
District Treasurer

The Commonwealth of Massachusetts

Department of Corporations and Taxation

Bureau of Accounts

State House, Boston 33

February 28, 1962

Guy J. Rizzotto
Commissioner
Arthur M. MacKinnon
Director of Accounts

Masconomet Regional District School Committee
Topsfield, Massachusetts
Gentlemen:

I submit herewith my report of an audit of the books and accounts of the Masconomet Regional School District for the period from April 16 to December 31, 1961, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. William Schwartz, Assistant Director of Accounts.

Very truly yours,

s/ARTHUR H. MacKINNON

Director of Accounts

AHM:TJP

MASCONOMET REGIONAL SCHOOL DISTRICT

Balance Sheet — December 31, 1961

GENERAL ACCOUNTS

ASSETS

Cash:		
General		75,883.15
Advance for Petty:		
Principal	25.00	
Lunch Program	50.00	
Athletic Activities	125.00	
		200.00
Unprovided For or Overdrawn Accounts:		
Lunch Program		1,211.39
		77,294.54

LIABILITIES AND RESERVES

Payroll Deductions:		
State Taxes	1,682.71	
Blue Cross & Blue Shield	164.20	
Group Insurance	11.60	
		1,858.61
Federal Grants:		
National Defense Education Public Law #85-864	1,957.91	
School Aid, Public Law #81-874	3,820.17	
		5,778.08
Revolving Fund:		
Athletics Activities		3,320.00
Agency Accounts		
Driver Education		119.99
Appropriation Balance:		
Non-Revenue		
School Construction		21,566.42
Reserve For Petty Cash Advances		200.00
Surplus Revenue		44,451.44
		77,294.54

DEBT ACCOUNTS

Net Funded or Fixed Debt	1,905,000.00	Serial Loan:	
		School Construction 1958	1,905,000.00

"NO SCHOOL" SIGNALS

Whenever it is necessary to cancel school because of weather or hazardous driving conditions, "No School" signals are sounded on the fire alarms of the member towns. Signals sounded at 6:50 A.M. indicate there will be no school all day for all students, grades 7 - 12.

If bad weather or road conditions develop during the day it may be advisable to close school early, in which case there would be no afternoon session for students normally attending (First Semester - grade 7; Second Semester - grade 8). Such notification will be given by sounding the signals at 11:00 A.M.

"No School" announcements are also broadcast over radio stations WESX, Salem; WHAV, Haverhill; WBZ, Boston; and over WBZ-TV, Channel 4.

Town	Signal on Fire Whistles
Boxford	3 Blasts
West Boxford	3 Blasts
Middleton	2-2-2
Topsfield	3 Blasts

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Warrant For March, 1963 — Inside Front Cover

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